

Elma Public Library  
Board of Trustees Meeting  
May 13, 2025  
6:30 p.m.

**Agenda**

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

New toys for children's area/Storytime

Purchase of café table and chairs for Teen Space

Memorial Day Parade

New Secretary/Board Member

New Business

Comptroller's Report

Results of Spring Book Sale

Summer Programming

# Treasurer's Report - Elma Public Library - 4/30/2025

<u>Operating Checking</u>		
<u>4/8/2025</u>		\$ 8,888.56
<b>Income</b> none		
	<i>Total</i>	\$ -
<b>Expenses</b> none		
	<i>Total</i>	\$ -
<u>4/30/2025</u>		<b>\$ 8,888.56</b>
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<u>Five Star Gift Checking</u>		
<u>4/8/2025</u>		\$ 27,258.67
<b>Income</b> none		
	<i>Total</i>	\$ -
<b>Expenses</b> 4/8, Crystal Rock; check #1320	\$	49.66
4/8, Brodart; check #1321	\$	180.89
4/8, Stephanie Molnar; check #1322	\$	116.59
4/17, Brodart; check #1323	\$	73.97
4/17, Stephanie Molnar; check #1324	\$	125.00
4/19, Mary Ann Colopy, Butter Lambs; check #1325	\$	224.00
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	\$	770.11
<u>4/30/2025</u>		<b>\$ 26,488.56</b>
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<u>Five Star Gift Savings</u>		
<u>4/8/2025</u>		\$ 53,927.13
<b>Income</b> 4/30 interest	\$	1.77
	<i>Total</i>	\$ 1.77
<b>Expenses</b> none		
	<i>Total</i>	\$ -
<u>4/30/2025</u>		<b>\$ 53,928.90</b>
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<u>Heintz Estate</u>		
<u>4/8/2025</u>		\$ 6,427.70
<b>Income</b> 4/30 interest	\$	0.05
	<i>Total</i>	\$ 0.05
<b>Expenses</b> none		
	<i>Total</i>	\$ -
<u>4/30/2025</u>		<b>\$ 6,427.75</b>
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<u>CDs</u>		
added \$4,168.51 on 12/11/24	Gift Funds CD (\$108,096.43 deposit 12/11/24 at 4.0%, matures 8/11/2025)	\$ 108,096.43
transferred \$4,048.22 to checking on 12/11/24	Heintz Fund CD (\$50,000.00 deposit, 12/11/24 at 4.0%, matures 8/11/2025)	\$ 50,000.00
	<i>Total</i>	<hr/> \$ 158,096.43
<b>Total gift accounts</b>		<b>\$ 244,941.64</b>

**ELMA PUBLIC LIBRARY**

**Librarian's Report**

**May 13, 2025**

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
April	8,835	9,169	-3.6%
Jan - Apr	33,936	36,021	-5.8%
	YTD All B&ECPL		-2.2%
	YTD Member Libraries		-6.2%
*First-Time Circ. April	4,544	4,729	-3.9%

**Library Visitors**

April	3,601	3,583	0.5%
Jan - Apr	13,017	14,315	-9.1%
	YTD All B&ECPL		-6.0%
	YTD Member Libraries		-6.6%

**Computer Users**

April	145	189	-23.3%
Jan - Apr	690	716	-3.6%
	YTD All B&ECPL		1.9%
	YTD Member Libraries		-3.1%

**Wi-Fi Users**

April	387	408	-5.1%
Jan - Apr	1,454	1,493	-2.6%
	YTD All B&ECPL		18.0%
	YTD Member Libraries		10.0%

**Library Programs**      April 2025

Attendance

Family Story Time (6 sessions)	176
Toddler Dance (4/4)	17
Family Movie Matinee—Wicked (4/5)	4
Outreach—Story Time at Bright path (4/4 & 4/18)	47
Outreach—Elma Primary Book Club (4/3 & 4/23)	32
Lego Club (4/12)	20
Paddy the Reading Dog (4/12)	20
Earth Day Scavenger Hunt	111
Butter Lamb Workshops (2 sessions, 4/19)	46
Book Club (4/16)	15
Chair Yoga (1 sessions)	12
Cookbook Club (4/30)	8
Mocktail & craft night (4/21)	25
Spring Seed Share	120
Take (or Stay) & Make Craft	<u>50</u>

Total Programs 23      Total Attendance 703

**Community Room**

4/5 - Elma Meadows Women's Golf Club

**Display case**

Paintings by local artist Susan Palys.

**Staff Activities**

- Librarian Jessica Gavin completed the webinar "The Whys, Whats, and Hows of Performance Evaluation - Making the Process Work" provided by CLRC. She also had a meeting form WNYRLC's Continuing Education Committee on April 15.
- Library Director Stephanie Molnar completed the seven webinars on various topics including security, adult services, collections, the first amendment and libraries, and difficult conversations. She also attended the Manager's/Director's Meeting on Zoom on April 9. She also attended a Records Management Committee meeting on April 1 and BECPL Friends Council Spring Meeting on April 28.