

Elma Public Library  
Board of Trustees Meeting  
May 14<sup>th</sup>, 2024  
6:30 p.m.

## **Agenda**

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Memorial Day Parade

By-Laws & Three-Year Plan Review

New Business

Spring Programming Review

Summer Programming Preview

**ELMA PUBLIC LIBRARY**  
**Librarian's Report**  
**April 30<sup>th</sup>, 2024**

<u>Circulation</u>	<u>2024</u>	<u>2023</u>	<u>% change</u>
April	9,169	8,985	2.0%
Jan – April	36,021	37,330	-3.5%
		YTD All B&ECPL	10.4%
		YTD Town Libraries	4.1%
*First-Time Circ.    4,729	4,371		8.2%

**Library Visitors**

April	3,583	3,139	14.1%
Jan – April	14,315	12,632	13.3%
		YTD All B&ECPL	24.7%
		YTD Town Libraries	20.4%

**Computer Users**

April	189	177	6.8%
Jan – April	716	750	-4.5%
		YTD All B&ECPL	1.8%
		YTD Town Libraries	8.2%

**Wi-Fi Users**

April	408	324	25.9%
Jan – April	1,493	1,267	17.8%
		YTD All B&ECPL	24.9%
		YTD Town Libraries	27.8%

**Library Programs** April 2024

**Attendance**

Book Babies (4/9)	4
Toddler Time (3 sessions)	55
Preschool Storytime (3 sessions)	18
Toddler Dance with Me (4/5)	39
K-3 Storytime (4/10)	11
LEGO Club (4/20)	12
Kids Cooking Demo (4/24)	8
Elma Primary Book Club Outreach (4/25)	25
Family Movie Matinee (4/27)	2
Take (or Stay) & Make Craft	150
Taylor Swift Party (4/15)	40
Blackout Poetry (4/22)	2
Teen Book Boxes	21
Chair Yoga (3 sessions)	42
Android Basics (4/4)	11
Eclipse Celebration (4/8)	26
Intro to Birding in WNY (4/13)	25
Book Club (4/17)	<u>9</u>

Total Programs 24

Total Attendance 500

**Community Room**

4/6 – Women’s Golf League

4/11 – Elma Meadows Golf Club

**Staff Activities**

- 4/10 – Tom attended the Manager/Director Meeting at on Zoom.
- 4/10 – Jessi attended a Serving Deaf Patrons in the Library webinar through the American Library Association.
- 4/18 – Tom attended a Circulation Committee meeting at the Central Library.

## Treasurer's Report - Elma Public Library - 4/30/2024

### Operating Checking

<b><u>3/31/2024</u></b>		<b>\$ 6,646.17</b>
<b>Income</b>	none	\$ -
		<i>Total</i> \$ -
<b>Expenses</b>	4/30, Elma Water Dept, 1/16-4/16/24; check #1379	\$ 53.08
	4/30, Waste Managementt, refuse; check #1380	\$ 151.48
		<i>Total</i> \$ 204.56
<b><u>4/30/2024</u></b>		<b>\$ 6,441.61</b>

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### Five Star Gift Checking

<b><u>3/31/2024</u></b>		<b>\$ 26,544.66</b>
<b>Income</b>	none	Total \$ -
<b>Expenses</b>	4/8, Mary Ann Colopy, butter lamb classes; check #1286	\$ 214.00
	4/8, Dana Cleveland, taylor swift program; check #1287	\$ 142.86
	4/30, New Sky Coaching, chair yoga; check #1288	\$ 240.00
	4/30, Thomas Carloni, univ express honorariums; check #1289	\$ 233.19
		\$ 830.05
<b><u>4/30/2024</u></b>		<b>\$ 25,714.61</b>

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### Five Star Gift Savings

<b><u>3/31/2024</u></b>		<b>\$ 53,905.56</b>
<b>Income</b>	4/30, interest	\$ 1.78
		<i>Total</i> \$ 1.78
<b>Expenses</b>	none	Total \$ -
<b><u>4/30/2024</u></b>		<b>\$ 53,907.34</b>

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### Heintz Estate

<b><u>3/31/2024</u></b>		<b>\$ 9,567.57</b>
<b>Income</b>	4/30, interest	\$ 0.08
		<i>Total</i> \$ 0.08
<b>Expenses</b>	none	Total \$ -
<b><u>4/30/2024</u></b>		<b>\$ 9,567.65</b>

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CDs

added \$2,622.83 on  
12/11/23

Gift Funds CD (\$103,927.92 deposit 12/11/23 at 4.0%,  
matures 12/11/2024)

\$ 103,927.92

added \$1,311.42 on  
12/11/23

Heintz Fund CD (\$51,963.97 deposit, 12/11/23 at 4.0%,  
matures 12/11/2024)

\$ 51,963.97

*Total* \$ 155,891.89

**Total gift accounts**

**\$ 245,081.49**