

Elma Public Library
Board of Trustees Meeting
November 8th, 2022
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 Recruit New Board Members

New Business

 2023 Holiday Calendar

 Furnace Issues

 Revive Cookbook Club?

ELMA PUBLIC LIBRARY

**Librarian's Report
October 31st, 2022**

<u>Circulation</u>	<u>2022</u>	<u>2021</u>	<u>% change</u>
October	9,386	4,643	102.2%
Jan - Oct	78,510	48,160	63.0%
	YTD All B&ECPL		14.3%
	YTD Town Libraries		56.0%

Library Visitors

October	3,102	2,719	14.1%
Jan - Oct	31,552	25,567	23.4%
	YTD All B&ECPL		22.5%
	YTD Town Libraries		18.3%

Computer Users

October	144	153	-5.9%
Jan - Oct	1,744	1,597	9.2%
	YTD All B&ECPL		20.8%
	YTD Town Libraries		17.2%

Wi-Fi Users

October	308	242	27.3%
Jan - Oct	3,167	2,534	25.0%
	YTD All B&ECPL		22.7%
	YTD Town Libraries		13.1%

Library Programs October 2022

Attendance

Toddler Time (8 sessions)	145
Preschool Storytime (4 sessions)	35
Take (or Stay) & Make Craft	122
Creepy Carrot Storywalk	41
K-3 Storytime (10/12)	28
Saturday Storytime (10/15)	7
LEGO Club (10/22)	19
Library Card Signup Patry (10/26)	17
Spooky Magic with Cris Johnson (10/29)	34
Teen Yoga (10/24)	4
Book a Tech Trainer (10/3)	4
Univ. Express-War in Ukraine (10/5)	11
Univ. Express-Women in Civil War (10/6)	25
Fall Adult Craft (10/8)	15
Univ. Express-Jazz in Buffalo (10/13)	25
Book Club (10/19)	8
Univ. Express-Medicaid Basics (10/20)	26
Univ. Express-Retirement Transition (10/26)	9
Univ. Express-Ancestry Library (10/27)	<u>19</u>

Total Programs 29 Total Attendance 594

Community Room

10/8 - Elma Democratic Committee.
10/10 - Friends of the Elma Public Library.
10/17 - Girl Scouts.

Staff Activities

- 10/5 - Emily attended a WNYLRC meeting at the Darwin Martin House.
- 10/7 - Jessica attended WNYLRC's Unconference at the Central Library.
- 10/12 - Tom attended Managers/Directors Meeting at on Zoom.
- 10/13 - Jessica attended a WNYLRC Preservation Committee meeting on Zoom.

Treasurer's Report - Elma Public Library - 10/31/2022

Operating Checking		
<u>9/30/2022</u>		\$ 5,424.29
Income	10/31, fines/printing	\$ 93.33
	<i>Total</i>	\$ 93.33
Expenses	10/26, Kieffer's Sales & Service, fire ext. inp. & refill; check #1353	\$ 145.00
	10/26, Waste Management, refuse service; check #1354	\$ 128.18
	<i>Total</i>	\$ 273.18
<u>10/31/2022</u>		\$ 5,244.44
Five Star Gift Checking		
<u>9/30/2022</u>		\$ 22,285.10
Income	10/31, book sale, sales tax, donation jar, 2 Shelf Sponsors, WNY AAC	\$ 1,069.84
	<i>Total</i>	\$ 1,069.84
Expenses	10/6, Jessica Gavin, fall programming expenses; check #1239	\$ 99.68
	10/6, Pacific Underground Catering, 9/19 cooking demo; check #1240	\$ 150.00
	10/6, Emily McDonald, 9/6 bank error; check #1241	\$ 20.00
	10/26, Jessica Gavin, programming supplies; check #1242	\$ 42.57
	<i>Total</i>	\$ 312.25
<u>10/31/2022</u>		\$ 23,042.69
Five Star Gift Savings		
<u>9/30/2022</u>		\$ 53,851.78
Income	10/31, interest	\$ 3.86
	<i>Total</i>	\$ 3.86
Expenses	none	
	<i>Total</i>	\$ -
<u>10/31/2022</u>		\$ 53,855.64
Heintz Estate		
<u>9/30/2022</u>		\$ 10,349.48
Income	10/31, interest	\$ 0.59
	<i>Total</i>	\$ 0.59
Expenses	none	\$ -
	<i>Total</i>	\$ -
<u>10/31/2022</u>		\$ 10,350.07
CDs		
	Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%, matures 11/28/22)	\$101,096.25
	Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%, matures 11/28/22)	\$50,548.13
	<i>Total</i>	\$151,644.38
Total gift accounts		\$ 238,892.78