

Elma Public Library
Board of Trustees Meeting
October 14, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

New "things" update

Eastern Lake Paranormal investigation

Mahjong at the library

Landscaping (weeds and bushes)

New Business

New shed

2026 Holiday Schedule/2025 December holidays

November Book Sale

FeedMore WNY

Treasurer's Report - Elma Public Library - 9/30/2025

Operating Checking

8/31/2025

\$ 5,370.99

Income 9/2, fines, book bags, printing

\$ 127.60

Total \$ 127.60

Expenses 9/6, Lawrence Brudz, weed killer; check #1411

\$ 29.99

9/25, Stephanie Molnar, stamps; check #1412

\$ 44.46

Total \$ 74.45

9/30/2025

\$ 5,424.14

Five Star Gift Checking

8/31/2025

\$ 23,997.72

Income 9/2, book sale, gift books, donation jar, copier

\$ 361.05

Total \$ 361.05

Expenses 9/6, Brodart, shelf sponsor titles; check #1352

\$ 158.75

9/6, Amazon Capital Services, book stands; check #1353

\$ 166.75

9/6, Stephanie Molnar, end of summer carnival; check #1354

\$ 127.22

9/9, Crystal Rock, water delivery; check #1355

\$ 33.97

9/25, New Sky Coaching, chair yoga; check #1356

\$ 180.00

9/25, BECPL, YA genre labels; check #1357

\$ 44.20

9/25, Stephanie Molnar, Library of Things; check #1358

\$ 348.91

\$ 1,059.80

9/30/2025

\$ 23,298.97

Five Star Gift Savings

8/31/2025

\$ 53,936.23

Income 9/30, interest

Total \$ -

Expenses none

Total \$ -

9/30/2025

\$ 53,936.23

Heintz Estate

9/30/

\$ 7,759.49

Income 9/30, interest

Total \$ -

Expenses none

Total \$ -

9/30/2025

\$ 7,759.49

CDs

added \$2,878.62 on 8/11/2025

Gift Funds CD (\$110,975.05 deposit 8/11/25 at 3.85%, matures 2/11/2026)

\$ 110,975.05

transferred \$1,331.51 to checking on 8/11/2025

Heintz Fund CD (\$50,000.00 deposit, 8/11/2025 at 3.85%, matures 2/11/2026)

\$ 50,000.00

Total \$ 160,975.05

Total gift accounts

\$ 245,969.74

ELMA PUBLIC LIBRARY

Librarian's Report

October 14, 2025

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
Sept	8,136	9,068	-10.3%
Jan - Sept	78,555	82,905	-5.2%
	YTD All B&ECPL		-1.5%
	YTD Member Libraries		-4.2%
*First-Time Circ. Sept	3,721	4,335	-14.1%

Library Visitors

Sept	3,039	3,287	-7.5%
Jan - Sept	31,732	32,870	-3.5%
	YTD All B&ECPL		-0.7%
	YTD Member Libraries		-1.1%

Computer Users

Sept	184	212	-13.2%
Jan - Sept	1,648	1,723	-4.4%
	YTD All B&ECPL		4.7%
	YTD Member Libraries		0.7%

Wi-Fi Users

Sept	387	386	0.3%
Jan - Sept	3,521	3,480	1.2%
	YTD All B&ECPL		17.2%
	YTD Member Libraries		12.7%

Library Programs September 2025

	<u>Attendance</u>
Family Storytime (7 sessions)	175
K-3 Storytime & Craft (9/10)	7
Lego Club with Paddy the Dog (9/20)	13
White Scavenger Hunt	68
Hispanic Heritage Month Scavenger Hunt	54
Chair Yoga (4 sessions)	63
Book Club (9/17)	8
Cookbook Club (9/24)	12
Viva la Vida Workshop (9/25)	4
Mocktail & craft night (9/29)	<u>15</u>
 Total Programs 20 Total Attendance	 461

Community Room

9/11: AARP Tax Assistance tabling in library
9/13: Red Cross Blood Drive

Display case

Artist Laura Chenault, book art.

New Library Cards

Adult:	17
Out of County:	3
Youth (all types):	<u>2</u>
 Total:	 22

Staff Activities

- Librarian Jessica Gavin completed the webinar "Dynamic Duo: Collaboration between School and Public Librarians" on September 18, sponsored by System Youth Outreach Services/YSG. She also attended the YSG meeting on Zoom on September 18 and two WNYLRC Continuing Education Committee Meetings on September 9 and 25.
- Librarian Ashley Cassidy completed the webinar "Summer of Play Series (Part 3): Bold & Brave Play: Risk, Weapons, & Destructive Play," sponsored by We Skoolhouse on September 24 and the webinar "Web Accessibility Series #1: Web Accessibility Overview: Web Content Accessibility Guidelines & ADA," sponsored by STLS on September 30.
- Library Director Stephanie Molnar attended the Managers/Directors Meeting at the Central Library on September 10, with the Record Management Committee Meeting afterwards. She also completed the webinar "Using Grant-Funded Projects to Attract New Partners and Funders" on

September 17, sponsored by PLA. She attended the WNYRLC Annual Meeting at Tewksbury Lodge in Buffalo on September 23. She attended a meeting of the Preschool Programming Kit Committee on September 24. She has had several planning meetings for her upcoming group presentation on Records Management at the WNYLRC Unconference at the Central Library on October 3.

- Staff began their annual compliance training through Tralient with courses on harassment, workplace violence, and cybersecurity.