

Elma Public Library
Board of Trustees Meeting
September 12th, 2023
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 Summer Reading Review

New Business

 League of Women Voters Display

 University Express Semester

 Construction Grant

ELMA PUBLIC LIBRARY
Librarian's Report
August 31st, 2023

<u>Circulation</u>	<u>2023</u>	<u>2022</u>	<u>% change</u>	
July		10,924	10,724	1.9%
August	10,590	11,113	-4.7%	
Jan – Aug		77,069	60,328	27.7%
		YTD All B&ECPL		17.8%
		YTD Town Libraries		24.0%
*First-Time Circ.	5,793	6,225	-6.9%	
		5,416	6,021	-10.0%
YTD	41,688	39,149	6.5%	

Library Visitors

July		4,058	4,108	-1.2%
August	4,096	3,959	3.5%	
Jan – Aug		27,842	25,430	9.5%
		YTD All B&ECPL		9.6%
		YTD Town Libraries		9.2%

Computer Users

July		221	196	12.8%
August		251	191	31.4%
Jan – Aug		1,658	1,477	12.3%
		YTD All B&ECPL		5.3%
		YTD Town Libraries		3.5%

Wi-Fi Users

July		433	354	22.3%
August		441	369	19.5%
Jan – August	2,933	2,540	15.5%	
		YTD All B&ECPL		4.4%
		YTD Town Libraries		7.4%

Library Programs July - August 2023

	<u>Attendance</u>	
Family Storytime (6 sessions)		153
Vacation Fun Club (6 sessions)	54	
Lego Club (3 sessions)		63
Art Bar (3 sessions)	42	
Battle of the Books (6 sessions)	43	
Paws 4 Love (2 sessions)		24
Super Amy (7/6)		48
Hawk Creek Walk with Eagles (8/3)		78
WOW Bubble Party (8/17)		102
Teen Book Boxes		12
Chair Yoga (4 sessions)		46
Town Park Outreach w/FOTEL (3 sessions)	250	
Adult Crafternoon (7/15)		8
Book Club (7/19)		<u>15</u>

Total Programs 39 Total Attendance 938

Community Room

7/10 – Erie County Climate Ambassadors Program.

Staff Activities

- 7/12 – Tom attended the Managers/Directors Meeting at Central.
- 7/30 – Jessica attended a Basic Storytime Development webinar through ALSC.
- 8/4 – Jessica attended a Taking Care of Each Other: Creating Supportive Work Cultures webinar through Central Services.
- 8/8 – Jessica attended an Early Childhood Expertise Beyond Libraryland webinar through ALSC.
- 8/24 – Jessica attended a Less Work, More Fun: A System to Supercharge Your Storytime webinar through the NYSL Ready to Read Initiative.

Treasurer's Report - Elma Public Library - 8/31/2023

Operating

Checking

6/30/2023 **\$ 6,132.02**

Income	7/6, fines/printing	\$ 112.94
	8/1, fines/printing	\$ 119.35
	8/31, fines/printing	\$ 138.51
	<i>Total</i>	<i>\$ 370.80</i>

Expenses	8/1, Waste Management, refuse; check #1368	\$ 134.36
	8/17, Elma Water Dept, 4/23-7/23; check #1369	\$ 54.78
	<i>Total</i>	<i>\$ 189.14</i>

8/31/2023 **\$ 6,313.68**

Five Star Gift Checking

6/30/2023 **\$ 24,048.65**

Income	7/6, book sale, sales tax, donation jar, Aurora Women's Club	\$ 804.00
	8/1, book sale, sales tax, donation jar	\$ 267.76
	8/31, book sale, sales tax, donation jar, C. Pitz Shelf Sponsor & Lake Erie AACA	\$ 711.57
	<i>Total</i>	<i>\$ 1,783.33</i>

Expenses	8/1, Brodart, shelf sponsor books; check #1262	\$ 294.54
	8/1, New Sky Coaching, chair yoga 7/23-8/23; check #1263	\$ 160.00
	8/1, JAR Trophies, 5 shelf sponsor tags; check #1264	\$ 27.00
		\$ 481.54

8/31/2023 **\$ 25,350.44**

Five Star Gift Savings

6/30/2023 **\$ 53,889.44**

Income	7/31, interest	\$ 1.71
	8/31, interest	\$ 1.83
	<i>Total</i>	<i>\$ 3.54</i>

Expenses	none	
	<i>Total</i>	<i>\$ -</i>

8/31/2023 **\$ 53,892.98**

Heintz Estate6/30/2023

\$ 10,055.23

Income 7/31, interest
8/31, interest

\$ 0.16

\$ 0.17

Total \$ 0.33

Expenses none

Total \$ -8/31/2023

\$ 10,055.56

CDs

Gift Funds CD (\$101,305.09 deposit 11/28/22 at 2.5%,
matures 12/11/2023)

\$ 101,305.09

Heintz Fund CD (\$50,652.55 deposit, 11/28/22 at 2.5%,
matures 12/11/2023)

\$ 50,652.55

Total \$ 151,957.64**Total gift accounts**

\$ 241,256.62