

Elma Public Library
Board of Trustees Meeting
December 9, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

New shed

Sue Sudlik, Paul Schwiegerling, and Bridgett Jacyna Term Renewals

New Business

Advocacy Meetings report

New board member

East Aurora Advertiser binding

Self-Assurances Forms for Trustee Education

Treasurer's Report - Elma Public Library - 11/30/2025

Operating Checking

10/31/2025

\$ 4,484.12

Income none

Total \$ -

Expenses	11/3, Elma Water Dept; check #1419	\$ 68.69
	11/3, Amherst Alarm; check #1420	\$ 509.28
	11/3, New Sky Coaching, chair yoga; check #1421	\$ 135.00
	11/3, Stephanie Molnar, mileage; check #1422	\$ 138.56

Total \$ 851.53

11/30/2025

\$ 3,632.59

Five Star Gift Checking

10/31/2025

\$ 23,512.07

Income none

Total \$ -

Expenses	11/3, Jessica Gavin, programming supplies; check #1363	\$ 20.99
	11/18, Murray Bros. Nurseries; check #1364	\$ 1,200.00

\$ 1,220.99

11/30/2025

\$ 22,291.08

Five Star Gift Savings

10/31/2025

\$ 53,939.90

Income 11/28, interest

\$ 1.65

Total \$ 1.65

Expenses none

Total \$ -

11/30/2025

\$ 53,941.55

Heintz Estate

10/31/2025

\$ 7,756.62

Income 11/28, interest

\$ 0.06

Total \$ 0.06

Expenses none

Total \$ -

11/30/2025

\$ 7,756.68

CDs

added \$2,878.62 on 8/11/2025

Gift Funds CD (\$10,975.05 deposit 8/11/25 at 3.85%, matures 2/11/2026)	\$ 110,975.05
---	---------------

transferred \$1,331.51 to checking on 8/11/2025

Heintz Fund CD (\$50,000.00 deposit, 8/11/2025 at 3.85%, matures 2/11/2026)	\$ 50,000.00
---	--------------

Total \$ 160,975.05

Total gift accounts

\$ 244,964.36

ELMA PUBLIC LIBRARY

Librarian's Report December 9, 2025

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
Nov	7,522	8,200	-8.3%
Jan - Nov	94,226	100,336	-6.1%
	YTD All B&ECPL		-1.3%
	YTD Member Libraries		-3.8%
*First-Time Circ. Nov	3,926	4,320	-9.1%

Library Visitors

Nov	3,073	3,066	0.2%
Jan - Nov	38,092	39,277	-3.0%
	YTD All B&ECPL		-0.6%
	YTD Member Libraries		-0.9%

Computer Users

Nov	187	187	0.0%
Jan - Nov	2,015	2,104	-4.2%
	YTD All B&ECPL		3.4%
	YTD Member Libraries		-0.5%

Wi-Fi Users

Nov	445	384	15.9%
Jan - Nov	4,403	4,301	2.4%
	YTD All B&ECPL		14.6%
	YTD Member Libraries		11.4%

Library Programs November 2025

	<u>Attendance</u>
Family Storytime (6 sessions)	136
Toddler Dance (10/14)	37
KPOP Demon Hunters Party Paddy (11/10)	35
K-3 Storytime & Craft (11/12)	4
Bright Path outreach (11/14)	13
Native American Scavenger Hunt	82
Take & Make Craft	150
Chair Yoga (2 sessions)	30
Romantasy Book Club (11/3)	3
Corn Husk Dolls (11/14)	5
Shakespeare in the Park (Romeo & Juliet) (11/17)	12
Book Club (11/20)	5
Mocktail & craft night (11/24)	24
University Express: What is a Trust? (11/4)	26
UE: Intro to Backyard Astronomy (11/5)	5
UE: Buffalo Transportation (11/6)	20
UE: Spot that Scam (11/18)	26
Total Programs 23 Total Attendance	603

Community Room

11/1: Elma Meadows meeting
11/12: NYSEG Public Forum
11/28: OPWDD Crafting

Display case

RabbitSun Studio (Kanchalee Deganis-Librera)
prints/illustrations

New Library Cards

Adult: 15
Youth (all types): 5

Total: 20

Staff Activities

- Librarian Jessica Gavin completed the webinar "AI Fundamentals for Public Servants" by Apolitical on November 26. She also attended a WNYLRC Continuing Education Committee meeting on November 13, a meeting about the Summer Badging Program on November 17, and the BECPL Youth Service Group meeting on November 20.
- Librarian Ashley Cassidy completed the webinar "Web Accessibility Series - Web Accessibility for Social Media and Multimedia Content" by Southern Tier Library System on November 13.

- Grace Przywara completed the webinar "Elements of AI" by AI.com on November 8.
- Library Director Stephanie Molnar completed the webinar "Expanding Possibilities: Public Libraries and Adult Learning - Insights from the Field" by PLA on November 12 and "Nourishing Minds: A Free Toolkit for Teen Mental Health Programming in Libraries" by ALA on November 19. She also completed 6.5 hours of continuing education credit through NNLM/MLA to renew her Level 2 Consumer Health Information Specialization through NNLM. This specialization is good for 2.5 years. She also attended the BECPL Friends Council Meeting on November 24 on Zoom.