

Elma Public Library
Board of Trustees Meeting
May 12, 2026
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

New board member

Memorial Day parade

Spring cleanup/rain garden maintenance

State Construction Grant Update

New Business

Review 2025 State Report & sign resolution

New library minimum standards

Comptroller's Report

Results of Spring Book Sale

Ralph Wilson Rural Libraries Grant

ELMA PUBLIC LIBRARY

**Librarian's Report
April 2026**

<u>Circulation</u>	<u>2026</u>	<u>2025</u>	<u>% change</u>
Apr	8,092	8,835	-8.4%
Jan - Apr	30,516	33,936	-10.1%
	YTD All B&ECPL		-2.5%
	YTD Member Libraries		-3.8%
*First-Time Circ. Apr	4,225	4,544	-7.0%

Library Visitors

Apr	3,599	3,601	-0.1%
Jan - Apr	12,176	13,017	-6.5%
	YTD All B&ECPL		-0.5%
	YTD Member Libraries		0.3%

Computer Users

Apr	188	145	29.7%
Jan - Apr	736	690	6.7%
	YTD All B&ECPL		-6.9%
	YTD Member Libraries		-4.4%

Wi-Fi Users

Apr	505	387	30.5%
Jan - Apr	1,767	1,454	21.5%
	YTD All B&ECPL		1.8%
	YTD Member Libraries		3.4%

Library Programs April 2026

Attendance

Family Storytime (3 sessions)	57
Toddler Dance (4/3)	23
Unwind: Fiber Arts Group (4/6)	17
K-5 Take and Make Craft (4/10)	20
Dog Storytime with Paddy the Reading Dog (4/10)	7
Lego Club (4/11)	1
Sun Dance Kids Farm (4/18, 4 sessions)	103
Art Show at Elma Primary (4/21)	224
Bear Take and Make Craft	52
Easter Egg Scavenger Hunt	108
Name Our Porch Goose	72
Chair Yoga (3 sessions)	41
Butter Lambs (4/4, 2 sessions)	42
Paranormal Lecture with Tim Shaw (4/15)	17
Writing Workshop (4/16)	2
Book Club (4/15)	4
Book a Technology Trainer (4/22)	3
Beaded Succulent Craft (4/22)	10
Mocktail & craft night (4/27)	21
Cookbook Club (4/29)	14

Total Programs 24 Total Attendance 838

Community Room

No community room use.

Display case

Little Shell Ornaments by Dan and Nancy Little

New Library Cards

Adult:	13
Out of county	10
Youth (all types):	<u>4</u>

Total: 27

Staff Activities

- Library Clerk Jamie Letta started her new role as Clerk/Typist on April 4.
- Librarian Ashley Cassidy completed the webinar "Dinosaurs 101 for Librarians with Raoul Sero" by CSLP on April 21.
- Librarian Jessica Gavin attended a meeting for B&ECPL's AI Committee on April 15 via Zoom. She also attended WNYLRC's Continuing Education Committee on April 22 via Zoom.
- Library Director Stephanie Molnar completed the webinar "From Selection to Separation: Hiring and Parting Ways Respectfully" by ESLN on April 21.

Treasurer's Report - Elma Public Library - 4/30/2026

Operating Checking

3/31/2026

\$ 10,246.39

Income 4/30, fines, printing, book bags

\$ 141.44

Total \$ 141.44

Expenses 3/5, Cintas, rug cleaning; check #1434

\$ 104.00

Total

4/30/2026

\$ 10,387.83

Five Star Gift Checking

3/31/2026

\$ 20,912.45

Income 3/31, book sale, gift book sale, cash donation, Shelf Sponsor,
donation jar, copier

\$ 1,126.50

4/20, NYS Construction Grant

\$ 21,560.00

Total \$ 1,126.50

Expenses 4/2, Mary Ann Colopy, butter lams; check #1382

\$ 224.00

4/2, New Sky Wellness, chair yoga; check #1383

\$ 180.00

4/16, voided check, error; check #1384

4/16, Mike Morton, Sun Dance Kids Farm; check #1385

\$ 200.00

4/16, Primo Brands, water delivery; check #1386

\$ 40.97

4/16, Stephanie Molnar, programming/office/lib supplies; check #1387

\$ 99.85

\$ 75.00

\$ 96.80

\$ 616.29

\$ 1,532.91

4/30/2026

\$ 40,939.54

Five Star Gift Savings

3/31/2026

\$ 53,948.70

Income 4/30, interest

\$ 1.14

Total \$ 1.14

Expenses 4/20, transfer to CD

\$ 50,000.00

Total \$ 50,000.00

4/30/2026

\$ 3,949.84

Heintz Estate

3/31/2026

\$ 8,073.35

Income 4/30, interest

\$ 0.07

Total \$ 0.07

Expenses none

Total \$ -

4/30/2026

\$ 8,073.42

CDs

CD created 4/20/2026

added \$2,153.83 on 8/11/2025

transferred \$970.41 to checking on
2/11/2026

New CD (\$50,000.00 deposit 4/20/2026 at 3.2%, matures 1/20/2027)	\$	50,000.00
Gift Funds CD (\$110,975.05 deposit 2/11/26 at 3.25%, matures 5/11/2026)	\$	113,128.88
Heintz Fund CD (\$50,000.00 deposit, 2/11/2026 at 3.25%, matures 5/11/2026)	\$	50,000.00
	<i>Total</i>	<u>\$ 163,128.88</u>
Total gift accounts	\$	226,479.51