

ELMA PUBLIC LIBRARY BOARD OF TRUSTEES

July 14th, 2026, 6:30pm

Present: Stephanie Molnar, Sue Sudlik, Eileen Holden, Tom Pirrung, Paul Schwiegerling, Amanda Wyzkiewicz, Holly Neu, and Gillian Field-Bierl

Secretary's Report:

- Minutes reviewed and accepted

Librarian's Report:

- Circulation is down 7.7% for June and down 9.6% for the year. Visitors are up 7% in June, but down 2.6% for the year. Computer users are up 13% in June, 9.9% for the year. Wi-Fi use is up 37.4% in June and 29.3% for the year
- 17 total programs were held in June, with total attendance of 830.
- New Library cards: 31 total (16 adult, 8 out of the county, and 7 youth).
- Community Room was used for 1 activity in late June
- Display Case – Tactile cactus sculptures from Elma Primary which drew in some kiddos to see their artwork

Treasurer's Report:

- Both CD's mature on 8/11/2026 (dates were still listed incorrectly on the treasurers report, but were discussed and will be adjusted). The Gift Funds CD will be left alone. Half of the Heintz Fund CD will be moved into the Heintz Estate checking account to be more easily accessed if needed.

Subcommittee Reports:

- ACT: No updates, possible next meeting in Oct/Nov
- Friends of the Library: their meeting yesterday was rescheduled. The craft raffle they held made over \$200!
- Buildings and Grounds: HVAC project bid was accepted, and the new system was ordered. Unfortunately, it will be 12 weeks before the new system comes in. The lowest temperature achieved in the building is currently 76 degrees and Stephanie is wrestling with it daily. The town has been notified, but there was no resolve. Purchasing fans was recommended.
- There has been no information on the fall clean up from the town. It was determined for Stephanie to contact Murray Bros. in October to get ahead of it.
- Publicity: We have been in the Bee and the Advertiser regularly. Our Facebook account has been active and publicity is still doing well!

Three-Year Plan:

- The public collection survey was created and shared by Stephanie and how to disseminate it was discussed. It will be promoted on both social media and in hardcopy. It will start in August and go through the end of September.

Old Business:

- 2 new laptops have arrived and came in at \$200 cheaper than expected. They are working well so far
- We were in the Advertiser for the Ralph Wilson Grant. Lucky Day Homestead will be coming for 3 of the weeks. Topics include: composting, raising chickens, basic mending, apothecary and natural remedies, soil health, vegetable gardening, and soap making. Programs will run September- October.
- The issue with the water bill is still pending. Stephanie has still not received the July bill and she plans to call the town.
- The shed issue has been tabled until further notice due to restrictions on property lines. Paul agreed to come out and look at the current storage room to determine if there is a better way to reorganize things and create space. WNYLRC will be contacted by Stephanie for possible direction on this as well.

New Business:

- State Aid for Library Construction 2027: deadline for submitting applications is 8/28/26. Stephanie noted that new shelves in the picture room could be used and new shelving in the general library could be used, but this is extremely expensive as per Stephanie. It is not known if this could be covered by the state aid, so it was asked if the Heintz Fund could cover it. It was noted that this could cause issues with the carpet.
- The 2026 Contract was discussed and the motion was passed.

All minutes and reports were approved and accepted 7-0.

Meeting adjourned -7:30 pm

The next monthly board meeting will be held on 9/8/2026. There will not be a meeting in August.