

Elma Public Library
Board of Trustees Meeting
December 14th, 2021
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Carpet Update

Staffing Update

Kate Celebration

New Business

2022 Meeting Schedule

ELMA PUBLIC LIBRARY

**Librarian's Report
November 30th, 2021**

***Fewer programs due to COVID-19 restrictions**

<u>Circulation</u>	<u>2021</u>	<u>2020*</u>	<u>% change</u>
November	4,248	4,330	-1.9%
Jan - Nov	52,408	44,471	17.8%
	YTD All B&ECPL		13.6%
	YTD Town Libraries		21.1%

Library Visitors

November	2,288	2,086	9.7%
Jan - Nov	27,855	22,920	21.5%
	YTD All B&ECPL		19.2%
	YTD Town Libraries		22.4%

Computer Users

November	143	117	22.2%
Jan - Nov	1,740	1,624	7.1%
	YTD All B&ECPL		0.6%
	YTD Town Libraries		7.4%

Wi-Fi Users

November	249	203	22.7%
Jan - Nov	2,783	2,108	32.0%
	YTD All B&ECPL		54.6%
	YTD Town Libraries		64.3%

Library Programs November 2021

	<u>Attendance</u>
Virtual Toddler Time (<i>5 sessions</i>)	22 1-minute views
Preschool Storytime (<i>2 sessions</i>)	10
Take & Make Craft Kits	25
LEGO Club (<i>11/6</i>)	11
K-3 Storytime (<i>11/10</i>)	10
U.E. Be an Educated Consumer (<i>11/3</i>)	7
U.E. Fall Tasks in the Garden (<i>11/4</i>)	18
U.E. Anatomy News Story (<i>11/18</i>)	24
Mason Winfield (<i>11/29</i>)	<u>11</u>

Total Programs 14 Attendance 138

Community Room

none.

Staff Activities

- 11/10 - Tom attended the Manager/Director meeting on Zoom.

Treasurer's Report - Elma Public Library - 11/30/2021

Operating Checking

10/31/2021

**\$
9,289.88**

Income 11/30, fines/printing

\$ 378.76

Total \$ 378.76

Expenses 11/9, Elma Water Dept., water 7/21-10/21; check #1331
11/9, Amherst Alarm, service & inspections 2022; check
#1332

\$ 23.53

\$ 423.00

11/9, Waste Management, refuse 11/21-1/22; check #1333

\$ 97.76

Total \$ 544.29

11/30/2021

**\$
9,124.35**

Five Star Gift

Checking

10/31/2021

**\$
23,507.10**

Income 11/30, book sale, sales tax, donation jar, Bev Wylupski, Flo
Demme

\$ 443.16

Total \$ 443.16

Expenses none

\$ -

Total \$ -

11/30/2021

**\$
23,950.26**

Five Star Gift

Savings

10/31/2021

**\$
53,831.95**

Income 11/30, interest

Total \$ -

Expenses none

Total \$ -

11/30/2021

**\$
53,831.95**

Heintz Estate

10/31/2021

**\$
12,615.94**

Income 11/30, interest

Total \$ -

Expenses none

11/30/2021

Total \$ -
\$
12,615.94

CDs

Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%,
matures 11/28/22) \$101,096.25

Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%,
matures 11/28/22) \$50,548.13

Total \$151,644.38

Total gift accounts

\$242,042.53