

Elma Public Library Board of Trustees Meeting

Tuesday December 9, 2025

Attendees: Stephanie Molnar; Sue Sudlik; Eileen Holden; Tom Pirrung; Paul Schwiegerling; Amanda Wyzykiewicz; Bridgett Jacyna; member of the public also attended, Holly Neu was excused

Meeting Opened: 6:30pm EST. Minutes of the meeting held on November 18, 2025, were reviewed and approved.

Librarian's Report:

- *Circulation & Other Statistics:* Circulation was down 8.3% compared to last year. It was noted that this is in line with a decrease of 3.8 across all member libraries. Positively, computer users remained the same and Wi-Fi users increased by 15.9% compared to last year. To increase circulation, Stephanie will continue to reach out to local schools/organizations to see if they would like to start a regular cadence of book collections.
- *Library Programs & Misc:* There were 20 new library cards issued in the month of November. 23 Programs were held in the month of November with a total of 603 participants. Family Story Time as well as the take and make craft remain the most popular programs. The Native American Scavenger hunt (82 patrons) as well as the K-Pop Demon hunters party (30 patrons) were also very successful. The community room was utilized for 3 events, including the NYSEC Public Forum, which was well attended by members of the community.

Treasurer's Report:

- Review of income/expenses for November was reviewed (please refer to *Treasurer's Report – Elma Public Library – 12/9/2025* for detail).

Subcommittees Report:

- *ACT:* No update
- *Friends:* The Candy bar sales continue to do well. The Friends' next meeting date is scheduled for January.
- *Building & Grounds:* Discussed plans for the middle parking lot flower beds, including cleanup and possible replanting/redesign. More discussion to be had in the new year.
- *Publicity:* The library's events continue to be posted on Instagram and Facebook. The library also continues to be sporadically featured in the Advertiser/Bee.
- *3-Year Plan:* No Updates. The Plan will be revisited at the next meeting.

Old/New Business:

- *Old Business:* Stephanie created list of items that need to be addressed regarding the building's upgrade/maintenance needs for the purpose of receiving funds from a capital improvement grant. Paul and Sue will complete their Board of Trustees Term Renewal. This is Bridgett Jacyna's last meeting. The purchase of a shed is continuing to be evaluated. Sue and Stephanie will approach the town regarding the proposal of a new shed.
- *New Business:* On December 2, Stephanie, with other library employees and advocates, met with Senator Patrick Gallivan at the Lake Shore Library to discuss budget needs and legislative concerns. Stephanie, Tom, and Eileen met with Assemblyman David DiPietro at the Marilla Library to discuss similar topics, with Mr. DiPietro expressing interest in our new shed and electrical needs. New board members are needed! A new secretary also needs to be appointed. Self-Assurance Forms for trustee education requirements need to be completed by all members. A discussion regarding the binding of the past East Aurora Advertisers was held. It was decided that binding these documents would be a great idea to preserve the history of our community. The next meeting will be held on February 10th, 2025. No meeting will be held in January 2026.

All minutes and reports were submitted and were approved 6-0. Meeting was adjourned at 7:15 pm.

The next regular meeting will be held Tuesday, February 10th, 2025, at 6:30pm.