

Elma Public Library Board of Trustees Meeting

Tuesday June 10, 2025

Attendees: Stephanie Molnar ; Sue Sudlik ; Eileen Holden ; Bridgett Jacyna ; Tom Pirrung ; Paul Schwiegerling ; Holly Neu ; Amanda Wyzkiewicz (guest)

Meeting Opened: 6:30pm EST. Minutes of the meeting held on May 13th, 2025 were reviewed and approved.

Librarian's Report:

- For the month of May 2025 there was a 3.5% increase in circulation with only a .6% decrease in library visitors compared to May 2024. Positively, there was a 6.1% increase in first time circulation. It is noted that there has been a 14.3% decrease in the number of computer users compared to May of 2024. The cause is not yet known, but this statistic will continue to be monitored and evaluated.
- Family story time, take and make craft, and the library scavenger hunt continue to be extremely popular. The University Express and Book a Tech Trainer participation is not as high as it has traditionally been. The puzzle board was placed into use and the first two puzzles were very well received. An effort has been made to increase the use of the community room with positive results. A book launch, Girl Scout troop, and high school class of '75 are a few of the bookings for the space in the past month.
- The Summer Program flyer was reviewed and will be given to schools next week. Due to a lack of interest, Battle of the books has been discontinued. There will be a badging program for 5-12, teens, and adults where patrons can earn a badge for programs attended. Prizes include gifts cards via a donation from Cy's Pharmacy in Elma. An effort is being made to obtain additional donations for prizes. Larger events for the summer include life size Candy Land, Foam Party, and end of summer carnival.

Treasurer's Report:

- Review of income/expenses for May (please refer to *Treasurer's Report – Elma Public Library – 5/31/2025* for detail)

Subcommittees Report:

- *ACT:* Paul Schwiegerling and Stephanie Molnar attended the ACT meeting held on May 31st at the Clarence Library. The presentation was centered on the revamping and onboarding of additional personnel to support the Library Foundation. It was noted that there is approx. \$2 million currently in the foundation. A general system update was also provided, including information regarding the roll out of the new logo.
- *Friends:* The candy sale has been occurring in the library with great success and the candy is almost sold out.

Old/New Business:

- *New Secretary/Board Member(s):* Bridgett Jacyna has been appointed as Secretary effective 6.10.25 (vote count 6-0). Amanda Wyzkiewicz attended the meeting as a guest and potential new board member. She was provided with an overview of board activity, responsibilities, and commitment required. Happily, Amanda agreed to become a part of the board and Stephanie will submit her name to the town for Appointment. A big thanks to Holly Neu for the introduction and assistance with bringing on our newest member!
- *Buildings and grounds:* Stephanie has repeatedly contacted the town via phone and email regarding a list of items that need addressed (handicap tower/parking lot drainage/sink drain, etc.). She is currently awaiting response. Landscaping was completed the week of 5/19.
- *Publicity:* The new BECPL logo can now be used throughout the system. An inventory was taken on everything containing the old logo the list was provided to central library for replacements containing the new logo. 4imprint provided free samples of magnets and other promotional items for review. The group agreed to move forward with the purchase of magnets with the library's hours, name of library as well as yard sticks.
- *Library of Things:* A list of suggested new items (priced at \$30 - \$200/item) was created based upon what other libraries have, including what is routinely circulated and approval was provided to purchase some of the items. A request will be put out to patrons for item donations as well.
- *Miscellaneous:* Suggestion made to add a gaming night for adults. Stephanie will look into scheduling and the Central Library has games that can be used. The new table and chairs have proven to be useful and compliment the space well. It was decided not to purchase a second table at this time.
- A meeting will **not be held in August 2025.**

All minutes and reports were submitted and were approved 7-0. Meeting was adjourned at 7:35pm.

The next regular meeting will be held Tuesday, July 8th, 2025 at 6:30pm