

Elma Public Library Board of Trustees Meeting

Tuesday September 9, 2025

Attendees: Stephanie Molnar ; Sue Sudlik ; Eileen Holden ; Bridgett Jacyna ; Tom Pirrung ; Paul Schwiegerling ; Holly Neu ; Amanda Wyzkiewicz

Meeting Opened: 6:35pm EST. Minutes of the meeting held on July 8th, 2025, were reviewed and approved.

Librarian's Report:

- **July:** Circulation decreased 5.2% and computer visitors decreased 5.5% compared to July 2024. Conversely, library visitors increased 13.7% and Wi-Fi users increased 9.2% compared to July 2024. 39 new library cards were issued. Summer programs were a great success, with 203 participants in the life size Candyland game and 230 participants at the Messtival. The Mocktail and craft night continue to be well attended with 37 participants this month.
- **August:** Circulation decreased 6.9% and library visitors decreased 3.4% compared to August 2024. Circulation across the entire system decreased 4.3% YTD. Positively, computer users increased 18.4% and Wi-Fi users increased 6.4% compared to August 2024. 20 new library cards were issued. Programs continue to be well attended. The library staff completed several webinars and meetings. Stephanie to present on records management at the WNYLRC Unconference. She is also now the chairperson of the Committee for Health Information Access for WNYLRC. A Blood Drive was hosted at the library on 8/26 and we will continue to host them when the Mobile is in our area. The WNY Book Arts Center displayed their sample art created during their classes. As a result, the display case is now booked through the end of the year! Stephanie is currently researching the possibility of hosting Mahjong and will provide a list of materials needed at the next meeting.

Treasurer's Report:

- Review of income/expenses for July and August (please refer to *Treasurer's Report – Elma Public Library – 7/31/2025 & 8/31/2025* for detail).
- CD's (Both Gift Fund & Heintz Fund) were renewed in the month of August 2025.

Subcommittees Report:

- **ACT:** No update.
- **Friends:** Next meeting to be held on 10/27 @6pm. This group is still in great need of new members! The summer ice cream/float sales were a success, with left over ice cream to be donated at the Apple Palooza program.
- **Building & Grounds:** The Boxwoods affected by the moth blight have been removed. Replacement of the bushes and cleanup of the middle island gardens will be evaluated in the spring. Parking lot was sealed on 8/31. The town was notified of the heating coil is falling off the roof. Decision made to hire Petchkey's plumbing to fix the pump and vent in the kitchen.
- **Publicity:** Stephanie made contact with the Bee. They apologized for not placing the library events in as often and will try to do so more in the future. The foam party and super-hero camp photos were in the Advertiser.

Old/New Business:

- **Old Business:** The purchase of a DVD player, CD player, and ghost hunting kit will be ordered. The book sale will be held on 11/6-11/8. Donations are not being accepted at this time due to a lack of storage space. 500 promotional magnets were ordered and handed out to patrons. Library of Things loan agreement was reviewed and will be posted.
- **New Business:** Changes to the 3-Year Plan were approved. Eastern Lakes Paranormal investigation contacted the library and a 3-4 hour paranormal investigation at the library has been approved. Stephanie to contact local author Mason Winfield for possible presentation. A tour of the library staff space was conducted. It was noted that MUCH progress has been made to clean up the back storage areas. Once the book sale occurs a lot of storage space will become available again. Assistance is needed to continue cleanup and an evaluation of reorganization/renovation options for space will continue to be discussed.

All minutes and reports were submitted and were approved 7-0. Meeting was adjourned at 7:52 pm.

The next regular meeting will be held Tuesday, October 14th, 2025, at 6:30pm.