

Elma Public Library
Board of Trustees Meeting
June 9, 2026
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

Spring cleanup/rain garden maintenance

Ralph Wilson Rural Libraries Grant

New Business

New laptop

Summer programming

Survey on public collection needs

New way of reporting operating and gift funds

Treasurer's Report - Elma Public Library - 5/31/2026

<u>Operating Checking</u>			
	<u>4/30/2026</u>		\$ 8,352.63
	Income none		
		<i>Total</i>	\$ -
	Expenses 5/12, Cintas, rug cleaning; check #1435		\$ 104.00
	5/12, Waste management; check #1436		\$ 143.69
	5/12, Stephanie Molnar, travel/mileage; check #1437		\$ 74.55
		<i>Total</i>	\$ 322.24
	<u>5/31/2026</u>		\$ 8,030.39

<u>Five Star Gift Checking</u>			
	<u>4/30/2026</u>		\$ 44,117.66
	Income none		
		<i>Total</i>	\$ -
	Expenses 5/12, New Sky Wellness, chair yoga; check #1388		\$ 180.00
	5/12, Brodrart, shelf sponsor; check #1389		\$ 119.71
	5/12, Explore Buffalo UE honorariums; check #1390		\$ 50.00
			\$ 349.71
	<u>5/31/2026</u>		\$ 43,767.95

<u>Five Star Gift Savings</u>			
	<u>4/30/2026</u>		\$ 3,949.84
	Income 5/29, interest		\$ 0.03
		<i>Total</i>	\$ 0.03
	Expenses none		
		<i>Total</i>	\$ -
	<u>5/31/2026</u>		\$ 3,949.87

<u>Heintz Estate</u>			
	<u>4/30/2026</u>		\$ 8,073.42
	Income 5/29, interest		\$ 0.08
		<i>Total</i>	\$ 0.08
	Expenses none		
		<i>Total</i>	\$ -
	<u>5/31/2026</u>		\$ 8,073.50

<u>CDs</u>			
CD created 4/20/2026	New CD (\$50,000.00 deposit 4/20/2026 at 3.2%, matures 1/20/2027)		\$ 50,000.00
added \$2,153.83 on 8/11/2025	Gift Funds CD (\$110,975.05 deposit 2/11/26 at 3.25%, matures 5/11/2026)		\$ 113,128.88
transferred \$970.41 to checking on 2/11/2026	Heintz Fund CD (\$50,000.00 deposit, 2/11/2026 at 3.25%, matures 5/11/2026)		\$ 50,000.00
		<i>Total</i>	\$ 163,128.88
Total gift accounts			\$ 226,950.59

ELMA PUBLIC LIBRARY

**Librarian's Report
May 2026**

<u>Circulation</u>	<u>2026</u>	<u>2025</u>	<u>% change</u>
May	7,503	8,302	-9.6%
Jan - May	39,019	42,238	-10.0%
	YTD All B&ECPL		-2.9%
	YTD Member Libraries		-4.5%
*First-Time Circ. May	3,694	4,256	-13.2%

Library Visitors

May	3,350	3,245	3.2%
Jan - May	15,526	16,262	-4.5%
	YTD All B&ECPL		-0.6%
	YTD Member Libraries		-0.2%

Computer Users

May	202	168	20.2%
Jan - May	938	858	9.3%
	YTD All B&ECPL		-7.1%
	YTD Member Libraries		-5.3%

Wi-Fi Users

May	599	400	49.8%
Jan - May	2,366	1,854	27.6%
	YTD All B&ECPL		3.0%
	YTD Member Libraries		4.4%

Library Programs May 2026

Attendance

Family Storytime (12 sessions)	245
Toddler Dance (5/1)	33
Unwind: Fiber Arts Group (5/4)	4
Romantasy Book Club (5/4)	0
Lego Club (5/9)	0
Bumblebee Craft	50
Ice Cream Craft	58
Spring Scavenger Hunt	80
Pirate Scavenger Hunt	51
Chair Yoga (3 sessions)	33
Mocktail & craft night (5/18)	9
Book Club (5/20)	10
Writing Workshop (5/21)	1
Cookbook Club (5/27)	10
Home Buying Seminar (5/30)	0
University Express: Estate Planning & Asset Protection (5/5)	43
UE: Save Our Sacred Sites (5/7)	11
UE: Identity Theft & Credit (5/12)	12
UE: Spiritualism in WNY (5/13)	23
UE: Consumer's Guide to Condos/Townhouses (5/14)	11
UE: Histories of North Tonawanda (5/19)	18
UE: Writing a Eulogy (5/28)	4
Total Programs 35 Total Attendance	706

Community Room

May 1: B&ECPL Librarian's Association Meeting
May 8: HEAP event
May 18: Friends of the Elma Public Library (meeting in Children's Area)

Display case

Susan Throm, landscape and flower paintings.

New Library Cards

Adult: 17
Out of county 12
Youth (all types): 1

Total: 30

Staff Activities

- Librarian Ashley Cassidy completed the webinar "Building Joy-Centric Libraries with Rebecca Hass" by Library Speakers Consortium on May 6.
- Librarian Jessica Gavin completed the webinar "Building Joy-Centric Libraries with Rebecca Hass" by Library

Speakers Consortium on May 15. She attended the Youth Services Group meeting at Grand Island Memorial Library on May 21. She has also completed two of five online sessions on the Science of Reading.

- Library Director Stephanie Molnar attended a Zoom meeting of the Contracting Library Directors on May 12. She also attended the Manager/Director Meeting at the Central Library on May 13. She also attended a meeting of WNYLRC's CHIA Committee on May 18. She completed the following webinars:
 - "Minimum Standards for Libraries - Overview and New Additions" by NYS Library on May 12.
 - "Fundraising across the Generations" by Niche Academy on May 27.
 - "Minimum Standards for Libraries - Internal Library Policies Related to Personnel, Disaster Preparedness, and Financial Controls" by NYS Library on May 28.