

ELMA PUBLIC LIBRARY BOARD OF TRUSTEES

June 9, 2026, 6:30pm

Present: Stephanie Molnar, Sue Sudlik, Eileen Holden, Tom Pirrung, Paul Schwiegerling, Amanda Wyzykiewicz, Holly Neu, and Gillian Field-Bierl (new board member)

Secretary's Report:

- Minutes reviewed and accepted

Librarian's Report:

- Circulation is down 10% so far this year. Visitors are down 4.5 %. Computer users are up 20.2% in May, 9.3% for the year. Wi-Fi use continues to rise and is up 49.8% in May and 27.6% for the year
- 35 Programs were held in May, with total attendance of 706.
- There was a full month of family story time, toddler dance was big hit, and chair yoga is over for the summer (but Tai Chi will take its place).
- Estate Planning and Assets Protection was the biggest University Express program.
- Lots of people are coming in for the Passport stamp, so that has been a success!
- It was decided to keep the "Zeros" in attendance line, so people know what programs are being run and if they were attended.
- New Library cards: 30 total (17 adult, 12 out of the country, and 1 youth). This is up from last month at 27 cards.
- Community Room was used for 3 activities throughout the month, including the Friends of the Library Meeting (3 people total in attendance at that meeting, including Stephanie)
- Display Case – Susan Throm – landscape and flower paintings
- Staff activities were reviewed and the staff are completing various webinars and Stephanie attended a Zoom meeting on 5/12 for the Contracting Library Directors along with other programs.

Treasurer's Report:

- In the previous Treasurer's Report there were some dates that were supposed to be corrected that weren't. Stephanie agreed to fix those.
- No other updates were noted at this time.

Subcommittee Reports:

- ACT: Tom attended the ACT meeting on 5/16 in North Collins and found it good overall.
- Friends of the Library: met on 5/18/26. They had 3 fundraisers and made over \$200 in the past few months. They are having a silent auction, a craft raffle on 6/26, and a 4-week concert series starting on 7/19. They are looking for donations for the craft raffle.
- Buildings and Grounds: No bids were submitted for our HVAC project – People can now submit bids directly to the town. The bids are due on 6/15/2026. Sunny Side Home Services from the town came on 5/21/26 to clean up the property before the parade. Murray Bros came 6/1-6/3/26 to put down mesh and clean up the stones. Stephanie is hoping the bill will be lower than expected as they did not have to clean up the property. We are still waiting for the light pole in the parking facing the front door to be fixed. Ferguson's Electric was out on 6/9/26 to fix it.
- Publicity: We were in the Bee and the Advertiser more recently. Facebook account has been active with the cute goose post. Publicity is doing well!

Three-Year Plan:

- Survey: Stephanie spoke to a couple other libraries (Lake Shore Library and North Tonawanda Library) and got 2 examples from them to survey the public and to use as examples.
- The new director is scheduled to start in August, 2026
- There is a new board liaison who may attend a future trustee meeting.

Old Business:

- Stephanie did a webinar on the Ralph Wilson grant for the program on Homesteading. That program will possibly start in September, with nine different and interesting program topics.
- The issue with the water bill is still pending, as Stephanie spoke to Wayne Clark about the previous bill, but no resolution was determined. The next quarterly bill is not due until July, so more will be known then. A new pump was placed in the toilet and it seems to be doing better.
- Sue spoke to Joe C. from the town and there are issues on where to place the shed on the property due to various restrictions. Solution still pending.

New Business:

- There were 3 laptops when Stephanie started at the library. Two have since been taken out of circulation because they were deemed unfit. Only 1 laptop

remains. This works “OK” on the daily, but there is no back-up if there is an issue. The IT guy, Justin, suggested a type to purchase which costs \$1000. Sue made a motion to purchase 2 new laptops for the library. Tom seconded the motion. All were in favor and the motion passed: 6 – 0 to purchase 2 new laptops.

- Summer programs: A beautiful flyer was shared “Unearth A Story” detailing all the summer programs.
- Stephanie changed the amounts in the current Treasurer’s Report to match what is currently in Quickbooks to date, in order to avoid confusion. The Board agreed that this method makes sense and is acceptable to continue to use moving forward.
- The parade went well and was better this year than in the past!

All minutes and reports were approved and accepted.

Meeting adjourned - 7:32pm

The next monthly board meeting will be held on 7/14/2026. There will not be a meeting in August.