

## ELMA PUBLIC LIBRARY BOARD OF TRUSTEES

MAY 12, 2026

Present: Stephanie Molnar, Sue Sudlik, Eileen Holden, Tom Pirrung, Paul Schwiegerling, Amanda Wyzkiewicz, Holly Neu and Gillian Field-Bierl (new board member).

### Secretary's Report

- Minutes reviewed and accepted.

### Librarian's Report

- Circulation/Statistics: Circulation, Visitors, slightly down compared to 2025. Computer (29.7%) and Wi-fi (30.5%) users increased by when compared to April of 2025.
- Twenty four programs were held in April, with attendance of 838.
- Community Room - not used this month.
- Display case - Little Shell Ornaments by Dan and Nancy Little.
- New Library Cards - Adult: 13. Out of county: 10. Youth: 4. Total – 27.
- Library Clerk Jamie Letta started her new role as Clerk/Typist on 4/4/26.

### Treasurer's Report

- New CD opened at Five Star Bank. Money moved from savings account to CD. Much higher interest rate. Our contact person at Five Star Bank is Ron Clark.

### Subcommittee Reports

- ACT meeting – Next meeting May 16th in Collins.
- Friend's - Raised \$50 at the Bake Sale held during the Book Sale. They are recruiting new members. The next meeting is May 18th. They will be discussing having a Silent Auction.
- Building and Grounds - The Town is hiring someone for general spring clean up of the landscaping. Murray Brothers will still be hired to clean up, refresh, etc the rain garden. They will be asked to look at rest of landscaping after "clean up" by Town hire. NYSEG told Stephanie the second light that was out has been fixed. 90% of the HVAC grant money has been received by the Library. We will receive the remaining 10% when the work is complete. Request for bids was sent out by the Town of Elma on 4/30/26. All bids are due by 5/18/26. The Town will be paying the other half. Town Hall is aware of our parking lot paving needs. No word on repairs as of now. A piece of flashing on the front of the building was replaced.
- Publicity - We have had a lot more coverage in the Bee and Advertiser recently. Facebook remains active.

### Three Year Plan

- #3 - Offer high quality Library programs and services to the community. An action was to survey the public. Some surveying has been done with children. Not yet with adults. How to survey adults will be discussed, planned and implemented.

### Old Business

- The Memorial Day Parade is Monday, May 25th. Trustees and staff should meet in the Library parking lot at 8:30am. Giveaways and candy to be distributed during the parade.

- One of the paintings donated by Grace Brzkcy will be used in the Silent Auction if held by the Friends of the Elma Library.
- The Book Sale made \$700. Everything not sold was donated, given to other groups/organizations. Nothing was returned to the storage room!

#### New Business

- Insurance adjuster came to the Library and spoke with Stephanie. He asked her several questions. She spoke of the need for paving in the parking lot, huge icicle in the winter in back of the building and leaks in ceiling of the community room. He will take concerns to the Town Hall as these things can present liabilities to the Library.
- State Report was submitted by Stephanie. Board of Trustees reviewed. Motion made to accept, second, all in favor.
- Minimum Standards. Our Library has a Code of Conduct. Disaster standards are needed by all Libraries. This is in the beginning phase. We will be hearing more from Central.
- Comptroller's Report for 2025 submitted by Stephanie. She and Paul composed.
- The Elma Library received a Ralph Wilson grant in the amount of \$3400. Stephanie is developing programs on Homesteading. This will be offered at the Library in late summer, early fall.
- The Elma water is \$727 for six months. (\$200 first 3 months, \$527 second 3 months). Usual bill \$68 a quarter. There is an apparent leak! Wayne Clark and company coming to assess the situation tomorrow; 5/13/26. Payment of the bill is due Friday, 5/15. The Board advised Stephanie not to pay the bill until Wayne comes and evaluates the situation. The Town paid the extremely high bill when a pipe broke in the past.

All minutes and reports were approved and accepted. Approved : 6 - 0.

Meeting adjourned - 7:32pm. Next meeting - June 9, 2026.