

Elma Public Library Board of Trustees Meeting

May 26th, 2020 (via Go To Meeting)

Present: Tom Caroni, Sue Sudlik, Tom Pirrung, Ellen McGreevy, Terry Booth, Eileen Holden, Nathan Clinard, Kate Puhn

The meeting started at 2:50 P.M.

Minutes: The minutes from the March 30th meeting were reviewed. Nathan moved to accept the minutes, seconded by Tom Pirrung and passed 6-0.

Librarian's Report: Tom reported that although the library has been closed there were a few wi-fi users from outside the building. Kate was asked if she would continue her on-line story time for the summer. Sue asked if we could get any virtual programs for adults, primarily speakers. Possibly see if the magician would be available for a virtual program. Kate will contact the schools to ask them to announce programs on the website.

Treasurer's Report: Basically there has been no money coming in and very little going out. The painting bill for the meeting room was paid. Sue will review the books after the library reopens.

SUB COMMITTEE REPORTS

ACT – nothing

FRIENDS – nothing

Building and Grounds – The painting of the meeting room is complete. Tom worked 6 hrs. on Saturday to get things wiped down to provide a safe environment for staff. The town has done basic mowing. Summer clean-up of the beds is not set up. Eileen and Sue will work on getting carpeting taken care of in the meeting room.

Tom reported that the staff must wear a mask and are provided with a face shield. Central sent out quantities of PPE. He had a cleaner stop by for an estimate on adding an extra layer of cleanliness once a week. He took measurements and will let Tom know what his fee would be.

Because extra cleaning will not be covered completely by our present budget, Ellen would like to see some money transferred from other lines. Tom said he may be able to divert some money from the travel line of the budget

NEW BUSINESS

Opening – Tom told us that as of June 8th the library could be open for 50% capacity. He feels this is too soon and would like to start with 2 full weeks of just curbside. We agreed with his decision. Eileen asked about the staff, particularly the pages regarding pay during the shutdown. All employees were paid through March and were then eligible for unemployment benefits.

Tom P. made a motion for the library to be open 4 days per week, and 5hrs. per day for the first two weeks in June for curbside pick-up. The library would then open on June 16th at 50% capacity on June 16th. This was seconded by Eileen and passed 6-0.

The Memorial Day Parade has been cancelled.

We reviewed the State Report Resolution. Nathan made a motion seconded by Tom to accept the report as presented. It passed 6-0.

Nathan made a suggestion for the library to purchase a DR infrared heater for disinfecting books and materials. He also suggested that there be curbside pick-up for printed documents. Tom was going to see if a separate Gmail account could be set up to receive documents to be printed.

Ellen made a motion to accept all reports and adjourn. Seconded by Nathan and passed 5-0. The meeting was adjourned at 4pm.

Respectfully submitted by Terry E. Booth