

Elma Public Library Board of Trustees Meeting
November 9, 2021

Attendance: Tom Carloni, Nathan Clinard, Ellen McGreevy, Tom Pirrung, Paul Schwiegerling, and Sue Sudlik. Excused; Kelly Helbling and Eileen Holden

Meeting opened at 6:35 P.M.

Minutes of the October 2021 meeting were reviewed with no changes suggested.

Librarian's Report: Visitors and circulation numbers are slowing down. We are hoping that this will improve as the weather gets colder. Programs remain well attended. Tom attended a Manager/Director Meeting. Book Club may return to virtual status for the winter months. The Girl Scouts used the Community Room on October 18.

Treasurer's Report: Not much activity The Certificates of Deposit will be renewed this month.

ACTS: No report

Friends: A meeting will be scheduled soon. Financials need to be reviewed.

Buildings and Grounds: The trees have been trimmed. New decals were installed in the entryway. An updated sign is still dependent on the Town Code being rewritten.

Publicity: Both papers remain helpful. The Facebook account is approaching 1000 likes.

Old Business: The 2022-24 Three Year Plan was adopted by a 5-0 vote. Carpet installation has been rescheduled until November 22. HR will be contacted to finalize the posting of our soon to be vacant Librarian I position. Civil Service Exam results for that position are forthcoming.

New Business: The FOIL policy was reviewed and approved 5-0. Tom Pirrung and Nathan Clinard both agreed to another term on the Board. Kate's Appreciation Party was tentatively scheduled for 12/29/21 and discussion ensued.

All minutes and reports submitted were approved 5-0. Meeting was adjourned at 7:18 p.m. Next meeting scheduled for December 14, 2021 at 6:30 p.m.

Respectfully submitted,
Nathan Clinard, Secretary