Elma Public Library
Board of Trustees Meeting
November 10, 2026
6:30 p.m.

Agenda

Minutes
Librarian's Report
Treasurer's Report
Subcommittee Reports
    ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business
    Ralph Wilson Rural Libraries Grant Round 1
    Ralph Wilson Rural Libraries Grant Round 2
    2027 Holiday Schedule/2026 December holidays

New Business
    Disaster Plan and Emergency Exits
    2027 Board Meeting Calendar
    Eileen Holden and Holly Neu terms

ELMA PUBLIC LIBRARY

Librarian's Report
October 2026

Circulation	2026	2025	% change
Oct	7,134	8,149	-12.5%
Jan – Oct	77,531	86,704	-10.6%
	YTD All B&ECPL		-2.6%
	YTD Member Libraries		-3.5%
*First-Time Circ. Oct	3,481	4,187	-8.3%

Library Visitors			
Oct	3,495	3,287	6.3%
Jan – Oct	34,034	25,019	-2.8%
	YTD All B&ECPL		2.6%
	YTD Member Libraries		2.2%

Computer Users			
Oct	2554	180	41.1%
Jan – Oct	2,056	1,828	12.5%
	YTD All B&ECPL		-2.7%
	YTD Member Libraries		-1.1%

Wi-Fi Users			
Oct	522	437	19.5%
Jan – Oct	5,138	3,958	29.8%
	YTD All B&ECPL		9.0%
	YTD Member Libraries		9.2%

Library Programs October 2026

Attendance

Family Storytime (9 sessions)	213
Toddler Dance *(10/2)*	20
Author Event *(10/3)*	0
Unwind: Fiber Arts Group *(10/5)*	2
EMW Boys & Girls Club Trunk or Treat *(10/24)*	553
Book Boxes	5
Hispanic Heritage Craft	36
Bat Craft	55
Pumpkin Craft	50
Dinosaur STEM Challenge	4
Scavenger Hunt	44
Halloween Scavenger Hunt	43
Teen Plant Bingo *(10/10)*	0
Tai Chi (4 sessions)	12
Chair Yoga (2 sessions)	26
Hocus Pocus Movie & Craft *(10/24)*	8
Book Club *(10/21)*	8
University Express: Situational Awareness *(10/6)*	11
UE: What is a Trust and Do I Need One? *(10/15)*	42
UE: Self-Reiki *(10/27)*	18
Homesteading: Basic Mending *(10/5)*	25
Homesteading: What to Stock in Your Home Apothecary *(10/7)*	34
Homesteading: Healthy Soil, Healthy Garden *(10/12)*	24
Homesteading: Drying Edible Flowers, Herbs, & Tea Making *(10/14)*	33
Homesteading: Vegetable Gardening *(10/17)*	24
Homesteading: Soap Making *(10/19)*	13
Homesteading: Foraging Natural Remedies *(10/21)*	23
Mocktail & Craft Night *(10/25)*	14
Cookbook Club *(10/28)*	10

Total Programs 41 Total Attendance 1350

Community Room

September 30 & October 7: Iroquois School testing
October 3: Girl Scout Meeting
October 8, 13, & 20: Foster Grandparents Tabling (in Library)

Display case

Jane Austen display

New Library Cards

Adult:	15
Out of county	7
Youth (all types):	2
Total:	24

Staff Activities

- Librarian Ashley Cassidy viewed the webinars "How to Handle Problematic Behavior and Enforce Rules" by Ryan Dowd/Homeless Training on October 27 and "Communication Skills: Building Good Working Relationships" by Library 2.0 on October 29.
- Librarian Jessica Gavin viewed the webinar "Grant Writing for Librarians" by MLA on October 30. She attended a Continuing Education Committee meeting for WNYLRC on Zoom on October 13 and a Red Bin Committee meeting for BECPL on Zoom on October 14.
- Library Director Stephanie Molnar attended the Records Management Committee Meeting on Zoom on October 8. She attended the Red Bin Committee meeting through BECPL on Zoom on October 14. She also attended the WNY Rural Library Grant information session on Zoom on October 15 and a listening session with System Director Christine Schonhart at JBR Library on October 27. She attended the Manager's Director's Meeting on October 14 pm on Zoom. She attended the ALSC (Association of Library Services to Children) National Institute in Buffalo from October 1-3, with Teen Services Development Day on October 1. This Institute was sponsored by ALA (American Library Association).

Treasurer's Report - Elma Public Library - 10/31/2026

Operating Checking

9/30/2026			**$**	**5,118.06**
	Income	10/30, printing	$	155.35
		Total	*$*	*155.35*
	Expenses	10/30, WildWood WNY LLC, program; check #1460	$	142.99
		10/30, Waste Management, refuse pickup; check #1461	$	169.68
		10/30, Cintas, October rug cleaning; check #1462	$	107.12
		Total	*$*	*419.79*
10/31/2026			**$**	**4,853.62**

Five Star Gift Checking

9/30/2026			**$**	**37,978.26**
	Income	10/30, book sale, donation jar, copier	$	316.25
		Total	*$*	*316.25*
	Expenses	10/5, Lucky Day Homestead, three programs; check #1418	$	1,200.00
		10/30, Stephanie Molnar, programming supplies; check #1419	$	103.00
		10/30, Jessica Gavin, programming supplies; check #1420	$	37.90
		10/30, Primo Brands, water delivery; check #1421	$	40.97
			$	*1,381.87*
10/31/2026			**$**	**36,912.64**

Five Star Gift Savings

9/30/2026			**$**	**3,950.00**
	Income	10/30, interest	$	0.04
		Total	*$*	*0.04*
	Expenses	none		
		Total	*$*	*-*
10/31/2026			**$**	**3,950.04**

Heintz Estate

9/30/2026			**$**	**9,536.62**
	Income	10/30, interest	$	0.08
		Total	*$*	*0.08*
	Expenses	none		
		Total	*$*	*-*
10/31/2026			**$**	**9,536.70**

CDs

CD created 4/20/2026	New CD ($50,000.00 deposit 4/20/2026 at 3.2%, matures 1/20/2027)	$	50,000.00
earned $1823.23, transferred $2000, on 8/11/2026	Gift Funds CD ($113,128.88 deposit 2/11/26 at 3.25%, matures 2/11/2027)	$	112,952.11
earned and transferred $805.82 to checking on 8/11/2026	Heintz Fund CD ($50,000.00 deposit, 8/11/2026 at 3.25%, matures 2/11/2027)	$	50,000.00
	Total	*$*	*162,952.11*

Total accounts	**$**	**218,205.11**