

Elma Public Library
Board of Trustees Meeting
November 18, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

Landscaping

New shed

November book sale results

FeedMore WNY

New Business

2026-2030 BECPL Building Needs

Sue Sudlik, Paul Schwiegerling, and Bridgett Jacyna Term Renewals

2026 Board Meeting Calendar

Treasurer's Report - Elma Public Library - 10/31/2025

Operating Checking

9/30/2025

\$ 5,424.14

Income 10/2, fines, printing

\$ 199.05

10/31, fines, printing, lost books

\$ 146.15

Total \$ 345.20

Expenses 10/9, Petschke Plumbing; check #1414

\$ 750.00

10/9, Kieffer's Fire Ext Svcs; check #1415

\$ 145.00

10/20, Stephanie Molnar, Elma Hardware; check #1416

\$ 105.73

10/20, Brittany Healy, mediumship program; check #1417

\$ 150.00

10/29, Waste Management; check #1418

\$ 134.49

Total \$ 1,285.22

10/31/2025

\$ 4,484.12

Five Star Gift Checking

9/30/2025

\$ 23,298.97

Income 10/2, book sale (gift and discard)

\$ 230.35

10/31, book sale (gift and discard), donation jar, copier

\$ 361.45

Total \$ 591.80

Expenses 10/9, East Aurora Advertiser, add'l subscription; check #1359

\$ 148.00

10/9, Jessica Gavin, programming supplies; check #1360

\$ 70.00

10/9, Stephanie Molnar, programming supplies; check #1361

\$ 135.70

10/14, Explore Buffalo, UE speaker; check #1362

\$ 25.00

\$ 378.70

10/31/2025

\$ 23,512.07

Five Star Gift Savings

9/30/2025

\$ 53,936.23

Income 10/31, interest

\$ 1.95

Total \$ 1.95

Expenses none

Total \$ -

10/31/2025

\$ 53,938.18

Heintz Estate

9/30/2025

\$ 7,759.49

Income 10/31, interest

\$ 0.07

Total \$ 0.07

Expenses none

Total \$ -

10/31/2025

\$ 7,759.56

CDs

added \$2,878.62 on 8/11/2025

Gift Funds CD (\$10,975.05 deposit 8/11/25 at 3.85%, matures 2/11/2026)

\$ 110,975.05

transferred \$1,331.51 to checking on 8/11/2025

Heintz Fund CD (\$50,000.00 deposit, 8/11/2025 at 3.85%, matures 2/11/2026)

\$ 50,000.00

Total \$ 160,975.05

Total gift accounts

\$ 246,184.86

ELMA PUBLIC LIBRARY

Librarian's Report November 18, 2025

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
Oct	8,149	9,231	-11.7%
Jan - Oct	86,704	92,136	-5.9%
	YTD All B&ECPL		-1.3%
	YTD Member Libraries		-4.0%
*First-Time Circ. Oct	4,187	4,473	-6.4%

Library Visitors

Oct	3,287	3,341	-1.6%
Jan - Oct	35,019	36,211	-3.3%
	YTD All B&ECPL		-0.4%
	YTD Member Libraries		-0.7%

Computer Users

Oct	180	194	-7.2%
Jan - Oct	1,828	1,917	-4.6%
	YTD All B&ECPL		4.4%
	YTD Member Libraries		0.4%

Wi-Fi Users

Oct	437	437	0.0%
Jan - Oct	3,958	3,917	1.0%
	YTD All B&ECPL		16.1%
	YTD Member Libraries		12.3%

Library Programs October 2025

	<u>Attendance</u>
Family Storytime (10 sessions)	232
Toddler Dance (10/3)	14
Game Afternoon (10/4)	3
K-3 Storytime & Craft (10/8)	5
Halloween Baby Rave (10/25)	3
Not-so-Spooky Storytime with Paddy (10/28)	44
Ghost Scavenger Hunt	116
Take & Make Craft	60
Dungeons & Dragons (10/11)	3
Halloween Rock Painting (10/25)	15
Chair Yoga (2 sessions)	35
BYOBook Club (10/6)	3
Murder Mystery Night (10/13)	15
Book Club (10/15)	9
Mediumship & Energy 101 (10/20)	21
Cookbook Club (10/29)	14
Mocktail & craft night (10/27)	21
University Express: Rock On! (10/8)	12
UE: Buffalo's First Ladies (10/16)	13
Paranormal Investigation (10/17 Facebook Live)	261
UE: Backyard Wildlife (10/21)	11
UE: Origins & Traditions of Halloween (10/22)	7
UE: Listing & Buying Your Home (10/30)	7
B&G Club of EMW Trunk or Treat (10/18)	624
Elma Primary Trunk or Treat (10/24)	200
Trunk or Treat at Elma Fire Dept. (10/25)	85

Total Programs 36 Total Attendance 1935

Community Room

10/01: Girl Scouts
10/27: Iroquois School testing

Display case

Artist Kathie Aspaas, printmaker.

New Library Cards

Adult: 14
Out of County: 2
Youth (all types): 10

Total: 26

Staff Activities

- Librarian Jessica Gavin attended the WNYLRC Intersect Unconference at the Buffalo Naval Park on October 3. She

completed the webinar "Dungeons & Dragons in Libraries" from CDLC on October 5. She attended the YSG Meeting via Zoom on October 16.

- Librarian Ashley Cassidy completed the webinar "Creating Literacy Solutions for All Readers: Successful Models for Supporting Emergent, Dyslexic, and Other Striving Readers at Your Library" by the NYS Library on October 3.
- Library Director Stephanie Molnar completed the webinar "Web Accessibility Series #1: Web Accessibility Overview: Web Content Accessibility Guidelines & ADA" by Southern Tier Library System on October 1 and "Real World Resiliency" by CLRC on October 22. She attended the Managers/Directors Meeting on Zoom on October 8. She attended the WNYLRC Intersect Unconference at the Buffalo Naval Park on October 3. She participated in the BECPL system-sponsored seminar on grant writing at the Audubon Library on Fridays, October 3, 10, & 17. She had a CHIA meeting for WNYLRC on October 9. She also participated in the OFCS Health Fair at the Ellicott Building in Buffalo on October 15.
- Staff began their annual compliance training through Tralient with courses on harassment, workplace violence, and cybersecurity.