

Elma Public Library
Board of Trustees Meeting
November 18, 2025
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business

Landscaping

New shed

November book sale results

FeedMore WNY

New Business

2026-2030 BECPL Building Needs

Sue Sudlik, Paul Schwiegerling, and Bridgett Jacyna Term Renewals

2026 Board Meeting Calendar

Treasurer's Report - Elma Public Library - 10/31/2025

Operating Checking

9/30/2025

		\$	5,424.14
Income	10/2, fines, printing	\$	199.05
	10/31, fines, printing, lost books	\$	146.15
	<i>Total</i>	\$	345.20

Expenses	10/9, Petschke Plumbing; check #1414	\$	750.00
	10/9, Kieffer's Fire Ext Svcs; check #1415	\$	145.00
	10/20, Stephanie Molnar, Elma Hardware; check #1416	\$	105.73
	10/20, Brittany Healy, mediumship program; check #1417	\$	150.00
	10/29, Waste Management; check #1418	\$	134.49
	<i>Total</i>	\$	1,285.22

10/31/2025

\$ 4,484.12

Five Star Gift Checking

9/30/2025

		\$	23,298.97
Income	10/2, book sale (gift and discard)	\$	230.35
	10/31, book sale (gift and discard), donation jar, copier	\$	361.45
	<i>Total</i>	\$	591.80

Expenses	10/9, East Aurora Advertiser, add'l subscription; check #1359	\$	148.00
	10/9, Jessica Gavin, programming supplies; check #1360	\$	70.00
	10/9, Stephanie Molnarm, programming supplies; check #1361	\$	135.70
	10/14, Explore Buffalo, UE speaker; check #1362	\$	25.00
	<i>Total</i>	\$	378.70

10/31/2025

\$ 23,512.07

Five Star Gift Savings

9/30/2025

		\$	53,936.23
Income	10/31, interest	\$	1.95
	<i>Total</i>	\$	1.95

Expenses	none	\$	-
	<i>Total</i>	\$	-

10/31/2025

\$ 53,938.18

Heintz Estate

9/30/2025

		\$	7,759.49
Income	10/31, interest	\$	0.07
	<i>Total</i>	\$	0.07

Expenses	none	\$	-
	<i>Total</i>	\$	-

10/31/2025

\$ 7,759.56

CDs

added \$2,878.62 on 8/11/2025

Gift Funds CD (\$110,975.05 deposit 8/11/25 at 3.85%, matures 2/11/2026)	\$	110,975.05
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transferred \$1,331.51 to checking on 8/11/2025

Heintz Fund CD (\$50,000.00 deposit, 8/11/2025 at 3.85%, matures 2/11/2026)	\$	50,000.00
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Total \$ 160,975.05

Total gift accounts

\$ 246,184.86

ELMA PUBLIC LIBRARY

Librarian's Report

November 18, 2025

<u>Circulation</u>	<u>2025</u>	<u>2024</u>	<u>% change</u>
Oct	8,149	9,231	-11.7%
Jan - Oct	86,704	92,136	-5.9%
	YTD All B&ECPL		-1.3%
	YTD Member Libraries		-4.0%
*First-Time Circ. Oct	4,187	4,473	-6.4%

Library Visitors

Oct	3,287	3,341	-1.6%
Jan - Oct	35,019	36,211	-3.3%
	YTD All B&ECPL		-0.4%
	YTD Member Libraries		-0.7%

Computer Users

Oct	180	194	-7.2%
Jan - Oct	1,828	1,917	-4.6%
	YTD All B&ECPL		4.4%
	YTD Member Libraries		0.4%

Wi-Fi Users

Oct	437	437	0.0%
Jan - Oct	3,958	3,917	1.0%
	YTD All B&ECPL		16.1%
	YTD Member Libraries		12.3%

completed the webinar "Dungeons & Dragons in Libraries" from CDLC on October 5. She attended the YSG Meeting via Zoom on October 16.

- Librarian Ashley Cassidy completed the webinar "Creating Literacy Solutions for All Readers: Successful Models for Supporting Emergent, Dyslexic, and Other Striving Readers at Your Library" by the NYS Library on October 3.
- Library Director Stephanie Molnar completed the webinar "Web Accessibility Series #1: Web Accessibility Overview: Web Content Accessibility Guidelines & ADA" by Southern Tier Library System on October 1 and "Real World Resiliency" by CLRC on October 22. She attended the Managers/Directors Meeting on Zoom on October 8. She attended the WNYLRC Intersect Unconference at the Buffalo Naval Park on October 3. She participated in the BECPL system-sponsored seminar on grant writing at the Audubon Library on Fridays, October 3, 10, & 17. She had a CHIA meeting for WNYLRC on October 9. She also participated in the OFCS Health Fair at the Ellicott Building in Buffalo on October 15.
- Staff began their annual compliance training through Tralient with courses on harassment, workplace violence, and cybersecurity.