Elma Public Library
Board of Trustees Meeting
September 8, 2026
6:30 p.m.

Agenda

Minutes
Librarian's Report
Treasurer's Report
Subcommittee Reports
    ACT, Friends, B & G, Publicity, Three-Year Plan

Old Business
    Ralph Wilson Rural Libraries Grant
    Survey on public collection needs
    Fall clean-up
    HVAC update

New Business
    System Board of Trustees Liaison
    Saturday schedule

ELMA PUBLIC LIBRARY

Librarian's Report
July 2026

Circulation	2026	2025	% change
July	8,963	10,203	-12.2%
Jan – Jul	54,641	60,742	-10.0%
	YTD All B&ECPL		-2.8%
	YTD Member Libraries		-4.3%
*First-Time Circ. July	5,001	5,973	-16.3%

Library Visitors			
July	4,595	5,053	-9.1%
Jan – Jul	23,583	24,552	-3.9%
	YTD All B&ECPL		1.7%
	YTD Member Libraries		1.8%

Computer Users			
July	228	205	11.2%
Jan – Jul	1,357	1,232	10.1%
	YTD All B&ECPL		-5.3%
	YTD Member Libraries		-3.7%

Wi-Fi Users			
July	696	451	54.3%
Jan – Jul	3,584	2,685	33.5%
	YTD All B&ECPL		7.1%
	YTD Member Libraries		8.6%

Library Programs July 2026

	Attendance
Family Storytime (8 sessions)	205
Unwind: Fiber Arts Group *(7/6)*	20
Play Café: Dinosaurs (7/8)	25
Messtival (7/9)	168
Kids Yoga (7/10)	16
Magic Show with the Great & Powerful Dave (7/11)	59
Penn Dixie Fossil Program (7/22)	25
Rainbow Craft	50
Ladybug Craft	50
Sun Craft	65
Dinosaur Clothespin Craft	45
Dinosaur Scavenger Hunt	178
Paleontology Scavenger Hunt	113
Tai Chi (4 sessions)	44
Free Book Giveaway on Facebook	10
Romantasy Book Club *(7/6)*	1
Digital Decluttering *(7/13)*	4
Book Club *(7/15)*	9
History of Forest Lawn lecture *(7/22)*	6
Mocktail & Craft Night *(7/24)*	10
Cookbook Club *(7/29)*	18
Locust Street Art: Painting from Life *(7/16)*	6
LS Art: Painting Landscapes *(7/23)*	13
LS Art: Torn Paper Collage *(7/30)*	6

Total Programs 34 Total Attendance 1,146

Community Room

July 24-25: Jewelry Sale with Erie County 4-H

Display case

Wearable art by Kathleen Swann.

New Library Cards

Adult:	19
Out of county	11
Youth (all types):	9
Total:	39

Staff Activities

- Library Director Stephanie Molnar attended a Records Management Committee on Zoom on July 8 and the Client Groups Subcommittee Meeting for BECPL's Five-Year Plan on July 30 on Zoom, with Library Board Treasurer Tom Pirrung. She also viewed the webinar "Computer, Enhance! Accessibility Features Unlocked" by SNYLRC on July 29.

ELMA PUBLIC LIBRARY

Librarian's Report
August 2026

Circulation	2026	2025	% change
August	8,578	9,677	-11.4%
Jan – Aug	63,219	70,419	-10.2%
	YTD All B&ECPL		-2.3%
	YTD Member Libraries		-3.5%
*First-Time Circ. Aug	4,123	4,912	-16.1%

Library Visitors			
August	3,841	5,053	-7.2%
Jan – Aug	27,424	28,693	-4.4%
	YTD All B&ECPL		2.6%
	YTD Member Libraries		2.5%

Computer Users			
August	216	232	-6.9%
Jan – Aug	1,573	1,464	7.4%
	YTD All B&ECPL		-5.3%
	YTD Member Libraries		-3.7%

Wi-Fi Users			
August	553	449	23.2%
Jan – Aug	4,137	3,134	32.0%
	YTD All B&ECPL		8.2%
	YTD Member Libraries		9.9%

Library Programs August 2026

	Attendance
Family Storytime (4 sessions)	88
Unwind: Fiber Arts Group *(8/3)*	10
Foam Party *(8/8)*	88
Play Café: Dinosaurs/Fossils *(8/12)*	22
End of Summer Carnival *(8/20)*	85
Volcano Craft	68
Dinosaur Walk	20
Root Beer Float Coloring Contest	13
STEM Station: Pyramids	21
Summer Carnival Scavenger Hunt	90
Tai Chi (5 sessions)	32
Job Fair *(8/7)*	39
Community Archiving with the Grosvenor Room *(8/18)*	2
Is Your Phone Out of Storage? *(8/19)*	1
Book Club *(8/19)*	10
Mocktail & Craft Night *(8/24)*	14
Cookbook Club *(8/26)*	16

Total Programs 24 Total Attendance 619

Summer Reading

Reading Logs ages Birth-5	41
Reading Logs ages 6-12	139
Reading Logs ages 13-18	15
Reading Logs adults ages 18+	23
Teen Ticket to Read	6
Badging Program	36
Passport to Reading (Gold Cards)	25

Community Room

August 25: American Red Cross Blood Drive

Display case

Wearable art by Kathleen Swann.

New Library Cards

Adult:	24
Out of county	4
Youth (all types):	3
Total:	31

Staff Activities

- Librarian Jessica Gavin Stephanie Molnar viewed the webinar "Computer, Enhance! Accessibility Features Unlocked" by SNYLRC on August 28.

- Library Director Stephanie Molnar attended the CHIA meeting through WNYLRC via Zoom on August 3 and BECPL's Five Year Plan committee meeting via Zoom on August 28.

Treasurer's Report - Elma Public Library - 7/31/2026

Operating Checking

6/30/2026			**$**	**7,602.85**
	Income	7/30, printing, fines	$	215.58
		Total	*$*	*215.58*
	Expenses	7/21, Jessica Gavin, mileage; check #1443	$	47.65
		7/21, Stephanie Molnar, mileage; check #1444	$	36.49
		7/21, Elma Water Department; check #1445	$	490.81
		7/21, Hamburg Natural History Society; check #1446	$	167.40
		7/21, Locust Street Art, three classes; check #1447	$	600.00
		7/28, Elma Water Department; check #1448	$	208.16
		7/28, Waste Management; check #1449	$	140.16
		7/28, Stephanie Molnar, fans & new checks; check #1450	$	321.94
		Total	*$*	*2,012.61*
7/31/2026			**$**	**5,805.82**

Five Star Gift Checking

6/30/2026			**$**	**39,604.87**
	Income	7/30, shelf sponsor, book sale	$	469.25
		Total	*$*	*469.25*
	Expenses	7/21, Primo Brands, water delivery; check #1399	$	45.66
		7/21, Forest Lawn Cemetery, lecture; check #1400	$	150.00
		7/21, Ashley Cassidy, programming supplies; check #1401	$	211.33
			$	*406.99*
7/31/2026			**$**	**39,667.13**

Five Star Gift Savings

6/30/2026			**$**	**3,949.91**
	Income	7/31, interest	$	0.03
		Total	*$*	*0.03*
	Expenses	none		
		Total	*$*	-
7/31/2026			**$**	**3,949.94**

Heintz Estate

6/30/2026			**$**	**8,730.57**
	Income	7/31, interest	$	0.08
		Total	*$*	*0.08*
	Expenses	none		
		Total	*$*	-
7/31/2026			**$**	**8,730.65**

CDs

CD created 4/20/2026	New CD ($50,000.00 deposit 4/20/2026 at 3.2%, matures 1/20/2027)		$	50,000.00
added $2,153.83 on 2/11/2025	Gift Funds CD ($110,975.05 deposit 2/11/26 at 3.25%, matures 8/11/2026)		$	113,128.88
transferred $970.41 to checking on 2/11/2026	Heintz Fund CD ($50,000.00 deposit, 2/11/2026 at 3.25%, matures 8/11/2026)		$	50,000.00
		Total	*$*	*163,128.88*
Total accounts			**$**	**221,282.42**

Treasurer's Report - Elma Public Library - 8/31/2026

Operating Checking

7/31/2026			**$**	**5,805.82**
	Income	8/27, printing	$	110.70
		Total	*$*	*110.70*
	Expenses	8/4, Cintas, rug cleaning; check #1451	$	160.68
		8/18, Denise Daley, mileage & programming supplies; check #1452	$	27.54
		8/18, CFBT, copier repair; check #1453	$	195.00
		Total	*$*	*383.22*
8/31/2026			**$**	**5,533.30**

Five Star Gift Checking

7/31/2026			**$**	**39,667.13**
	Income	8/11, transfer from CD	$	2,000.00
		8/27, book sale, copier, donation jar	$	335.00
		Total	*$*	*2,335.00*
	Expenses	8/4, Foam Rider LLC, foam party; check #1402	$	325.00
		8/18, Primo Brands, water delivery; check #1403	$	58.65
		8/18, Charlie & Checkers, performance; check #1404	$	350.00
		8/24, Stephanie Molnar, programming supplies; check #1405	$	17.12
		8/24, Jessica Gavin, programming supplies & bins; check #1406	$	64.92
		8/24, Dennis Desmond, Tai Chi; check #1407	$	210.00
			$	*1,025.69*
8/31/2026			**$**	**40,976.44**

Five Star Gift Savings

7/31/2026			**$**	**3,949.94**
	Income	8/31, interest	$	0.03
		Total	*$*	*0.03*
	Expenses	none		
		Total	*$*	*-*
8/31/2026			**$**	**3,949.97**

Heintz Estate

7/31/2026			**$**	**8,730.65**
	Income	8/11, transfer from CD	$	805.82
		8/31, interest	$	0.07
		Total	*$*	*805.89*
	Expenses	none		
		Total	*$*	*-*
8/31/2026			**$**	**9,536.54**

CDs

CD created 4/20/2026	New CD ($50,000.00 deposit 4/20/2026 at 3.2%, matures 1/20/2027)	$	50,000.00
earned $1823.23, transferred $2000, on 8/11/2026	Gift Funds CD ($113,128.88 deposit 2/11/26 at 3.25%, matures 2/11/2027)	$	112,952.11
earned and transferred $805.82 to checking on 8/11/2026	Heintz Fund CD ($50,000.00 deposit, 8/11/2026 at 3.25%, matures 2/11/2027)	$	50,000.00
	Total	*$*	*162,952.11*

Total accounts	**$**	**222,948.36**