

ELMA BOARD OF TRUSTEES MEETING
MARCH 21, 2017

Present:: Kim Dixon, Ellen McGreevy, Dave Engberg, Eileen Holden, Karen Korpanty, Sue Sudlik

Excused: Jay Ricketts, Terry Booth

Minutes: Minutes from the February meeting were reviewed.

Librarian's Report: Karen reported that circulation and visitors to the library are continuing a downward trend. The Lobby book sale has not done as well as anticipated. It was noted that patrons are unhappy paying tax on their purchase. Wi-fi usage was up for the year, but down for the month of February. Programs at this point have not been well attended, with the exception being Adult Coloring. A new bookcase for the lobby will be delivered tomorrow, by Office Max

Treasurer's Report: Invoices were reviewed by Eileen Holden. All receipt transactions for the month were found to be in order. Expenditures for the month of February were \$382.47 and interest on accounts, \$17.66, as reported by Ellen McGreevy.

ACT: The next ACT workshop will be April 8, 2017, at the Lackawanna Library. The state is proposing a revision of library standards. Surveys will be used to collect input from library trustees

FOTEL: Dave reported four people attended the last meeting. It was suggested that bylaws of the group need to be amended. Ann spent a day in the lobby recruiting new members for the Friends.

Building and Grounds: Hand dryers have recently been installed in the restrooms. Karen paid a contractor to repair the heating unit in the Community Room at a cost of \$929. No progress on the electrical hook up for the outdoor sign. Hopefully, it will be taken care of in the spring. Sue has contacted Big L, regarding the repair of the restroom door, on numerous occasions. There has been no response as yet. Attempts will be continued, until the problem is resolved. Tutors in the library are a concern at this time. There is no quiet place and the problem of space is an issue.

New Business: Regarding the Annual Report ,trustees reviewed, approved and accepted our report with a unanimous vote. A financial worksheet was included.

Kim Dixon read the letter of resignation, by Karen Korpanty. Her retirement is effective May 27, 2017, with last day of work being May 26, 2017

Jeannine Doyle will give us guidelines for filling the position of Library Director. The position will be posted, we should expect about 3 candidates. Dave will contact Jeannine and set a date for trustees to meet with her to explain the process.

Dave made a motion to accept all reports and adjourn, seconded by Sue. The motion was accepted 5-0.

Respectfully submitted
Sue Sudlik

Approved April 11, 2017