

Elma Public Library Board of Trustees Meeting

May 9, 2017

Present: Sue Sudlik, Ellen McGreevy, Terry Booth, Dave Engberg, Eileen Holden, Jay Ricketts, Karen Korpanty and Tom Carloni (guest).

Excused: Kim Dixon

Meeting was called to order at 7:10 P.M.

The first order of business was to take action on matters discussed in executive sessions on April 24th and April 25th. Jay made a motion seconded by Terry that the board approve the appointment of Thomas Carloni as Library Director of the Elma Public Library. A vote was held and Thomas Carloni was unanimously chosen to be the new Library Director for the Elma Public Library.

Minutes – the minutes from the April meeting were reviewed.

Librarian's Report – Circulation continues to decline. The new bookcase is now in the foyer. There was a very good turnout for the movie night featuring "Sing". A check was received in the amount of \$100 from the Aurora women's Club. A new page was hired. Several upcoming programs were discussed; *The Boys in the Boat* program will be on Wednesday, May 17th at 7:00 P.M. On June 21st, Make Music Day, James Smith will present a folk song program at 7:00 P.M.

Treasurer's Report – Ellen explained the Heintz Fund to Tom Carloni. We reviewed the Contract Member Libraries Monthly Financial Report. The board approved the removal of Karen Korpanty and David Engberg as designated signees for checks from the Five Star Bank in East Aurora as well as the addition of Thomas Carloni and Kim Dixon as signees. Ellen McGreevy and Sue Sudlik will continue as signees for the Five Star Bank.

Karen explained that due to the payout she will receive upon her retirement, a deficit will be created in the budget. Tracy Palicki has instructed us to wait until the third quarter reports are sent out to determine exactly how much this deficit will be. At that time the board will need to request the deficit amount from the system. This will be considered a legitimate shortfall and will not impact the other lines of the budget negatively.

SUBCOMMITTEE REPORTS

ACT- nothing new.

FOTEL – The friends met and they will be selling root beer floats for the town's nine summer concerts. An honorarium for Bob Poczik, the speaker for *The Boys in the Boat* program was discussed but they did not know what might be appropriate. The board discussed this and suggested an amount of \$100.

Building and Grounds – Eileen made a motion, seconded by Sue that Northridge Nursery be contacted to do a mid-season clean-up. This was discussed and deemed necessary and approved 6-0. The electrical work for the sign remains unfinished. The new replacement door for the bathroom is to be installed on Wednesday, May 10th. Sue Sudlik is going to supervise the installation. The roof leak over the office was causing major problems once again with all of the heavy rains. Paneling is buckling and more ceiling tiles have been ruined from water. Karen contacted the town to see if anything was being done about this. She was told that Dennis and Joe were meeting with the grant writer to see if they can come up with a grant to help offset the cost for the repairs. She

was also told that this project was on the agenda for the town board meeting on Tuesday, May 17th. If it is approved, it should be out for bid by the 25th of May.

Another unresolved project the town said they would address in the spring is the plumbing. There was a problem with a toilet last week Tuesday after heavy rains on Monday. The town sent someone over to see if they could get it working. After plunging the problem was temporarily fixed, however the original cast iron pipe that takes waste to the septic tank needs to be replaced.

Policy – Jay suggested that we review the meeting room use policy at a future meeting.

NEW BUSINESS

Karen distributed the Early Literacy Community Asset Analysis.

Karen distributed the 2016 Annual Report of the Library. Very well done.

Terry made a motion to accept and approve all reports and adjourn. The motion was seconded by Sue and approved 6-0.

Respectfully submitted by Terry E. Booth