

## Elma Public Library Board of Trustees Meeting

September 10, 2019

Present: Sue Sudlik, Ellen McGreevy, Terry Booth, Eileen Holden, Tom Pirrung, Tom Carloni

Excused: Kim Dixon, Sue Czech

**Minutes:** The minutes from the August meeting were reviewed. One correction was made correcting the word will to well.

**Librarian's Report:** July numbers were up but August went down some. Tom reported a great turn out for all of the large programs. The touch tank programs were very well received. Notary service has been very busy. Tom shared with us that he had to leave the managers/directors meeting at Central due to an explosion on the power line caused by a squirrel. Power was lost but the line was repaired quickly.

**Treasurer's Report:** Ellen completed a review of the 2018 financial records of the Friends of the Elma Library as prepared by David Engberg. The records were found to be acceptable with one exception which was addressed. Sue Sudlik reviewed the books for the second quarter and all was in order.

### SUB COMMITTEES

**ACT** – No meetings are set at this point.

**FOTEL** – Met on Monday the 9<sup>th</sup>. A new member joined after seeing the call for new members on Facebook. The root beer float sales were a success. The Friends will try an evening meeting to see if more people would be able to attend.

**Building and Grounds** – There was no mid-summer clean up this year. A load of stone is needed. Ken Stone had some money from a NYSEG grant that Tom was able to use to replace all of our light bulbs with energy efficient, long life bulbs. There will be no cost to our library. Tom will contact the landscape company selected by the town to schedule a mid-summer clean up in mid-July of next year. They will need to remove weeds, trim trees and trim shrubs.

**Publicity** – Tom Pirrung brought in the two new magnetic signs to be used during parades. They are perfect.

**Policy** – Sue Sudlik proposed that policy be dropped from the agenda. If a policy decision or review is needed it will be put under New Business. Passed 5-0.

### OLD BUSINESS

**University Express** – fliers are now available at the library for 9 programs.

**Water Cooler** – is working great.

**Refuse Quote** – Tom shared that he contacted Modern Waste and their monthly quote was \$71 while Republic is charging \$145 per quarter. We will stay with Republic.

**Book Sale** – The book sale will be run by FOTEL and will be held Friday, Oct. 4<sup>th</sup> (preview day), Saturday the 5<sup>th</sup> and Monday the 7<sup>th</sup>.

**FOTEL Luncheon** – Tom suggested that we hold a luncheon in December for the Friends. We suggested that it may be a better idea to wait until spring as December is such a busy month.

**New Sr. Page** – Samantha Bortle from LeRoy, NY has been hired as our Senior Page. Sam has 10 yrs. experience and is presently working on her masters degree in library science.

Sue Sudlik raised the question as to whether anything had been done about the construction grant for 2020. She pointed out that heating/cooling in the meeting room really needs to be addressed.

Sue made a motion seconded by Tom P. to approve all reports and adjourn. Passed 5-0.

Submitted by Terry Booth