

Elma Public Library
Board of Trustees Meeting
April 12th, 2022
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Display Case Shipment Update

Memorial Day Parade Update

Shelf Sponsor Updates

New Business

Review & Approve Annual Report

Getting to Know...Jessica Gavin!

ELMA PUBLIC LIBRARY

**Librarian's Report
March 31st, 2022**

<u>Circulation</u>	<u>2022</u>	<u>2021</u>	<u>% change</u>
March	5,127	5,214	-1.7%
Jan - Mar	13,982	12,772	9.5%
	YTD All B&ECPL		-0.6%
	YTD Town Libraries		8.9%

Library Visitors

March	3,045	2,586	17.7%
Jan - Mar	8,241	6,102	35.1%
	YTD All B&ECPL		34.4%
	YTD Town Libraries		34.4%

Computer Users

March	186	178	4.5%
Jan - Mar	540	362	49.2%
	YTD All B&ECPL		28.9%
	YTD Town Libraries		34.2%

Wi-Fi Users

March	348	283	23.0%
Jan - Mar	846	718	17.8%
	YTD All B&ECPL		36.0%
	YTD Town Libraries		29.9%

Library Programs March 2022

Attendance

Preschool Storytime (4 sessions)	47
K-3 Storytime (3/9)	13
Family Movie Matinee (3/12)	19
Teen Paint Night (3/14)	13
LEGO Club (3/26)	21
Take (or Stay) & Make Crafts	85
Book Club (3/16)	9
Scrapbooking Crop (3/19)	12
Book a Tech Trainer (3/21)	3
Isaiah Rashad Author Talk (3/23)	2
Mindfulness Mondays (3/28)	7
Butter Lamb Workshops (3/30)	<u>48</u>

Total Programs 15 Total Attendance 279

Community Room

3/14 - Friends of the Elma Public Library meeting.

Staff Activities

- 3/3 - Jessica attended a Preservation Committee meeting with WNYLRC on Zoom.
- 3/8 - Tom attended the Manager/Director meeting on Zoom.
- 3/16 - Emily attended a 'Getting to Know You' meeting with WNYLA on Zoom.
- 3/18 - Jessica attended a Youth Services Group meeting on Zoom.

Treasurer's Report - Elma Public Library - 3/31/2022

Operating Checking		
<u>2/28/2022</u>		\$ 9,538.69
Income	3/31, fines/printing	\$ 211.59
	<i>Total</i>	\$ 211.59
Expenses	3/3, Jessica Gavin, programming supplies; check #1341	\$ 170.49
	3/3, B&ECPL, 2021 return to system; check #1342	\$ 3,657.77
	3/30, Mary Ann Colopy, butter lamb program; check #1343	\$ 180.00
	3/30, Commercial Refrigeration, 3/8 & 3/19 repairs; check #1344	\$ 1,374.31
	<i>Total</i>	\$ 5,382.57
<u>3/31/2022</u>		\$ 4,367.71
Five Star Gift Checking		
<u>2/28/2022</u>		\$ 19,518.05
Income	3/31, book sale, sales tax, donation jar	\$ 247.29
	<i>Total</i>	\$ 247.29
Expenses	3/3, NYS, sales tax; eft	\$ 243.64
	3/3, Thomas Carloni, programming/shovel & ice breaker; check #1224	\$ 89.58
	3/3, DEMCO, office supplies; check #1225	\$ 40.43
	3/7, Amazon, office supplies; check #1226	\$ 11.84
	<i>Total</i>	\$ 385.49
<u>3/31/2022</u>		\$ 19,379.85
Five Star Gift Savings		
<u>2/28/2022</u>		\$ 53,839.03
Income	3/31, interest	\$ -
	<i>Total</i>	\$ -
Expenses	none	\$ -
	<i>Total</i>	\$ -
<u>3/31/2022</u>		\$ 53,839.03
Heintz Estate		
<u>2/28/2022</u>		\$ 12,616.77
Income	3/31, interest	\$ -
	<i>Total</i>	\$ -
Expenses	none	\$ -
	<i>Total</i>	\$ -
<u>3/31/2022</u>		\$ 12,616.77
CDs		
	Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%, matures 11/28/22)	\$101,096.25
	Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%, matures 11/28/22)	\$50,548.13
	<i>Total</i>	\$151,644.38
Total gift accounts		\$237,480.03