

Elma Public Library
Board of Trustees Meeting
February 14th, 2023
6:30 p.m.

Agenda

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

 ACT, Friends, B & G, Publicity

Old Business

 Staff Updates

New Business

 Welcome Bridgett (*preferred contact info?*)

 Annual Report to the Community

 ACT Representative

 Spring University Express

 AmazonSmile Discontinuing

 Sign Conflict of Interest Statements

 Election of Officers

ELMA PUBLIC LIBRARY

**Librarian's Report
January 31st, 2023**

<u>Circulation</u>	<u>2023</u>	<u>2022</u>	<u>% change</u>
January	9,270	4,483	106.8%
	YTD All B&ECPL		39.0%
	YTD Town Libraries		91.2%
*First-Time Circ.	5,203	4,186	24.3%
<u>Library Visitors</u>			
January	2,766	2,585	7.0%
	YTD All B&ECPL		20.1%
	YTD Town Libraries		13.1%
<u>Computer Users</u>			
January	170	189	-10.1%
	YTD All B&ECPL		27.1%
	YTD Town Libraries		14.7%
<u>Wi-Fi Users</u>			
January	291	232	25.4%
	YTD All B&ECPL		11.2%
	YTD Town Libraries		6.7%

Library Programs January 2023

	<u>Attendance</u>
Toddler Time (7 sessions)	150
Preschool Storytime (3 sessions)	34
Take (or Stay) & Make Craft	140
Family Movie Matinee (1/14)	21
K-3 Storytime (11/9)	6
Lego Club (1/28)	28
Teen Hot Cocoa Bar (1/25)	12
SilverSneakers Balance (1/18)	9
Book Club (1/18)	<u>1</u>

Total Programs 17 Total Attendance 401

Community Room

1/11 & 1/30 - Girl Scouts.

Staff Activities

- 1/11 - Tom attended the Manager/Director Meeting at the Central Library.
- 1/31 - Kate McGrath began New Hire Orientation.

Treasurer's Report - Elma Public Library - 13/1/2023

Operating Checking

11/30/2022

**\$
4,584.09**

Income	12/31, fines/printing	\$ 66.50
	1/31, fines/printing & county appropriation	<u>\$</u>
		<u>3,592.48</u>
	<i>Total</i>	\$ 3,658.98

Expenses	12/7, Emily McDonald, travel & mileage; check #1358	\$ 58.08
	12/7, Thomas Carloni, travel & mileage; check #1359	\$ 83.18
	1/4, Amherst Alarm, new smoke detector; check #1360	<u>\$ 158.20</u>
	<i>Total</i>	\$ 299.46

1/31/2023

**\$
7,943.61**

Five Star Gift Checking

11/30/2022

**\$
23,589.36**

Income	12/31, book sale, sales tax, donation jar, Nancy J., Sue S., Shirley S.	\$ 671.65
	1/31, book sale, sales tax, donation jar	<u>\$ 266.45</u>
	<i>Total</i>	\$ 938.10

Expenses	1/4, Amazon, metal detec. & birding Things; check #1243	\$ 156.97
	1/4, Locust Street Art, 2/11/23 paintingclass; check #1244	\$ 112.00
	1/4, Brodart, shelf sponsor books; check #1245	\$ 306.48
	1/4, Crystal Rock, bottled water; check #1246	\$ 31.97
	1/5, Thomas Carloni, new vacuum; check #1247	<u>\$ 480.85</u>
	<i>Total</i>	\$ 1,088.27

1/31/2023

**\$
23,439.19**

Five Star Gift Savings

11/30/2022

**\$
53,876.80**

Income	12/31, interest	\$ 1.83
	1/31, interest	<u>\$ 1.83</u>
	<i>Total</i>	\$ 3.66

Expenses	none	
	<i>Total</i>	\$ -

1/31/2023

**\$
53,880.46**

Heintz Estate

11/30/2022

\$

		10,354.01
Income	12/31, interest	\$ 0.18
	1/31, interest	<u>\$ 0.17</u>
	<i>Total</i>	\$ 0.35
Expenses	none	<u>\$ -</u>
	<i>Total</i>	\$ -
<u>1/31/2023</u>		\$ 10,354.36

CDs

	Gift Funds CD (\$101,305.09 deposit 11/28/22 at 2.5%, matures 12/11/2023)	\$101,305.09
	Heintz Fund CD (\$50,652.55 deposit, 11/28/22 at 2.5%, matures 12/11/2023)	<u>\$50,652.55</u>
	<i>Total</i>	<i>\$151,957.64</i>
Total gift accounts		\$239,631.65