

Elma Public Library  
Board of Trustees Meeting  
July 12<sup>th</sup>, 2022  
6:30 p.m.

## **Agenda**

Minutes

Librarian's Report

Treasurer's Report

Subcommittee Reports

ACT, Friends, B & G, Publicity

Old Business

Display Case Updates

Landscaping Update

Electronic Sign

New Business

Review and Approve 2022 Contract

Parking Lot Striping

**ELMA PUBLIC LIBRARY**

**Librarian's Report  
June 30<sup>th</sup>, 2022**

<u>Circulation</u>	<u>2022</u>	<u>2021</u>	<u>% change</u>
June	9,264	4,909	88.7%
Jan - June	38,491	27,080	42.1%
	YTD All B&ECPL		6.3%
	YTD Town Libraries		37.9%

**Library Visitors**

June	3,207	2,594	23.6%
Jan - June	17,363	13,655	27.2%
	YTD All B&ECPL		28.3%
	YTD Town Libraries		24.7%

**Computer Users**

June	178	187	-4.8%
Jan - June	1,090	881	23.7%
	YTD All B&ECPL		25.1%
	YTD Town Libraries		23.2%

**Wi-Fi Users**

June	320	265	20.8%
Jan - June	1,817	1,527	19.0%
	YTD All B&ECPL		28.7%
	YTD Town Libraries		18.0%

**Library Programs**      June 2022

Attendance

Toddler Time (2 sessions)	33
Preschool Storytime (2 sessions)	25
Let's Get Graphic (6/4)	9
Saturday Storytime (6/11)	13
LEGO Club (6/18)	6
Battle of the Books (8 sessions)	23
Teen Book Boxes	11
Take (or Stay) & Make Crafts	175
U.E. Early 1900s Society & Culture (6/1)	23
U.E. IRA Distributions (6/2)	18
U.E. Latest Orphans & Inmates Series (6/8)	20
U.E. Perennials That Last... (6/9)	28
U.E. Irish in WNY (6/22)	6
1-on-1 Computer Training (6/3)	1
Book Club (6/15)	<u>12</u>

Total Programs 24      Total Attendance 403

**Community Room**

None.

**Staff Activities**

- 6/8 - Tom attended Managers/Directors Meeting on Zoom.
- 6/30 - Jessi attended a WNYLRC Preservation Committee Meeting on Zoom.
- Several staff completed Annual Compliance Training.

## Treasurer's Report - Elma Public Library - 6/30/2022

<b>Operating Checking</b>		
<b><u>5/31/2022</u></b>		<b>\$ 5,347.11</b>
<b>Income</b>	6/30, fines/printing	\$ 90.80
	<i>Total</i>	\$ 90.80
<b>Expenses</b>	none	\$ -
	<i>Total</i>	\$ -
<b><u>6/30/2022</u></b>		<b>\$ 5,437.91</b>
<b>Five Star Gift Checking</b>		
<b><u>5/31/2022</u></b>		<b>\$ 22,240.30</b>
<b>Income</b>	6/30, book sale, sales tax, donation jar	\$ 365.02
	<i>Total</i>	\$ 365.02
<b>Expenses</b>	6/14, Thomas Carloni, convex mirror, spigot key, prog. Supplies	\$ 71.30
	<i>Total</i>	\$ 71.30
<b><u>6/30/2022</u></b>		<b>\$ 22,534.02</b>
<b>Five Star Gift Savings</b>		
<b><u>5/31/2022</u></b>		<b>\$ 53,844.46</b>
<b>Income</b>	6/30, interest	\$ 1.77
	<i>Total</i>	\$ 1.77
<b>Expenses</b>	none	\$ -
	<i>Total</i>	\$ -
<b><u>6/30/2022</u></b>		<b>\$ 53,846.23</b>
<b>Heintz Estate</b>		
<b><u>5/31/2022</u></b>		<b>\$ 10,348.77</b>
<b>Income</b>	6/30, interest	\$ 0.18
	<i>Total</i>	\$ 0.18
<b>Expenses</b>	none	\$ -
	<i>Total</i>	\$ -
<b><u>6/30/2022</u></b>		<b>\$ 10,348.95</b>
<b>CDs</b>		
	Gift Funds CD (\$101,096.25 deposit 11/14/21 at .20%, matures 11/28/22)	\$101,096.25
	Heintz Fund CD (\$50,548.13 deposit, 11/16/21 at .20%, matures 11/28/22)	\$50,548.13
	<i>Total</i>	\$151,644.38
<b>Total gift accounts</b>		<b>\$238,373.58</b>