GRAND ISLAND MEMORIAL LIBRARY
1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 773-7124

BOARD OF TRUSTEES SPECIAL MEETING
TUESDAY, OCTOBER 20TH 2020 @ 4:00 PM
VIA ZOOM
LIVE STREAM VIA TOWN OF GRAND ISLAND YOUTUBE PAGE

AGENDA

I. Minutes: August 27th 2020 meeting
II. Financial Report – moved to next regular meeting
III. Claims Audit Abstract Report – moved to next regular meeting
IV. Reports
   a. Director
      i. Construction updates
      1. Sidewalk/foundation
      2. Doors
      3. Window Blinds
     ii. Executive Session
        1. Staffing updates

Next Regular Meeting: Thursday, November 5th (time and location TBD)
CALL TO ORDER: The meeting was called to order at 4:05 pm by President Crawford

ROLL CALL: Present were:
President Richard Crawford
Vice President Jill Banaszak
Treasurer Richard Earne
Secretary Pat Rizzuto
Trustee Agnes Becker
Library Director Bridgette Heintz
Town Liaison Jennifer Baney

MINUTES
The minutes of the meeting held on August 27, 2020 were approved. Motion made by Trustee Becker, seconded by Trustee Banaszak. Motion passed by roll call vote 5-0.

FINANCIAL REPORTS
The financial reports were moved to the next regular meeting.

CLAIMS AUDIT
The claims audit was moved to the next regular meeting.

CORRESPONDENCE
Correspondence was moved to the next regular meeting.

DIRECTOR’S REPORT
The complete Director’s Report is attached.

EXECUTIVE SESSION
At 4:15 pm Trustee Banaszak made a motion to go into executive session to discuss staffing. Motion seconded by Trustee Becker. Motion passed 5-0.
At 4:36 pm Trustee Earne moved, and Trustee Banaszak seconded to reconvene the regular meeting. Motion passed 5-0.

ADJOURNMENT
Trustee Becker moved, and Trustee Banaszak seconded a motion to adjourn the meeting. The meeting was adjourned by a roll call vote of 5-0 at 4:40 pm.
NEXT MEETING
The next regular meeting will be held on Thursday, November 5.
Minutes
- Special Meeting August 27th, 2020

Financial Report: moved to next regular meeting

Claims Audit: moved to next regular meeting

Correspondence: moved to next regular meeting

Director’s Report
- NYS Construction Grant Updates:
  - North sidewalk/foundation: the concrete work was completed on October 13th. The area around the sidewalks needs to be filled in with dirt and the area in front of the handicapped parking spots needs to be paved. The town and highway department are being consulted.
  - Doors: The door project began today (10/20/20). Priority is to get the parking lot side public entrance completed first.
  - Window Blinds: the Friends approved funding for new window blinds for the meeting room, main floor, staff room, and director’s office. Three bids were solicited and Colvin Draperies will install in the next three weeks.
  - **forgot to add to agenda** Security Cameras: Cameras were installed the week of September 21st. There are 8 inside the building and 5 outside.

- Staffing Discussion

Respectfully submitted,

Bridgette Heintz