BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, MAY 13\textsuperscript{th}, 2021 @ 4:00 PM
IN THE LIBRARY MEETING ROOM

AGENDA

I. Minutes: March 11\textsuperscript{th}, 2021 meeting

II. Financial Report
   a. 2020 Return to System - update

III. Claims Audit Abstract Report

IV. Correspondence

V. Reports
   a. President
      i. Whistleblower Compliance Report
      ii. 5/1/21 ACT Meeting report
   b. Director
      i. Final NYS 2019/2020 Library Construction Grant report
      ii. Summer plans
      iii. Staff updates
      iv. B&ECPL Program Equipment & Facility Improvement Initiative

VI. Old Business
   a. Whistleblower Policy – move to September meeting
   b. Conflict of Interest – move to September meeting
   d. By-Laws – review and discussion

VII. New Business
   a. Funding proposal – Summer 2021
      i. Programming
      ii. Library of Things: lawn games and outdoor sports equipment
   b. Meeting Room Policy – discussion

Next Regular Meeting: Thursday, September 9\textsuperscript{th}, 2021

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.
CALL TO ORDER: The meeting was called to order at 4:01 pm by President Crawford.

ROLL CALL: Present were:
President Richard Crawford                   Trustee Agnes Becker
Vice President Jill Banaszak                  Library Director Bridgette Heintz
Treasurer Richard Earne (late)                  Town Liaison Jennifer Baney
Secretary Pat Rizzuto

MINUTES
Trustee Banaszak made a motion to approve the minutes of the March 11, and May 10 meetings; Trustee Becker seconded. Motion passed by roll call vote 4-0.

FINANCIAL REPORTS
2020 Return to System update
The financial reports were received, reviewed, and filed for audit.

CLAIMS AUDIT ABSTRACT REPORT
The audited vouchers were reviewed and will be authorized by Trustee Banaszak.

CORRESPONDENCE
Correspondence is included in the attached Director’s Report.

PRESIDENT’S REPORT
- President Crawford presented the Whistleblower Compliance Report. There were no incidents reported this year.
- ACT Meeting Report: The meeting was held on Zoom on May 1. Fifty-eight people attended. It was System Director Mary Jean Jakubowski’s last ACT meeting before her retirement.

DIRECTOR’S REPORT
The complete Director’s Report is attached.
OLD BUSINESS

- **Whistleblower Policy**
  Discussion moved to the September meeting. Trustee Banaszak will review the policy and suggest changes prior to the meeting.

- **Conflict of Interest Policy**
  Discussion was moved to the September meeting. Trustee Becker will review the policy and suggest necessary changes prior to the September meeting.

- **Public Health Emergency Operations Plan**
  Trustee Banaszak moved that the board approve the resolution. Trustee Becker seconded. The motion passed after a roll call vote 5-0.

- **By-Laws**
  Trustee Rizzuto moved that the board approve the final draft of the By-Laws update completed at the Special Meeting held on May 10, 2021. Trustee Becker seconded. Motion carried after a roll call vote 5-0.

NEW BUSINESS

- **Summer 2021 Funding Request**
  Director Heintz requested to use $2419.66 from the 2019 Tower Funds for Summer Programming and additions to the Library of Things. Trustee Earne made a motion to approve the request. Trustee Banaszak seconded. Motion carried by a 5-0 roll call vote.

- **Meeting Room Policy**
  A minor change was made to the meeting room policy to delete mention of hours, and a reference was added referencing the Library Rules of Conduct. Trustee Earne made a motion to make the change; Trustee Banaszak seconded. The motion was approved by a roll call vote 5-0. However, it was also decided that Trustee Crawford will review and suggest further changes to the Meeting Room Policy before the next meeting in September. The board also decided that Trustee Earne will review and make suggestions to update the Investment Policy before that meeting.

NEXT REGULAR MEETING

The next regular meeting will be held on Thursday, September 9, 2021.
ADJOURNMENT
At 5:01 pm President Crawford made a motion to adjourn; Trustee Becker seconded. Motion carried 5-0, The meeting was adjourned at 5:01 pm.
Grand Island Memorial Library Board Meeting
May 13th, 2021 @ 4:00 pm
Library Meeting Room

Minutes

• Regular Meeting March 11th, 2021

Financial Report

• 2020 Return to System update

Claims Audit

Correspondence

• Dr. Emil Geering donations: $330 received total from 4 donors. I spoke with Dr. Geering’s daughter and she gave me purchasing suggestions. 22 books were purchased consisting of adult and children’s non-fiction. Memorial bookplates will be put in each book.

• 4/1/21: we received a thank you note from Dr. Sharon Cramer regarding her appreciation of all BECPL staff throughout the pandemic.

• 4/9/21: BECPL System Director Mary Jean Jakubowski announced her retirement effective 6/20/21. Just a reminder if anyone would like to submit something (anecdote, picture) to the ACT Board for the scrapbook they are assembling, the deadline is May 29th.

• The next Friends of the Grand Island Memorial Library meeting will be June 29th.

Director’s Report

• Announced May 6th to all BECPL staff: Material quarantine will end on May 17th, 2021. Excerpt from BECPL email: Other New York State libraries have already or will soon eliminate their quarantine periods, a trend noted and encouraged by State Librarian Lauren Moore. Locally, the adoption and availability of COVID-19 vaccines combined with the decreasing rate of positive cases has contributed to this decision. It is also bolstered by the CDC’s recent conclusion that surface transmission is not the main route by which the virus spreads and that the risk due to this is low.

• NYS Library Construction grant update (carpets/desk/cameras/doors): final report was approved by the State. Final paperwork (FS-10-F Long Form) was submitted. The remaining 10% of the grant ($4767) was received 4/29/21 and deposited into the private/local account for future use to be determined by the director and the library board.

• Summer plans: see GRI Events June-August 2021

• Staff updates: currently working to add Stephanie Pritchard on as a PT Librarian I to fill the position Anne Slater has agreed to step down from. Interviewing PT Page candidates in the next week or so to fill two vacancies at 12 hours/week. Goal is to have them all start by the beginning of June.

• Buffalo & Erie County Public Library Program Equipment & Facility Improvement Initiative:
• Possible projects: Tent, Clock, ceiling in storage room. Goal is to have a plan in place ASAP. Deadline to submit projects to Ken Stone is June 18th.
  ▪ Issues with tent: storage, set up/take down – DISCUSS.
• Match funds are required. Possibly use the remaining 10% received from the last construction grant towards it ($4767).
• The following meetings/trainings were attended by Director Heintz in March and April:
  o 3/5/21: BECPL Five Year Plan Committee via Zoom
  o 3/5/21: Battle of the Books GRI coaches meeting via Zoom
  o 3/10/21: ACT Board meeting via Zoom (facilitator)
  o 3/10/21: March Manager/Director meeting (watched archive)
  o 3/12/21: BECPL Five Year Plan Committee via Zoom
  o 3/12/21: Golden Age Center Book Club meeting guest via Zoom
  o 4/14/21: April Manager/Director meeting via Zoom
  o 4/23/21: Contract Member Library meeting via Zoom
  o 4/23/21: Battle of the Books planning meeting via Zoom
  o 4/29/21: Town Safety Team meeting with Digital Surveillance Solutions at the library
• Youth Services Librarian, Carly Spatar, attended the following meetings/trainings:
  o 3/3/21: Creating Outstanding Virtual Storytimes Training at the Central Library
  o 3/23/21: Youth Services Group meeting via Zoom
  o 4/23/21: Battle of the Books planning meeting via Zoom

Old Business

• Whistleblower Policy – move to September meeting
• Conflict of Interest – move to May meeting
• Investment Policy – move to September meeting
• Public Health Emergency Operations Plan - resolution
• By-Laws – workshop on 5/10/21, pending approval at this meeting

New Business

• Summer 2021 Funding Requests:
  Funding source: 2019 Tower Funds
  o Children’s Programming Budget: $694.66 (see separate breakdown)
  o Battle Of The Books budget: $250 budget
  o Summer presenters/performers:
    ▪ Kidding Around Yoga: $300 for 4 classes
    ▪ Orange Poppy Studios: $600 budget for 4 classes
    ▪ Benjamin Berry: $325 for Beginning of Summer program
  o Library of Things: lawn games/sports equipment: $250 budget
    ▪ Beginner Disc Golf set (2)
    ▪ Kan Jamm
- Bocce
- Basketballs (2)
- Soccer balls (2)

**TOTAL REQUEST: $2419.66**

- Also working on an end of summer “roving juggler/balloon artist” but have not found one yet. That request will come at our special July meeting.
- Library of Things note: Spoke with Joe Menter (Rec. Dept.) to make sure this wouldn’t be a duplication of services (it is not). Will talk more with other library directors and Central to finalize cataloging and procedure. Carly has a lot of ideas to implement on this as well.

- Meeting Room Policy - discussion

**Upcoming - FYIs**

- Current Long Range Plan ending in 2022

Respectfully submitted,
Bridgette Heintz
**GRI Events June – August 2021**

**TBD = to be determined.** Either a change to the program is in the works, or a funding request is pending.**

### Ongoing

**Hybrid: meeting room/Zoom**
- Book Club: meets monthly on various Monday evenings @ 6:30 pm
  - 6/21/21: *Dear Edward* by Ann Napolitano
  - 7/19/21: *The Last Flight* by Julie Clark
  - 8/16/21: *Pachinko* by Min Jin Lee

**Meeting Room**
- Knitting Club: meets various Monday 1:30-4 pm TBD
- Paws for Love (SPCA Therapy Dogs): last Fridays 1:00-2:00 pm
  - 7/9, 7/16, 7/23, 7/30, 8/6

**Children’s programs will meet either in the pavilions in Veteran’s Park or outside the library on the lawn.**
- Battle of the Books team meetings- 1:00-2:30 pm on the following dates: 7/8, 7/15, 7/22, 7/29 (Virtual Battle date) TBD
- All Ages Story Time (Ages 5 and under): Wednesdays 10:00-10:45 am
  - 7/7, 7/14, 7/21, 7/28, 8/11 (no class August 4th)
- Kidding Around Yoga Thursdays @ 6:30pm
  - 7/22, 7/29, 8/5, 8/12
- Orange Poppy Art Studio Craft Days: Tuesdays @ 6:00-7:30 pm
  - 7/13, 7/20, 7/27, 8/3

### Outreach/Collaborations
- Carly and Marie: Collaboration with GI Rec Fitness Fun summer camp for Preschool Story Times in the park on Tuesdays and Thursdays.
  - Session 1 (Carly): 6/29-7/13 10:15-11:30
  - Session 2 (Marie): 7/20-8/3 10:15-11:30
- Bridgette: Golden Age Center – Last Fridays 10:30-12:00 pm TBD

### June
- **All month** Bike Raffle: 16” and 20” bicycle, each with a helmet, pop up ball tent and play balls for toddlers.

### July
- **All month** Scavenger Hunt/Library Bingo
- **All Month** Bike Raffle
- **7/6/21** Summer Reading Kick Off: *Benjamin Berry – Circus Arts for All* 1pm (Tues. - pavilion or lawn- location TBD)
August
All month Scavenger Hunt/Library Bingo
Thru 8/13/21 Bike Raffle
8/13/21 End of Summer: Roving Juggler/Balloon Animals TBD
8/13/21 Friends: socially distant ice cream give away
8/12/21-8/13/21 Friends Used Book Sale (2-7 Thurs., 1-4 Fri.)

In the works:
- Passive programs in the children’s area (crafts, games, Take and Makes)
- Library of Things: lawn games

Holidays:
7/5/21: Independence Day – CLOSED (Mon.)

Summer Hours:
5/29/21 thru 9/7/21
Mondays 9:30-8:00
Tuesdays 9:30-8:00
Wednesdays 9:30-5:00
Thursdays 9:30-8:00
Fridays 9:30-5:00
Saturdays Closed
Sundays Closed
GRAND ISLAND MEMORIAL LIBRARY PRIVATE FUNDS FINANCIAL REPORT
MARCH-APRIL 2021

Balance Private Checking Account
3/31/2021 $11,949.63
4/30/2021 $11,734.82

Deposits Private Checking
3/5/2021 Hlavaty Donation (check #288) $25.00
3/15/2021 Newcomer/Warren/Mason players donations (all one deposit) $305.00
3/30/2021 Girard memorial (check #3593) $50.00

TOTAL Deposits March-April: $380.00
Total March Deposits: $380.00
Total April Deposits: $0

Disbursements Private Checking
N48: BECPL library material purchases - 2019/2020 discard $214.81
4/19/2021 booksale funds/S. Friedland donation/GI Lions

TOTAL Disbursements March-April: $214.81
Total March Disbursements: $0
Total April Disbursements: $214.81

Balance Money Market Account
3/4/2021 $131,388.13
4/4/2021 $131,394.83
5/4/2021 $131,401.31

**Feb. bank stmt received after 3/11/21 meeting.**

Disbursements Money Market Account
None

Deposits Money Market Account
3/4/2021 interest $6.05
4/4/2021 interest $6.70
5/4/2021 interest $6.48

TOTAL: $19.23
GRAND ISLAND MEMORIAL LIBRARY COUNTY FUNDS FINANCIAL REPORT
MARCH - APRIL 2021

Deposits

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/2/2021</td>
<td>Fines &amp; Print</td>
<td>$90.56</td>
</tr>
<tr>
<td>3/19/2021</td>
<td>Fines &amp; Print</td>
<td>$160.69</td>
</tr>
<tr>
<td>3/31/2021</td>
<td>Interest</td>
<td>$0.03</td>
</tr>
<tr>
<td>4/6/2021</td>
<td>Fines &amp; Print</td>
<td>$208.35</td>
</tr>
<tr>
<td>4/21/2021</td>
<td>Fines &amp; Print</td>
<td>$253.65</td>
</tr>
<tr>
<td>4/30/2021</td>
<td>interest</td>
<td>$0.02</td>
</tr>
</tbody>
</table>

Total March Deposits: $251.28
Total April Deposits: $462.02

Total Deposits March-April: $713.30

Disbursements

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/19/2021</td>
<td>M36: Fun Express - Programming supplies for Town Easter program tie-in</td>
<td>$93.06</td>
</tr>
<tr>
<td>4/8/2021</td>
<td>M37: Walmart order: pop up tent/play balls for summer raffle</td>
<td>$29.96</td>
</tr>
<tr>
<td>4/19/2021</td>
<td>M38: Fire Safety Systems - Annual Central Station Monitoring 2/1/21-1/31/22</td>
<td>$240.00</td>
</tr>
<tr>
<td>4/19/2021</td>
<td>M40: Town of GI - water/sewer</td>
<td>$62.15</td>
</tr>
</tbody>
</table>

Total March Disbursements: $93.06
Total April Disbursements: $532.10

Total Disbursements March-April: $625.17

Balance County Funds

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/31/2021</td>
<td>$1,906.22</td>
</tr>
<tr>
<td>4/30/2021</td>
<td>$1,836.13</td>
</tr>
</tbody>
</table>

YTD revenue accrued: $506.00
To be realized: $5,509.00
Budgeted (expected revenue): $6,015.00

Fines

<table>
<thead>
<tr>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fines</td>
<td>$364.00</td>
</tr>
<tr>
<td>Other</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Print

<table>
<thead>
<tr>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print</td>
<td>$1,761.00</td>
</tr>
<tr>
<td>Other</td>
<td>$72.00</td>
</tr>
</tbody>
</table>

Other

<table>
<thead>
<tr>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td>$72.00</td>
</tr>
</tbody>
</table>

usb drives/library cards (anything provided by the system which we would sell).
## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

**LIBRARY:** GRAND ISLAND MEMORIAL LIBRARY  
**MONTH:** Apr-21

<table>
<thead>
<tr>
<th>SAP Acct.</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Budget Transfers</th>
<th>Year-to-Date Expenditures</th>
<th>Available Budget</th>
<th>Projected Utilization at 12/31</th>
<th>Projected Variance at 12/31</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>500000</td>
<td>Salaries - Full-time</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>502000</td>
<td>Fringe Benefits</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Utility Charges:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>515000</td>
<td>Water</td>
<td>200</td>
<td>0</td>
<td>52</td>
<td>148</td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>515000</td>
<td>Sewer</td>
<td>250</td>
<td>0</td>
<td>73</td>
<td>177</td>
<td>250</td>
<td></td>
<td></td>
</tr>
<tr>
<td>515000</td>
<td>Telephone - Maintenance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>510200</td>
<td>Dues and Fees</td>
<td>1,180</td>
<td>0</td>
<td>20</td>
<td>1,160</td>
<td>1,180</td>
<td></td>
<td></td>
</tr>
<tr>
<td>545000</td>
<td>Rental Charges</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>555050</td>
<td>Repairs &amp; Maintenance Chgs.</td>
<td>1,300</td>
<td>0</td>
<td>725</td>
<td>575</td>
<td>1,300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>555050</td>
<td>Insurance Charges</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>510000</td>
<td>Travel &amp; Mileage Expenses</td>
<td>450</td>
<td>0</td>
<td>123</td>
<td>577</td>
<td>700</td>
<td>450</td>
<td></td>
</tr>
<tr>
<td>530000</td>
<td>Other Expenses &amp; Charges</td>
<td>700</td>
<td>0</td>
<td>0</td>
<td>700</td>
<td>700</td>
<td></td>
<td></td>
</tr>
<tr>
<td>530000</td>
<td>Contingency (Bullet Aid)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td></td>
<td>4,080</td>
<td>0</td>
<td>993</td>
<td>3,087</td>
<td>4,080</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### DIRECT LOCAL INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Budget Revisions</th>
<th>Y.T.D Revenues</th>
<th>To Be Realized</th>
<th>Projected Revenues</th>
<th>Projected Variance</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fines, Lost Books, etc.</td>
<td>6,015</td>
<td>0</td>
<td>506</td>
<td>5,599</td>
<td>(6,015)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Copy Machines</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Print Cost Recovery</td>
<td>2,125</td>
<td>0</td>
<td>364</td>
<td>1,761</td>
<td>(2,125)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Income</td>
<td>72</td>
<td>0</td>
<td>0</td>
<td>72</td>
<td>(72)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Funding</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Support</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations (priv. persons/foundations)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fundraising (events/booksales)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Misc Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Fund Balance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL DIRECT INCOME</strong></td>
<td>8,212</td>
<td>0</td>
<td>870</td>
<td>7,342</td>
<td>(8,212)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note: *$684/month must be accrued to meet expected revenue goal for 2021.*

*Library cards, usb drives, etc.*
# TOWN OF GRAND ISLAND

## Expense Ledger

**Fiscal Year: 2021  Period From: 1 To: 12  Trans. Date From: To:**

<table>
<thead>
<tr>
<th>Account No. Date</th>
<th>Vendor Code</th>
<th>Description</th>
<th>Vendor Name/Description</th>
<th>PO No./Trans No.</th>
<th>Voucher No.</th>
<th>Check No.</th>
<th>YTD Appropriation</th>
<th>Req/Enc</th>
<th>Expenditure</th>
<th>YTD Unencumb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 001 Item 0200</td>
<td>001.7410.0200</td>
<td>GENERAL FUND</td>
<td>EQUIPMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>EQUIPMENT.LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>16,000.00</td>
</tr>
<tr>
<td>Total Item 0200</td>
<td></td>
<td>EQUIPMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>16,000.00</td>
</tr>
<tr>
<td>Item 0408</td>
<td>001.7410.0408</td>
<td>DUES &amp; SUBSCRIPTIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DUES &amp; SUBSCRIPTIONS.LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100.00</td>
</tr>
<tr>
<td>Total Item 0408</td>
<td></td>
<td>DUES &amp; SUBSCRIPTIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100.00</td>
</tr>
<tr>
<td>Item 0412</td>
<td>001.7410.0412</td>
<td>TRAINING &amp; EDUCATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TRAINING &amp; EDUCATION.LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td>Total Item 0412</td>
<td></td>
<td>TRAINING &amp; EDUCATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td>Item 0422</td>
<td>001.7410.0422</td>
<td>REP/MAIN. BLDGS. &amp; GROUNDS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23,450.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>REP/MAIN. BLDGS. &amp; GROUNDS.LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02/03/21</td>
<td>0001000446</td>
<td>J.P. MORGAN CHASE BANK NA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>133989 12232084</td>
</tr>
<tr>
<td>02/25/21</td>
<td>0001001098</td>
<td>716 MECHANICAL, LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134179 50919</td>
</tr>
<tr>
<td>02/25/21</td>
<td>0001001098</td>
<td>716 MECHANICAL, LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134179 50919</td>
</tr>
<tr>
<td>03/01/21</td>
<td>0001001098</td>
<td>716 MECHANICAL, LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134179 50919</td>
</tr>
<tr>
<td>04/05/21</td>
<td>0000000220</td>
<td>ELWOOD FIRE PROTECTION</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134338 51031</td>
</tr>
<tr>
<td>04/05/21</td>
<td>0000000325</td>
<td>CROSS CONTROLS &amp; ELECTRIC, INC.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134345 51032</td>
</tr>
<tr>
<td>05/03/21</td>
<td>00000038600</td>
<td>GRAND ISLAND MEMORIAL LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>134682</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FIRE ALARM SYSTEM ANNUAL CHARGE 3/1/21-2/29/22</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Item 0422</td>
<td></td>
<td>REP/MAIN. BLDGS. &amp; GROUNDS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23,450.00</td>
</tr>
<tr>
<td>Item 0434</td>
<td>001.7410.0434</td>
<td>LANDSCAPING MATERIALS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LANDSCAPING MATERIALS.LIBRARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Item 0434</td>
<td></td>
<td>LANDSCAPING MATERIALS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
</tbody>
</table>

- Total YTD Appropriation: 20,675.88
- Total Expenditure: 2,774.12
- Total YTD Unencumb: 20,675.88
### TOWN OF GRAND ISLAND
#### Expense Ledger

Fiscal Year: 2021  Period From: 1 To: 12  Trans. Date From: To:  

<table>
<thead>
<tr>
<th>Account No. Date</th>
<th>Vendor Code</th>
<th>Description Vendor Name/Description</th>
<th>PO No./Trans No.</th>
<th>Voucher No.</th>
<th>Check No.</th>
<th>YTD Appropriation</th>
<th>Req/Enc</th>
<th>Expenditure</th>
<th>YTD Unencumb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 001 Item 0434</td>
<td></td>
<td>GENERAL FUND</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item 0443</td>
<td></td>
<td>LANDSCAPING MATERIALS</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td>3.59</td>
<td>(3.59)</td>
</tr>
<tr>
<td>001.7410.0443</td>
<td>00010000446</td>
<td>DEPARTMENTAL SUPPLIES.LIBRARY</td>
<td>134312</td>
<td>12232087</td>
<td></td>
<td>0.00</td>
<td></td>
<td>3.59</td>
<td>(3.59)</td>
</tr>
<tr>
<td>03/08/21</td>
<td></td>
<td>JP MORGAN CHASE BANK NA GUYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Item 0443</td>
<td></td>
<td>DEPARTMENTAL SUPPLIES</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td>3.59</td>
<td>(3.59)</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>40,150.00</td>
<td>0.00</td>
<td>2,777.71</td>
<td>37,372.29</td>
</tr>
</tbody>
</table>

**NOTE:** One or more accounts may not be printed due to Account Table restrictions.