

GRAND ISLAND MEMORIAL LIBRARY
1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 773-7124

DRAFT

**BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 9, 2021 @ 4:00 PM
LIBRARY MEETING ROOM**

CALL TO ORDER: The meeting was called to order at 4:03 pm by President Crawford.

ROLL CALL: Present were:

President Richard Crawford

Town Liaison Jennifer Baney

Vice President Jill Banaszak

Library Director Bridgette Heintz

Treasurer Richard Earne (late)

Secretary Pat Rizzuto

Excused: Trustee Agnes Becker

MINUTES

Trustee Crawford made a motion to approve the minutes of the July 8, 2021, Special Meeting; Trustee Banaszak seconded. Motion passed by roll call vote 3-0.

PERIOD FOR PUBLIC EXPRESSION (agenda items)

No speakers came forward.

FINANCIAL REPORTS

- 2020 Return to System Update: Based on the current balance of the county account, the \$1957.69 will be paid this month to the Business Office.
- The financial reports were received, reviewed, and filed for audit.

CLAIMS AUDIT ABSTRACT REPORT

The audited vouchers were reviewed and will be authorized by Trustee Banaszak.

CORRESPONDENCE

Correspondence is included in the attached Director's Report.

DIRECTOR'S REPORT

The complete Director's Report is attached.

ACT REPORT

Trustee Earne reminded everyone to complete the ACT survey by September 24. He also reminded us that there will be a Zoom ACT meeting at 9:00 am on October 2.

UNFINISHED BUSINESS

- Whistleblower Policy: Trustee Banaszak suggested minor changes to the policy. After discussion, Trustee Banaszak moved to accept the policy as presented. Trustee Earne seconded. After a roll call vote, the policy was passed 4-0.
- Conflict of Interest Policy: Director Heintz presented for Trustee Becker, who suggested adding a phrase under 6.1 of the policy. A motion to accept the policy as presented was made by Trustee Earne and seconded by Trustee Banaszak. Motion carried 4-0.
- Meeting Room Policy: Trustee Crawford recommended adding a provision to the policy pertaining to excessive noise. He also suggested deleting the second sentence in item 2. Trustee Banaszak moved to accept the policy as presented. Trustee Rizzuto seconded. Motion passed 4-0, after a roll call vote.
- Investment Policy: After reviewing the policy, Trustee Earne deemed that the policy needed no changes. Trustee Earne made a motion to reapprove the policy with no changes. Trustee Banaszak seconded. Motion carried 4-0.

NEW BUSINESS

Requests for Funding Fall Programs

- A request was submitted to allot \$985.50 from the 2019 Tower Funds for supplies for Youth Services programs for the Fall. Trustee Banaszak made a motion to approve the request. Trustee Crawford seconded. Motion passed 4-0, by roll call vote.
- \$1,145 was requested from the 2020 Tower Funds for Adult and Youth Programs for Fall. Trustee Rizzuto moved and Trustee Earne seconded a motion to approve the request. Motion passed 4-0.

Roof Status

- Due to the age of the library roof, it will be inspected again for damage.

PERIOD FOR PUBLIC EXPRESSION (any library related topic)

No speakers came forward.

NEXT REGULAR MEETING

The next regular meeting will be held on Thursday, November 4, 2021.

ADJOURNMENT

At 6:35, Trustee Banaszak made a motion to adjourn the meeting; the motion was seconded by Trustee Earne. Motion approved 4-0. The meeting was adjourned at 6:35 pm.