

**FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY  
BOARD MEETING MINUTES October 4, 2021**

**Present:** Mary Cooke, Marie Volpe, Phyllis Galie, Russ Person, Jan Yardley, Nancy Vizzi, Carol Manning, Richard Smyth, Liz Engl, Charlotte Senulis, Bridgette Heintz

**Excused:** Jill Banaszczak

**Guest:** Alice Gerard

**Call to Order:** 6:00 PM by Mary Cooke. Richard Smyth and Carol Manning were welcomed.

**Approval of Minutes from March 29, 2021:** Motion by Jan, second by Phyllis, approved by all.

**Correspondence:** None

**Board Vacancies:** In accordance with Board member recommendations, the President appointed Richard Smyth and Carol Manning to fill the vacant positions on the Board. A motion was made by Nancy and seconded by Marie for Richard and Carol to fill the open Board seats left by Carol Joseph and Trish Birtz. All were in approval.

**Reports:**

- a. **Treasurer:** Checking account balance - \$6,894 Savings account balance - \$13,337
  - August book sale proceeds - \$1,251 September bag sale proceeds - \$624
  - Membership from book sale and bag sale - \$225 and \$90 respectively
  - Donation from Amazon Smile - \$6
  - Our IRS tax return has been filed
- b. **Membership:** Jan continues to correct issues with the membership lists. She distributed the current list of lifetime members and asked that the Board members review it and make corrections as they note them.
- c. **Book Sorting:** Will resume when donations are again being received.
- d. **Book Sale Room:** After the discard sale, when used books are again being received, we will refresh the items in the book sale room.

**Old Business:**

- a. **August donated book sale review:** All books left over from the August sale have been either sold or donated. There are none left.
- b. **Volunteer sign in** will continue for all volunteers.
- c. One **rocking chair** has been sold for \$300. Phyllis Galie offered to buy the remaining chair for \$150. All were agreeable.

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### New Business:

- a. **2021 Discard Book Sales:** Our Discard Book Sale will be held Friday, October 15 (\$5 per bag) and Saturday, October 16(\$3 per bag). Set up will be Thursday, October 14 at 4:00 PM. Russ will chair on Thursday, Russ and Nancy on Friday and Charlotte on Saturday. Harold and Bridgette will have the tables set up and signs ready for the set-up volunteers. Phyllis Galie will again be the volunteer coordinator for the sale.
- b. **BECPL (Buffalo & Erie County Public Library) Volunteer Policy:** This was distributed to the Board members for their review. It was agreed that signing a liability waiver and release statement would only be applicable for children's programs.
- c. **The Regional Friends Council will hold a Zoom meeting** on October 22<sup>nd</sup> from 11 am to 12 noon. Mary and Bridgette will participate in this meeting. Mary will send the zoom link for anyone else interested in participating.

### Director's Report:

- a. Building improvements: All projects are funded
  - Door handles were replaced with ADA compliant ones throughout the library
  - The clock tower and clocks will be updated so they sync correctly, to be completed by year's end
  - Parking lot was sealed and restriped
  - NYS Library Construction Grant for sidewalk/parking lot light poles. This work is currently being scheduled
- b. Summer programs and attendance were reviewed
- c. Door count and circulation for 2021 vs. 2019 was reported
- d. Fall events planned were discussed. There are handouts about these events in the library vestibule
- e. Funding requests – Motion by Marie, 2<sup>nd</sup> by Charlotte, all in approval to fund the following:
  - \$2000 for collection development. Everything purchased will have a book plaque inserted which states "Purchased with funds provided by the Friends of the Grand Island Memorial Library"
  - \$1390.99 for 2 benches to replace those at the north entrance. Additionally, we can have the benches engraved "Friends of the Library". Motion by Charlotte, 2<sup>nd</sup> by Jan, all in approval to include this when the benches are ordered. Bench color was discussed and brown with cedar lettering was suggested. Bridgette will follow up with Belson Outdoors.
  - No more than \$8000 to replace the 30 year old staff desks. This project would be pursued after the holidays to facilitate backlogged turnaround time at Central.

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**Library Trustee Report:** No Report

**Ongoing Business:**

- a. Book Club - continues to be successful
- b. Growing Readers Initiative is ongoing. There have been no requests for further funding from the Friends.
- c. Friends Facebook/Webpage - Alice Gerard has agreed to assume responsibility for our Facebook postings and webpage. At present Facebook is not online due to internal company issues.
- d. The Royal Oak Paper Retriever is no longer a source of income but provides a convenient way to recycle donations we cannot use for resale.

**Next Meeting Date: Monday, January 10, 2022 at 6PM**

**Roundtable discussion:** Marie asked if we could replace the spinners in the Book Sale Room. Larger, higher spinners were suggested. Bridgette will cost these out and we will discuss further at our January meeting.

There being no further business, a motion was made by Nancy and seconded by Marie to **adjourn at 7:20 PM.**

**Respectfully Submitted,**

**Charlotte Senulis**