1. Call to Order: 6:35 PM
2. Guests: None
   - 5 boxes of donated books, prepared by Bridgette and Carole, donated to Barker Library, destroyed by a fire at their Town Hall in January: THANK YOU for prompt and affirmative e-mail replies to meet the deadline for donations!
3. Approve Minutes: January 7, 2019: 1st Jill Banaszak, 2nd Marie Volpe, Motion Approved.
   - In 6b strike “These memberships will be effective from Spring to Spring Book Sale …” There was no vote on this discussion.
4. Correspondence: None
5. Committee Reports
   a. Treasurer – Nancy Vizzi (excused)
   b. Membership – Amy Boutet: Database is getting updated each month. It will continue to grow especially at our book sales. We clarified that a Family membership will include 2 adults and 2 children under the age of 18. We should have our membership application and information about the membership on our webpage and Facebook page.
   d. Book Sale Room – Carole Joseph
6. Report/Requests: Library Director, Bridgette Heintz reported on marketing material that went out for the Book Sale, securing guest speaker, Melissa Brown, for our May 20th Book Club and brought up some fundraising options. Please see director’s handouts for details.
   a. Tabled in January: Stipend – Battle of the Books: This remained tabled until more information is gathered regarding payment.
7. New Business
   a. Donation through NYLA Disaster Relief Fund to Barker Library, deadline 2/28/19
      - It was discussed to contact their “Friends” group directly since the website only allowed for credit card donations.
   b. Used Book Sale, March 8 and 9, 2019, Friday: 5 – 7 pm, Saturday: 10 am – 3 pm
      - Chairs: Set up Thursday: Marie; Friday: Jill; Saturday: Charlotte & Phyllis
   c. Volunteer of the Year-nominations due March 15
   d. By-laws: proposed changes
      - Do we want to raise dues? If so, we will need to bring this to a vote at our annual meeting.
   e. Nominating Committee – Terms expiring in 2019: Pres, Rec Sec, 3 Board Positions
      - According to our By-laws we need to clarify some of the job descriptions and attendance requirements of board members. Jill and Mary will be looking into our By-laws and constitution to see if we need to update language or better clarify the requirements of our board positions.
   f. Annual Meeting: May 9; Lissa Marie Redmond, author of The Murder Book Set-up
      - Speaker honorarium/gift, Snacks, Beverages and Clean-up
8. Ongoing Business
   a. Report: Library Trustee
   b. Book Club
   c. Growing Readers Initiative – Meat Raffle, March 9: basket donation – We will be donating a basket from the Friends: 1st Charlotte Senulis, 2nd Mary Cooke, Motion Approved.
   d. Friends Facebook/Webpage
   e. Royal Oak Paper Retriever
   f. Next Meeting Date
      - Monday, April 1 at 6:30 PM
9. Roundtable
   - We have an Amazon “Friends” Smile page with $16.56
11. Adjourn: 8:10 PM

Respectfully Submitted:

Amy Boutet (substitute for Carole Joseph)