

GRAND ISLAND MEMORIAL LIBRARY
1715 Bedell Road *Grand Island, New York 14072-1796 * 773-7124

BOARD OF TRUSTEES SPECIAL MEETING
Thursday, April 7, 2022 @4:30 PM

CALL TO ORDER: The meeting was called to order at 4:30 by President Crawford.

ROLL CALL: Present were:

President Richard Crawford via Zoom
Library Director Bridgette Heintz
Secretary Agnes Becker
Treasurer Richard Earne

Vice President Jill Banaszak via Zoom
Town Liaison Christian Bahleda, excused
Trustee Pat Rizzuto

MINUTES

Trustee Earne made a motion to approve the minutes of the March 10th, 2022 meeting, as corrected. Trustee Rizzuto seconded. Motion passed by roll call 5-0.

FOR PUBLIC EXPRESSION (agenda items)

No speakers came forward.

FINANCIAL REPORTS

Moved to next regular meeting.

CLAIMS AUDIT ABSTRACT REPORT

Moved to next regular meeting.

CORRESPONDENCE

Moved to next regular meeting.

DIRECTOR'S REPORT

Moved to next regular meeting.

UNFINISHED BUSINESS

a. Long Range Plan 2023-2027

Trustee Banaszak reported that she and Trustee Becker had reviewed the Long Range Plan for 2017-2022. She suggested that the same format be used when developing the Long Range plan for 2023-2027 and that terms such as "continue" and

“do more” be used in the goals. Trustee Banaszak will prepare a draft of the Long Range plan for 2023-2027. The Board will meet on Tuesday, April 19th at 3:30 to develop the plan.

b. Credit card/online banking

Director Heintz and Trustee Earne met with personnel at Northwest Bank. Online banking has been set up for the private account. A \$5,000 limit credit card will be attached to the private account. M&T Bank will be contacted to set up online banking for that account.

NEW BUSINESS

a. Claims Audit Policy & Procedure

Director Heintz will add a procedure to address the use of a credit card. She will present it at the next meeting.

b. 2021 State Report

A resolution was passed to approve the State Report for 2021. Roll call vote 5-0.

c. ACT Contract Library presentation

Director Heintz shared the GIML portion of a Powerpoint presentation that will be used at the ACT meeting on May 7th. A few changes were suggested.

Period for Public Expression (any library related topic)

Director Heintz reported that the B&ECPL will be eliminating overdue fines.

NEXT REGULAR MEETING

The next regular meeting will be held on Thursday, May 12, at 4:30 pm.

ADJOURNMENT

A motion was made by Trustee Earne to adjourn the meeting. Trustee Rizzuto seconded the motion. Motion passed 5-0. The meeting was adjourned at 5:45.

NEXT MEETINGS

Special meeting on Tuesday, April 19th at 3:30

ACT workshop on Saturday, May 7th at 9:15

Regular meeting on Thursday, May 12th at 4:30