

FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
MEETING AGENDA – September 9, 2019, 6:30 pm

1. Call to Order at 6:30 pm. Present: N. Vizzi, M. Volpe, C.Senulis, M. Cooke, L.Engl, J. Banaszak and Library Director, B. Heintz. Excused: T.Birtz, P.Galie, A.Boutet, R.Person
2. Welcome guests; Recognition/Thanks – Barb Hubbard attended as a guest.
3. Approved Minutes (with amendments) from meeting on April 1, 2019.
4. Correspondence - none
5. Reports
 - a. Treasurer – Nancy Vizzi, balance in treasury is \$29,354
 - b. Membership – Amy Boutet, e-mail report, 40 new members in 2019, total members >200
 - c. Book Sorting – Marie Volpe, need to be a bit more critical in deciding what should be saved for a book sale vs. placed in the container for recycling.
 - d. Book Sale Room – Charlotte Senulis, she checks the status of the shelves in the beginning of the week to see if additional books are needed. Currently, good staffing support.
6. Report/Requests: Library Director, Bridgette Heintz (copy of report attached)
 - a. Summer Statistics and review – very good attendance at summer programs, copy of stats attached.
 - b. Library Improvement Projects Updates: NYS Library Construction matching grant has been awarded. New carpeting and circulation desk to be installed in November. Participating in lighting upgrade coordinated by Central. Signage to be updated with assistance of Central’s Graphics Dept. Considering next round of ideas (seating area reconfiguration near the magazines, new window blinds).
 - c. Paper Retriever: emptied on 7/11/19 and 8/5/19. No check yet.

New Business

- d. Budget for adult programs: Director Heintz requested money from the Friends to provide a \$600 budget to work with for October through December. Motion to provide \$600 for programs by C.Senulis, second by M.Volpe, motion approved.
- e. \$2000 budget request for collection development purchases: Budget provided by the system for the year has been exhausted. Director would like to buy materials on the patrons’ wish list as well as replace some worn out items. Motion by L.Engl to provide \$2000 for collection development purchases, second by N.Vizzi, motion approved.
- f. Book sales: in order to clear out the sorting room to use for temporary storage during the carpeting project Director Heintz proposed a Donated book sale the first week October (Oct. 3-5 including set up and take down) and a Discard Bag Sale November 14-16. Friends agreed that they could run the two proposed book sales this fall.
- g. Appoint new Friends Liaison to the Library Board – with Carole Joseph’s resignation, a new Friends Liaison to the Board of Trustees should be appointed. Discussion on this appointment will continue as several Friends Board members were absent from the meeting.
- h. Welcome Center book nook: Director Heintz will do a bit more research on the possibility of setting up a self-serve book sale shelving unit at the Welcome Center. L.Engl said she regularly drives by the Center and could check/re-stock the shelves.

- i. Idea: Umbrellas for patron use with circulation for one week. Cost for 12 umbrellas with GI Logo about \$250. Just blue and white golf umbrellas from Walmart, about \$115 for 8. Would need umbrella stand and RFID tags. Group liked the idea of the logo on the umbrellas, but much more expensive. M.Cooke to check with company that prints logo on canvas bags for Friends group.
7. Report: Library Trustee - Jill Banaszak, all items already addressed.
8. Old Business
 - a. Vacancy on Friends Board, Barb Hubbard invited to the meeting in hopes that she would be interested. In becoming a board member
 - b. Book Sale Room Chair
 - c. Friends Board Contact information, M.Cooke will update when vacancy has been addressed.
9. New Business
 - a. Fall Donated Book Sale October 4-5
Set-up, October 3rd at 4 pm
Friday membership – check A.Boutet’s availability, N.Vizzi will be present on Friday evening
Saturday Chair/clean-up
Publicity- Director Heintz, library staff
Volunteer treats – L.Engel
 - b. Fall Discard Book Sale November 15-16
Set up November 14th
Chair persons – are they needed?
Publicity – Director Heintz, library staff
Volunteer treats
 - c. Friends Webinar, September 25, 2 – 3 pm, can anyone participate?
 - d. Trunk or Treat – Monday, October 28th, 4:30 to 6:00 pm. Would Friends like to set up a car (trunk) decorated and hand out treats? Help with program/crafts in library?
 - e. Annual Meeting (May 2020) speaker – C.Senulis will contact Local Author, Frank Maraschiello, Dress Jeans, Disco & Dating about a presentation.
10. Ongoing Business
 - a. Book Club
 - b. Growing Readers Initiative
 - c. Friends Facebook/Webpage
 - e. **Next Meeting Date, Thursday, October 17 at 6:30 pm**
11. Adjourn 8:05 pm – motion by N.Vizzi, second by M.Volpe, motion approved.