

**FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY**  
**MEETING MINUTES – January 16,2020, 6:30 pm**

1. **Call to Order** at 6:30 pm. Present: N. Vizzi, M. Volpe, C. Senulis, M. Cooke, P. Galie, R. Person, J. Yardley, J. Banaszak and Library Director, B.Heintz. Absent: L. Engl
2. **Welcome guests**; Recognition/Thanks – no guests
3. **Approved Minutes** from meeting on October 17, 2019. Motion by J. Banaszak, second by P, Galie, approved 8-0.
4. **Correspondence** - none
5. **Vacancies on Friends Board**
  - a. Recording Secretary (open)
  - b. Board Member (Membership Chair) – President M. Cooke appointed Jan Yardley as a Board Member to fill the position vacated by Amy Boutet. Term expires May 2020. Jan will serve as Membership Chairman.
6. **Reports**
  - a. Treasurer – Nancy Vizzi, balance in treasury is \$28,916
  - b. Membership – Jan Yardley is working on updating the individual and family annual and lifetime membership lists. As opportunity is available, asking lifetime members to update their contact information including e-mail address. Charlotte suggested when e-mails have been compiled, a notice of Board meetings could be sent to members inviting them to attend.
  - c. Book Sorting – Marie Volpe, going well, volume is currently down.
  - d. Book Sale Room – Charlotte Senulis, openings on schedule for staffing book sale room. Several Friends are in Florida for the winter.
7. **Library Director, Bridgette Heintz Report/Requests:** (copy of full -report attached)
  - a. Library Improvement Projects Updates: NYS Library Construction matching grant has been awarded. New carpeting and circulation desk have been installed. LED lighting upgrade coordinated by Central. New signage has been created by Central’s Graphics Dept. and will be installed shortly. Need to purchase new chairs.
  - b. Discard sale – revenue \$292. When cost of refreshments for volunteers deducted, very little profit. Need to consider the time and effort to run this bag sale and the extent of refreshments provided.
  - c. Request for \$2115 for 8’ by 12’ rug for story time, educational toys for the children’s area. Motion by M. Cooke to provide \$2115 for Children’s supplies as provided in the attached report, second by C. Senulis, approved 8-0.
  - d. Request for budget allocation of up to \$5500 for the purchase of 18 chairs. Director is researching the type and style of chairs and will obtain the requisite number of bids. Motion by J. Banaszak to provide the requested budget not to exceed \$5500 for the purchase of new chairs, second by R. Person, approved 8-0.
  - e. Request for \$110 to purchase coat hooks, shelves, boot tray to organize coat/supply closet. Motion to provide \$110 for closet organization supplies by N. Vizzi, second M. Volpe, approved 8-0.
  - f. **Request to** Appoint new Friends Liaison to the Library Board – with Carole Joseph’s resignation, a new Friends Liaison to the Board of Trustees should be appointed. No permanent volunteer identified. N. Vizzi

will try to attend next Trustees Meeting on March 5.

8. **Report: Library Trustee** - Jill Banaszak, all items already addressed.
9. **Old Business**
  - a. 2020 Book Sales – Book Sale scheduled for May 1-2, set up April 30. Type (Library discard or Donated used books) to be determined. Nancy will include request for donations in the library news going to the Pennysaver and the Island-wide Dispatch (February 7). Discussed impact of NYS ban on single use plastic bags effective March 1. Russ Person may be able to obtain donation of re-usable bags from his employer (Unifrax).
  - b. Annual meeting – May 7, speaker Frank Maraschiello, author of Dress Jeans, Disco & Dating.
10. **New Business**
  - a. Farmers' Market Booth at GI Visitor's Center (Thursdays May to October)
    - i. To take Library computer to issue library cards and operate a used book sale table would take 2 people. If one person is Library Director, could Friends provide second person? Yes, willing to have sign up to cover the weeks.
    - ii. Would need to consider library budget to provide adequate staff at library during these times.
    - iii. What volume of used books? Transport each week? Director to get more information.
  - b. Friends Membership benefits/event – more consideration needed
  - c. Author Visits – Lissa Redmond will have a new book in fall. John Boutet, Buffalo's Got the Spirit – Growing Up a Crazy Buffalo Sports Collector. Director will contact about possible presentations.
  - d. Volunteer of the Year – Nominations to Director by March 15.
10. **Ongoing Business**
  - a. Book Club
  - b. Growing Readers Initiative – Meat raffle March 7. Several Friends including M. Cooke plan to volunteer to help at the raffle. Motion to provide up to \$50 to make a basket to donate to the basket raffle by N. Vizzi, second by P. Galie, approved 8-0. J. Banaszak will put together the basket.
  - c. Friends Facebook/Webpage
  - d. **Next Meeting Date, Thursday, March 26 at 6:00 pm**
11. **Adjourn** 8:15 pm – motion by P. Galie, second by J. Yarley, motion approved.

Respectfully submitted,

Jill Banaszak