

FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
MEETING MINUTES – May 21, 2020, 5:00 pm

Special meeting held via Zoom (hosted by B. Heinz)

1. **Call to Order** at 5:02 pm. Participants: N. Vizzi, M. Volpe, C. Senulis, P. Galie, R. Person, J. Yardley, J. Banaszak and Library Director, B.Heintz. Excused: M. Cooke. Absent: L. Engl
2. **Agenda for Special Meeting** – review draft of GIML library re-opening plan, provide feedback and discuss participation by Friends.
3. **Library Director, Bridgette Heintz:** (shared screen with current draft re-opening plan)
 - a. GIML Library to re-open June 1; Phase 1 will include curbside pick up of library materials. Patrons may request items via phone or internet. Number of staff allowed in the building will be restricted.
 - b. Returned items will be placed in Community Room for 72 hour quarantine, before returning to the library shelves.
 - c. Friends may not assist during Phase 1 as they would count toward the restricted head count allowed for the building.
 - d. During Phase 2, patrons may be allowed to check out items at the Check Out desk (rather than curbside pickup). Patrons may purchase books from the donated Used Books on the shelves in the entrance to the library. As staffing will still be restricted, Friends will not be able to assist in refilling the shelves. Library staff will take books from the Friends book sale room to refill if necessary.
 - e. During a subsequent Phase, when staffing is unrestricted and the Community Room is no longer needed for quarantine, the Friends may resume operation of the Book Sale Room.
 - f. Until in person meetings may resume in the Community Room, the Friends will continue to meet via Zoom as needed. Notice of meetings will be sent by e-mail and posted on Library’s website.
 - g. Friends offered to do anything they can to help get library activities going again. Library Director will advise when assistance is allowed and needed.
4. **Adjourned** – 6:00 pm

Respectfully submitted,

Jill Banaszak