

## Transcript

### Grand Island Memorial Library Special Board of Trustees Meeting

6/1/21

00:02

turn it down

00:04

i'm talking to my son sorry everyone

00:08

just got home from school

00:09

[Music]

00:13

okay bridgette i'm gonna you want to

00:16

take coast back

00:18

i can send you back co-host but you

00:20

might be able to do more than that

00:26

i think i got it as long as i can share

00:28

that i'm good your host again

00:31

and we're live streaming so yeah i think

00:32

you're good all right

00:56

hey

01:06

we'll call this meeting to order at 401

01:10

and let's have a roll call pat

01:18

a pat you're muted

01:25

pat you're muted

01:32

there we are all right i was having  
01:35  
trouble with the sound at first  
01:37  
and uh i couldn't hear you and  
01:40  
when i fiddled with it i must have muted  
01:42  
myself  
01:43  
okay um so uh  
01:46  
crawford is absent um  
01:49  
be in a sec present  
02:00  
here rizzuto here  
02:05  
okay and it's 401  
02:11  
okay um first thing on the item  
02:14  
is to review and approve the meeting  
02:19  
minutes from may 13th and i have a  
02:22  
correction to that  
02:26  
the under the new business we had a  
02:30  
bullet item for the meeting room policy  
02:33  
and while it is correct that we agreed  
02:35  
that  
02:38  
trustee crawford would do a thorough  
02:40  
review and be ready for the september  
02:42

meeting

02:43

we also did an approval of a minor

02:46

uh update and that was to take out the

02:49

library hours

02:51

which were no longer correct and also

02:54

add an item that says

02:56

applicants and program participants are

02:58

expected to con

03:00

conform to the grand island's rules of

03:02

conduct um

03:04

copies of are available on request so

03:07

i vote on that yes

03:10

because i don't have a

03:14

vote for that like i just have a vote

03:16

for

03:17

the meeting room policy on my notes

03:21

because when i read it i thought well we

03:23

discussed

03:24

this and i thought that that was i

03:27

thought that since we were still working

03:29

on it  
03:30  
and it was a you know  
03:33  
if and we're reporting on it in  
03:36  
september why would we vote on something  
03:40  
that we  
03:41  
were going to change  
03:45  
we never do that for other policies that  
03:48  
like you know we just  
03:49  
wait and change them all at once only  
03:52  
because  
03:53  
i needed those two changes that that  
03:55  
were mentioned approved  
03:56  
um as as the meeting room is open again  
03:59  
and i'm starting to get requests  
04:00  
for people to use it so i wanted to make  
04:03  
sure that there was language in there  
04:05  
about about the health the health and  
04:06  
safety of protocols  
04:09  
so okay so um  
04:13  
let's see you hear that so  
04:16

what did you say that we so do you know

04:19

what the vote was and whatever

04:21

uh unanimous okay but you know who

04:26

um who posed it i thought it was proper

04:30

all right so the change was

04:33

to temporarily

04:37

no it was it was a minor update and and

04:40

we updated it to eliminate

04:42

the incorrect hours of operation of the

04:46

library that were in the current policy

04:48

okay and then we added that we had to

04:52

add

04:52

a reference to the rules of conduct

04:55

which in turn references the health and

04:58

safety plan

04:59

and bridgette had to have that in there

05:01

in order to

05:02

um you know start booking meetings again

05:04

in the meeting room

05:05

okay so something that we had all right

05:07

let me get this right

05:09

a minor update was made to the meeting

05:12

room policy

05:15

okay um to reflect the change in hours

05:20

that to reflect the new hours right no

05:24

we deleted the hours all together okay

05:28

to delete hours okay

05:34

okay and

05:38

and then what else did we do to it

05:41

and we added item number 16 which is in

05:44

the email

05:45

that um bridget sent you right before

05:48

the meeting started here

05:50

it was to add a reference to the rules

05:53

of conduct policy

05:54

number 16 to enter

05:58

a reference to the rules of conduct

06:04

policy

06:16

so i propose that we alright so wait a

06:19

second

06:20

so it was um motion was crawford

06:26

i think i think it was pardon

06:29

i think he did

06:32

yeah i know but who made the motion and

06:35

who seconded

06:37

i uh crawford posed it i can't remember

06:40

who

06:41

seconded though i think it might have

06:43

been me

06:44

jill okay all right um

06:48

all right i um

06:52

did not think of going back and looking

06:54

at

06:55

um you know what you had

06:58

and i was confused by this because we

07:02

talked about it in the old business

07:05

it was in the on the agenda in the

07:09

new business and i

07:13

only got as far as the old

07:16

i don't even know if i got that far i

07:18

think i only got as far as the  
07:19  
director's report  
07:21  
when we left the meeting to actually you  
07:24  
know have it all typed up  
07:26  
and we were in the middle of a move i  
07:28  
went right from the meeting  
07:30  
to um you know the house  
07:34  
and i didn't look at it again until i  
07:36  
saw your email on friday  
07:38  
evening so um i apologize  
07:43  
that um i apologize that you know i  
07:46  
goofed up on this  
07:49  
all right so um who wants to make a  
07:52  
motion to change the minutes  
07:56  
i make a motion to approve the minutes  
07:58  
with  
07:59  
the um with the correction  
08:02  
um for the meeting room policy  
08:11  
do we have a second a second  
08:15  
okay and a roll call  
08:18



all right let me get this

08:24

all right and becker's second

08:29

okay so be in a sec

08:34

hi all right um

08:37

earn i

08:48

agnes how do you vote hi

08:52

okay rizzuto i and crawford is

08:56

absent so

09:00

okay minutes approved with the

09:02

correction

09:03

that we discussed and will be added to

09:05

the minutes

09:07

okay um according to our agenda

09:10

we have a period for public expression

09:13

do we have anybody from the public

09:16

okay then we'll move right along the

09:19

financial reports are moved to the next

09:21

regular meeting as are the claims audit

09:24

correspondence directors report and

09:27

unfinished business

09:28

all gets moved to the next regular  
09:30  
meeting which is currently scheduled for  
09:32  
september 9th  
09:33  
but we know that we generally have to  
09:35  
call one in july  
09:36  
so we'll see how that goes um the  
09:39  
purpose of this special meeting was to  
09:41  
discuss new business the outdoor tent  
09:44  
purchase  
09:45  
so bridget do you want to take it away  
09:48  
so for the good of of the meeting um  
09:52  
i'll just go through what the process  
09:54  
was again um  
09:56  
basically we're looking to have uh to  
09:58  
purchase a 20 by 20 foot  
10:00  
outdoor tent so that we can do outdoor  
10:03  
programming  
10:04  
this year excuse me could you ratchet up  
10:06  
your sound up just  
10:07  
a little bit uh i'll i'll just i'll just  
10:10

have to get closer

10:11

there's no way for me to turn it up okay

10:13

okay so um we're looking to purchase a

10:15

20 foot by 20-foot

10:18

the purpose of which is to do as much

10:20

outdoor programming as possible this

10:21

summer

10:22

uh since we're still under a mass

10:24

mandate um

10:25

based on uh executive polling cars

10:28

disorders

10:29

um and the six feet of social distance

10:32

is still in play we're trying to have

10:33

another venue to do

10:34

to do programs um basically

10:38

the the first quote that i got was over

10:42

three thousand

10:43

so um procurement policy um requires me

10:46

to get

10:47

two bids because of that so i i have

10:51

one that's local uh from tents and  
10:53  
tables that i would like to get  
10:55  
uh the second quote is from us selena  
10:58  
tent  
10:59  
which is uh a business out in ohio  
11:03  
and i'll go through those two i also  
11:06  
called  
11:06  
three other local tech rental places uh  
11:09  
to see if they did sales  
11:11  
all three of those ten rental places  
11:13  
told me that they do not do sales at all  
11:16  
um i'm going to pull up the first quote  
11:20  
which is the lower one share my screen  
11:23  
real quick  
11:32  
okay do you see the the quote with us  
11:35  
selena  
11:35  
on the top yes okay so this is  
11:39  
the uh the business that's out out in  
11:41  
ohio um i did an online chat with with a  
11:44  
sales person to get this quote  
11:45

together um basically 20 by 20 frame top

11:50

it's just white uh all the frame

11:54

like pieces as well as the ratchet

11:56

straps so that it's extra sturdy in case

11:58

of

11:59

wind um the final price on this

12:02

is 2984.27

12:06

um the reason why i don't want to go

12:09

with this one is the fact that the

12:11

majority of the parts are on backorder

12:13

until the end of june and i need the

12:15

tent by by july

12:17

6th so i'm very wary of going with this

12:19

and i'm just i'm afraid that

12:21

i won't get it in time for when we need

12:23

it

12:25

so is there any questions on this quote

12:28

here

12:34

okay no questions go ahead with the

12:36

second quote i'm going to move on to the

12:38

ten

12:38

tables one did it switch for you

12:43

it should say okay good okay so

12:46

this this is a local vendor um they're

12:48

part of abc hardware

12:50

um this this is their sales division uh

12:52

so i've i've spoken with the

12:54

the sales the salesman at least three

12:56

times um

12:58

carly and i have a preference for

12:59

getting a tent with with a little bit of

13:01

color just because it'll be more

13:02

you know it's aesthetically pleasing

13:05

it'll stand out more

13:06

so that way patrons will will know that

13:08

there's stuff going on over here this

13:09

summer

13:10

to draw more people in so the one i'd

13:13

like to get is yellow and white stripes

13:15

um this has all the same parts as as

13:19

what was in the other clothes it's got

13:21

the tent top it's got the framing it's

13:22

got the ratchet straps

13:24

um the price for this what's quoted on

13:28

here is

13:29

338108 however um

13:32

because it's local harold said that he

13:34

can talk to parks

13:35

parks department about them going to to

13:38

actually pick it up

13:39

so basically the final price minus the

13:43

shipping and handling would be 3186

13:50

and that's reflected on this

13:53

uh this order right here so that's the

13:56

actual amount

13:57

that i would be asking for today three

13:59

thousand

14:00

one hundred and eighty six

14:05

ninety eight right okay

14:12

so there's about a two hundred and fifty

14:14

dollar difference right

14:16

um and i i it's not exactly the same

14:20

product

14:21

um the white tent even when we were

14:23

comparison shopping on

14:25

tents and tables the white tent is is

14:27

always cheaper

14:29

so i think that that's the difference if

14:30

i were to go with the yellow and white

14:32

tent

14:32

at that other fender in ohio it added on

14:35

an extra

14:35

900 okay all right

14:39

perfect and the and it's

14:43

the quality is the same yes um i've

14:46

been uh eyeballing the tents that are

14:49

outside of midway elementary

14:51

and i actually approached the front

14:52

office and asked where they purchased

14:54

those from

14:55



because that's because that's the kind

14:56

of quality that i wanted and they said

14:58

that they purchased directly from this

15:00

vendor

15:01

from where from tents and tables

15:09

well that was that was a great idea

15:11

bridgette to you know

15:13

look at the tents outside of zidway and

15:14

go ask the questions so excellent thank

15:16

you for doing all that

15:18

um anything else you want to share

15:20

before we

15:21

have a motion to approve the tents and

15:25

table purchase

15:26

yes um the next steps with this is um

15:29

since since we only work with checks um

15:32

what what i would have to do next

15:33

to secure the tent is um actually have

15:36

the check ready to go

15:38

have it signed off on and send them a

15:40

picture of it

15:41

um and then i would mail the check to

15:43

them there's a 10-day wait

15:45

that they go through to make sure the

15:46

check clears then we would set up a

15:50

pick-up um basically what i need to ask

15:52

the board today just

15:54

so i can uh expedite this um i am a

15:57

signatory on the on the private local

15:59

account

16:00

if the board is okay with it um i i

16:03

would like to sign off on the check

16:05

today just so i can get this process

16:07

i've already talked to dick crawford

16:09

about it and he stated that

16:11

that that he was okay with that as long

16:13

as the board

16:16

could you repeat that because you

16:18

probably wanted in the minutes and

16:20

i couldn't hear you okay um basically i

16:23

i need to get to get the check  
16:24  
uh ready as soon as possible in order to  
16:27  
secure the tent  
16:28  
um i don't have a signatory sitting in  
16:30  
the office with me right now  
16:32  
however i am a signatory on the private  
16:35  
local account  
16:37  
so i'm asking the board if they're okay  
16:39  
with me  
16:40  
physically signing the check today um  
16:43  
and then i would get it audited by dick  
16:47  
crawford on thursday  
16:49  
fine so we should just include that in  
16:52  
our motion and then it will be very  
16:54  
clear not only are we authorizing the  
16:55  
money but we're authorizing you to sign  
16:57  
the check  
16:58  
oh yeah then we don't we don't  
17:01  
okay then that'll cover it okay  
17:04  
and bridgette they assured you that  
17:06

you'll have it on time

17:08

yes um i i had to create a po

17:11

for them in order for them to hold it um

17:14

and and then

17:15

he knows that the salesman knows that

17:17

that we're having this meeting today i'm

17:19

going to call him

17:19

right after to make sure that we're that

17:22

we're still good

17:23

so but this this document that's up on

17:25

the screen right now

17:27

this holds the tent for us

17:30

is there any warranty stick we also you

17:33

might be curious about this too we

17:35

looked into

17:36

um the procurement elements related to

17:38

this with price and availability so

17:41

we're

17:41

completely in line with um proper

17:44

procurement methods

17:47

and bridgette will they set it up or  
17:51  
just um harold and the parks guys are  
17:55  
going to set it up  
17:59  
so basically i would i would work with  
18:01  
them every year for  
18:02  
set up and take down um harold wants to  
18:05  
construct a shelf in the in the outside  
18:07  
storage closet we have so that so  
18:10  
we can store it on site here every year  
18:13  
so that that that'll be the next the  
18:15  
next step getting that set up  
18:17  
you have to be careful that you don't  
18:19  
have rodents in that shed  
18:21  
oh we got we got harold and trust me if  
18:23  
there were rodents  
18:24  
we'd know and he would take care of that  
18:26  
the same day so because they they  
18:28  
love to north through those things do  
18:29  
you have a warrant do you have a  
18:31  
warranty on this at all  
18:33

um i'm looking through this right now um

18:35

i i've got a ton of paperwork i do

18:37

believe it's in here i'm just having

18:39

trouble finding it right this very

18:40

second um but when i call him right

18:44

right after that i'll have him

18:45

send it to me again but yes i do believe

18:48

there's

18:48

there's a one-year warranty on the on

18:50

the tarp so

18:53

and on the framing here it is got it uh

18:57

warranty information

18:58

our vinyl canopy tents vinyl tops and

19:01

vinyl sidewalls come with a one year

19:02

warranty

19:04

against manufacturers defects warranty

19:06

does not cover

19:08

improper installation or misuse warranty

19:10

does not cover wind whip or wind crack

19:12

damage

19:13

from the usage of our canopy tents and  
19:14  
temperatures below 40 degrees fahrenheit  
19:17  
so it looks like it's on it's on the um  
19:20  
it's on the on the vinyl yeah  
19:23  
it's it's on the tent so the frame and  
19:25  
on the vinyl top itself itself  
19:28  
but not for wind damage  
19:34  
right not for work so when i was having  
19:36  
a conversation with with the salesman he  
19:38  
did  
19:38  
he didn't recommend um taking down the  
19:42  
vinyl part which whichever i've already  
19:44  
talked to harold about  
19:46  
if if there's going to be like crazy  
19:48  
crazy amounts amounts of wind  
19:49  
but that's also the reason why i'm gonna  
19:51  
have it set up behind the building  
19:53  
because the building you know it most  
19:55  
most of the time the wind is coming  
19:57  
coming across the soccer fields  
19:59

and the building will act as a wind

20:00

buffer so but

20:02

okay trust me with all this i i'll keep

20:04

i'll keep my eye on it

20:06

all right

20:12

okay any other questions or any other

20:14

discussion

20:18

do we have a motion to purchase the

20:21

yellow and white stripe tent from tent

20:23

and table and

20:24

authorize bridget to sign the check

20:27

to get the purchase started immediately

20:37

uh i heard dick earn so dick moved and

20:40

uh agnes do you want to be the second

20:43

really

20:43

yes things were at the same time okay uh

20:46

seconded by trustee becker

20:49

okay a wrong call for roll call i want

20:52

to make sure i have this

20:53

wording correct

20:56



um but to give director hines the

21:00

authority to purchase

21:02

a tent from tent and table and authorize

21:06

her to sign the check right

21:10

correct sign the check to make the

21:13

purchase

21:14

okay to make the purchase

21:20

okay

21:24

so we got it all right and

21:27

all right uh roll call vote ban a sec

21:32

hi earn

21:35

i becker i

21:40

rissuto i

21:44

okay and crawford of course is

21:47

absent so

21:51

motion carries

21:54

for all

21:59

okay all right

22:03

um yeah for different things that

22:06

that i should mention just just silver

22:08

on there on the record

22:09

um funding for the tent is going to come

22:11

out of 2020 tower funds

22:15

and um this purchase is eligible for

22:18

uh the facility initiative um

22:22

that penn stone was talking about at the

22:24

academy

22:25

that was mentioned at our last work

22:28

i i did did ask him if we purchased

22:30

ahead of time if i could apply for

22:32

uh for reimbursement up to 75 and he

22:35

said yes

22:37

so is it the 2020

22:40

um tower fund or 2019 still 2020.

22:44

okay okay so pat will make a note

22:47

that the purchase of the tent will be

22:50

made using the tower fund from

22:53

and that then she will apply for

22:56

reimbursement

22:59

from how do we want to state that uh

23:01

it's the becpl

23:05

facility initiative okay

23:18

all right um and what is it called the

23:21

what initiative

23:22

it's the b e c i know that but then

23:26

what's the name facility initiative in

23:29

this

23:29

facility initiative okay

23:40

okay

23:45

okay anything else to do with the tent

23:48

itself

23:51

it's gonna be great okay

23:55

all right that was the only um item of

23:57

new business

23:58

on our special meeting agenda today we

24:01

have another period of public expression

24:03

for any related library topics any

24:06

comments from anyone

24:09

okay um bridget anything else at this

24:12

particular moment

24:14

uh i think that's enough for now i'll

24:17

let you know what

24:18

what what the next thing coming down the

24:19

pike are as they move forward

24:23

okay all right anyone else have anything

24:26

before we adjourn the meeting

24:30

okay then i make a motion at 4 24 to

24:33

adjourn

24:34

do we have a second i second

24:38

okay all in favor

24:42

aye aye any opposed

24:46

okay there you go bridgette go buy the

24:50

striped tent

24:51

so thank you thank you

24:54

thank you

24:57

okay thank you have a good night

25:00

everybody

25:01

yes me too bye bye

25:08

okay