

**YouTube transcript: Grand Island Memorial Library Board meeting
held 11/5/20 at 4pm via Zoom.**

00:00

oh he's here i'm here i'm here you're

00:02

right there

00:03

oh look at that so you you just have to

00:06

unmute yourself on there so we can hear

00:07

you and i'm going to shut this door

00:08

i'll shut it sail we're we're probably

00:12

going to go cast five sorry total

00:13

dancing just close up the place and

00:15

thank you hey jen yes

00:19

um since you can hear bridget i'm going

00:20

to need you to interpret a little bit

00:22

probably and

00:23

just

00:26

i can barely hear her

00:38

yeah i'm just going to ask her to take

00:41

it off

00:44

and really speak loud okay

00:48

so everybody's on yes

00:52
okay all right we're uh regular meeting
00:55
november 5th of the library board of
00:57
trustees
00:59
pat would you read the um take a roll
01:02
call
01:03
okay
01:06
here being sick here
01:10
i'm here
01:25
rizzuto here okay
01:29
all members president thank you pat um
01:31
i'll entertain a motion to accept the
01:32
minutes from october 20th
01:35
2020 special meeting i so move that's
01:39
jill
01:41
okay i'll second after that
01:44
moved by jill segated by dick any
01:46
further discussion
01:48
all in favor say aye
01:53
any opposed motion carries thank you
01:58
director uh bridget the financial report

02:02

or dick it's okay

02:10

yeah as long as um since you're in the

02:12

same room bridgette and dick if one of

02:14

you remain needed you'll be fine

02:15

all right okay okay hold on financial

02:19

report where is that

02:29

okay we'll start with the county fund

02:30

report

02:34

okay so everything from september and

02:36

october

02:37

um everything that we've taken in

02:41

as far as fines and printing our five

02:44

cents

02:44

interest which is gonna get us a new

02:47

addition on the building

02:49

and let's see

02:53

disbursements um i did my mileage for

02:57

the year

02:58

and the water bill is up that

03:01

disbursement from september 14th um i

03:04
went to m t to find out what what that
03:06
was about um they
03:07
they just charged us a random 43 service
03:10
charge which we weren't supposed to be
03:12
um charged and then in in the next
03:15
statement they they actually fixed it
03:21
got the balance for the county funds um
03:24
i
03:25
have not received the bank statement yet
03:28
for october because we usually get them
03:30
on on the 11th of the month so i'll get
03:32
it next week
03:35
and then at the bottom uh as far as
03:38
the op the operating budget and what
03:40
they're expecting us to earn for this
03:42
year
03:43
uh versus uh how much we've actually
03:46
earned
03:46
is that is at the bottom would you
03:49
explain the

03:50

year to date you're muted i know oh

03:54

okay dick wants me to explain the year

03:56

the year to date

03:58

um on the uh it says the revenue account

04:03

accrued and then it's divided on the

04:05

print

04:06

uh one two three uh uh 1236 dollars and

04:10

there's a 66 dollar item

04:14

is that what they expected us to make

04:16

and we made that much more so you've got

04:18

three different um

04:19

columns here so you got fines so that

04:22

was the year to date for the fines to be

04:23

realized and how much was budgeted

04:25

the second column is all the prints and

04:27

the third is that other

04:29

which i have the the note here on the

04:31

side so that's all the book bags we sold

04:33

uh usb

04:34

drives and uh library cards so far so i

04:37
should have scooped that over a little
04:38
bit more
04:39
but those three numbers go under the
04:40
other column okay
04:43
okay any other questions on this report
04:50
okay i'm going to jump over to
04:54
okay did my screen switch over to a
04:56
spreadsheet with blue on it
04:58
yeah yes
05:03
yeah crawford how are you hearing now
05:05
better very good yeah
05:08
excellent
05:10
ah that's why are you sure
05:16
okay so this just flushes out more that
05:19
that uh
05:20
year-to-date accruals i was just
05:21
explaining on the bottom of the previous
05:24
spreadsheet
05:28
so this is out of uh the op um this this
05:31
is in the same spreadsheet as

05:32
of as the operating budget that we get
05:35
from the county
05:35
so this just breaks down more what i
05:38
explained before
05:50
let me know if you have any questions on
05:51
it because i'll switch to the next
05:57
so you're saying that we really haven't
05:59
used that much in our dues and fees
06:02
[Music]
06:04
yeah correct um we did purchase a new
06:07
lawnmower
06:08
and that's gonna come out of uh the
06:10
maintenance line once once i get the
06:12
bill
06:13
so the lawnmower was a six six hundred
06:15
and fifteen dollars so
06:16
that'll be coming out um
06:20
you'll adjust on that because it's over
06:22
right so you'll take some dues and
06:23
basically

06:24
no i'm gonna take it out of the the
06:26
repairs and maintenance charge line
06:28
because i still have let's see oh i see
06:32
what you're saying
06:32
yeah there's 410 left but um
06:36
our contract allows us to move uh funds
06:39
between lines
06:40
as long as the movement is is under five
06:42
grand so the overage i can take out of
06:44
one of the other lines here
06:46
and then um we do have a couple of other
06:49
things like a little small repairs
06:51
around around the building that came up
06:52
um so whatever i can't uh pay for out of
06:56
the town line
06:56
i'll i'll try to get these as close down
06:58
to zero as as possible
07:00
before the end of the year
07:05
any other questions on this
07:10
dick were you talking to us no my

07:14

younger sister was trying to call me and

07:15

then marla and just what

07:17

i just texted her just to make sure it

07:19

wasn't something about my mother at the

07:20

nursing home

07:21

no just speak up if you need us because

07:23

it can be hard to tell but thank you

07:35

um can you see the private client report

07:38

yes

07:39

yes all right so same layout as the

07:42

other one

07:43

i haven't i don't have the numbers for

07:45

october yet because of the bank

07:46

statement

07:48

a little bit more movement on this

07:50

account this time around

07:52

um

07:57

yeah we did uh um a program in in

08:00

september virtually before uh

08:02

pamela left just to try to get you know

08:04
a little bit more movement on the
08:05
website and get a little more program
08:07
stats
08:08
um
08:11
oh we had our book sale at the beginning
08:13
of october
08:15
um that met or that ended up earning
08:18
601.
08:19
which is which is going into this
08:21
account uh
08:32
okay um sidewalk work got finished so
08:35
the thirty one hundred dollars coming
08:36
out of here is
08:37
out of the grant money that we already
08:38
uh received from the seat
08:44
actually i'm sorry i'm incorrect um
08:47
we're paying that ahead of time and then
08:49
we're going to get reimbursed for it
08:51
once once we get the next grant so which
08:54
count

08:54
account is that coming in that's that's
08:56
coming out of the private account
08:58
which is funded through what that's
09:01
that's our
09:02
that's our money that we get in so i i
09:04
still had money left over from uh
09:07
chris jacobs money excuse where's that
09:10
and then uh the rest of the sidewalk
09:13
work that we just had done last month
09:14
that's coming out of the town
09:16
maintenance line
09:18
you don't you don't know about this
09:19
check yet because it's sitting over here
09:20
to be signed that's right
09:22
yeah okay
09:26
any other questions on the private uh
09:28
report
09:32
so you say money that we take in right
09:37
that's book sale book sale um donations
09:42
uh the bullet day funding is in that

09:44
that account
09:45
okay but they're not dedicated donations
09:47
if it's dedicated donations then i'll
09:49
report it as such and we'll use the
09:51
money based on what
09:52
what they're asking us to use
09:55
these funds are undedicated um
10:00
not necessarily it depends on where it
10:02
came from and what and what the
10:03
paperwork is
10:04
has involved so so the sidewalk that was
10:07
all of bullet aid funding which we were
10:09
allowed to use that for
10:10
if you look under here under um deposits
10:12
private checking
10:14
like i had a 25 donation from a patron
10:17
um and she just she just wanted me to
10:18
buy a few books so
10:20
i already made those purchases and i was
10:22
able to get two two best sellers in

10:24

and then i'll put uh book book plates

10:27

you know that that the funding came from

10:28

her so that that sort of stuff goes into

10:30

that account

10:31

no i understand that but but the other

10:33

stuff where you're taking out of the

10:35

private compensate because you don't

10:37

have the funds yet

10:39

uh that you're not using dedicated funds

10:41

for that

10:42

um for this i'm using uh the ability

10:45

because i am allowed to use it for that

10:47

okay and that's and that's where the

10:48

bulleted money has been sitting

10:54

right any other questions otherwise i'll

10:55

move to the town account

11:09

so you want to go on to the next item

11:10

bridgette um i still have the

11:13

the town account to go through so that

11:15

that'll be the end of my financial

11:16
report
11:17
after that
11:22
so this is about how much we have left
11:24
in the in the building maintenance line
11:26
um i can't remember how much is coming
11:28
off of there
11:30
i want to say around it we
11:33
had dedicated fifty five hundred dollars
11:35
for for the sidewalk work that we were
11:36
doing this year
11:37
so that's coming off of this line um i
11:40
have sent it
11:40
for for audit um town audit was three
11:43
days ago
11:44
so that'll be that'll be reflected in
11:46
the next report that i do
11:48
for you guys and then like i said as
11:51
things come up i'll try to get these
11:53
lines down to as close to zero as
11:54
possible could you expand on

11:57
on the town one two days ago
12:00
jen do you want to expand on the town
12:02
audit that was three days ago because i
12:03
wasn't there
12:06
it was submitted in the last you mean
12:08
for it was submitted for the last dotted
12:09
cycle at the town board meeting
12:11
right yep so what bridgette would have
12:13
had to do we had a town board meeting on
12:15
monday so prior to that
12:17
um the latest she could turn in is like
12:20
thursday or friday of the week before
12:22
all departments have to take and submit
12:24
all of their vouchers from purchases
12:26
made
12:28
and to be in um to be
12:31
in compliance with how we spend and make
12:33
sure we're spending correctly
12:35
her expenditures of town funds have to
12:37
go to the audit committee which is

12:39
myself and tom degati
12:40
we look over every voucher we then vote
12:43
and approve at the meeting
12:44
the um expenditures and then the next
12:48
day
12:48
our supervisor takes and carefully goes
12:51
through them as all
12:52
all is well and signs each one then they
12:54
head back up to
12:56
the accounting department to gina and
12:57
jackie where they then issue payment to
13:00
all of our vendors
13:02
so your payment takes place
13:06
yes we cannot um and you know what most
13:08
vendors are used to that
13:10
some places are even a 30-day but we
13:12
have a quicker turnaround than that
13:14
because we have two audit cycles
13:16
and payment cycles per month
13:20
so it's that's fairly similar to yeah um

13:23

great

13:24

when we created our claims audit policy

13:26

we'd be based off the town

13:31

no wonder it's simple yeah all right so

13:33

okay so then

13:34

unless there's any further questions

13:35

that's the end of the financial report

13:37

just that do you have the balances in

13:39

the other

13:40

accounts that we have like the adaska

13:44

funds

13:45

things like that you and i need to talk

13:46

about that separately because because

13:49

we always meant to go over that with

13:50

barb burt and we we never got around

13:52

she doesn't have the information okay

13:55

okay thank you okay so i'll close this

13:59

out

14:00

i'm gonna stop my share

14:05

president crawford i don't have my

14:06
agenda in front of me it's on a screen
14:09
what's what's next
14:13
thank you okay
14:21
dick do you want to move inside
14:24
do i want to mine crawford
14:27
no i can't okay
14:31
okay first round of audits are from
14:33
october 14th
14:35
um so we have the um the sales tax from
14:38
the book sale
14:41
um so we we had the reimbursement to the
14:44
town line for the
14:45
for the act meeting that that never
14:47
happened this year
14:49
so wait a minute what is this
14:52
i'm sorry i'm sorry i saw i saw letters
14:55
and i blinked
14:56
i'm sorry um pamela had got had done
14:59
that um
15:00
that health literacy training last year

15:02
um and
15:03
they had given us six hundred dollars to
15:05
use to um
15:07
do whatever we wanted as far as like a
15:08
health literacy initiative
15:10
so um we had purchased a bunch of
15:12
children's non-fiction books having to
15:14
do with health and safety and such
15:16
so that was the bill for those
15:19
the one under that is the one for for
15:21
the reimbursement back to the town line
15:22
for the canceled campaign
15:28
and then moving down a little bit
15:32
these are the this is the one check for
15:34
on the mileage that i had submitted for
15:36
for 2020 um this came out of
15:39
the operating budget
15:45
and then i had another one because there
15:47
was another set of audits
15:49
sitting over here that were done in the

15:50

23rd

15:52

let me make sure i can share this one

15:57

okay do you see october 23rd yes

16:01

thank you okay um first is out of the

16:03

private local account

16:05

um that is the uh half of the payment

16:08

for the

16:08

the north side sidewalk work and the

16:10

foundation

16:13

and as as we already stated the rest of

16:14

this bill is

16:16

going to be paid through the town

16:17

maintenance line

16:19

and moving down

16:23

the water bill

16:28

so bridget do you need me to print and

16:30

sign and scan those back to you because

16:32

i didn't think you sent them to me i was

16:34

looking for them before the meeting

16:36

thinking i know what i i

16:37

yeah i'm sorry jill it's been crazy this

16:39

week i did forget to send them to you so

16:41

i i can send them after the meeting and

16:43

yeah if you could do that that would be

16:44

great

16:45

okay yep i just want to make sure i

16:47

didn't miss a step no you didn't

16:51

yes you are okay so joe are they okay

16:55

with you

16:56

yes yeah i mean they're yeah they were

16:58

already audited by

16:59

by dick crawford so that's the end of

17:03

the claims audit report

17:04

i only have those four

17:09

okay next item is correspondence

17:12

okay um let me close this out there we

17:15

go

17:16

we just had one piece of correspondence

17:18

i wanted to report on um

17:20

pamela sent a thank you card nice

17:23

let me read it to you real quick dear

17:26

awesome grand island library staff

17:28

and friends and board members thank you

17:30

so much for the very generous parting

17:31

gift

17:32

i'll tell you what it is in a minute i

17:34

am excited to buy some new supplies for

17:36

my middle school library

17:38

i will miss seeing you all on the

17:39

regular but hopefully our paths will

17:41

cross again soon

17:42

thank you so much and stay healthy

17:44

pamela

17:46

so um uh i pulled money

17:49

from the staff in the trustees and such

17:51

um we got her a bouquet

17:52

and uh the rest of the money ended up

17:54

going on uh and uh an

17:56

amazon gift card so that way she can get

17:58

whatever she wanted

18:00
well thank you
18:05
and that's all i have for correspondence
18:09
you want to go into your director's
18:10
report then sure
18:14
[Music]
18:25
i sent this all to you guys but i'll
18:26
just um my
18:28
usual method i just write everything
18:30
verbatim and i'll just read it off
18:31
because i can
18:32
i want to make sure i don't forget
18:33
anything so um
18:36
okay so we already mentioned the book
18:37
sale update twice so i'll i'll skip that
18:39
one but you guys will have that
18:41
and it'll be in the paperwork that i put
18:42
online
18:44
um okay construction grant updates uh
18:47
as you know north sidewalk and uh
18:50
foundation were completed

18:52
um the parking lot it took a while to
18:55
get it back
18:56
open because there was like a big trench
18:58
around the sidewalks but um
18:59
that was all ultimately filled in and um
19:02
parking lot was reopened to the public
19:04
on october 26th
19:06
um the door installation was completed
19:09
that was done on the 29th um three of
19:13
them came
19:13
uh not uh unpainted um we just didn't
19:16
think to build that
19:17
into the um into the original estimate
19:20
because
19:21
i didn't think about it so harold's
19:23
going to go and paint them and make them
19:24
all pretty so that
19:26
they match the building
19:31
what was that i have sound now so i'll
19:35
turn up oh okay president crawford has

19:39
sound now
19:40
wow yay okay
19:44
so these two projects um i'm sorry the
19:48
the doors were the last of the original
19:50
grant projects
19:52
so once i get the invoices for those in
19:54
the security cameras and get those all
19:55
squared away and paid um i'll start
19:58
working on closing out that first grant
20:00
with the state
20:01
once that's all closed out and approved
20:05
then we get our final 10 of the grant
20:07
funding
20:08
in the amount of 4767
20:12
and those funds will be kept in the
20:14
private local funds
20:15
until you know we've figured out a use
20:18
for them
20:18
which you know we'll talk about before i
20:21
i do anything with it

20:24

so the next projects that are not grant

20:26

related

20:27

um window blinds have been ordered

20:32

install should occur by the end of this

20:34

month and uh

20:36

as mentioned before the friends have

20:37

agreed to pay for this improvement

20:40

um with the doors being changed and

20:42

everything harold's been

20:43

you know staying with with the door

20:46

installers and

20:47

check check and everything um you've

20:49

also noticed that the interior door

20:51

locks around the building they're

20:52

original so they're 31 years old and

20:54

they're starting to stick a lot

20:56

it's getting hard to open some of the

20:57

doors so um

21:01

i've done i've called back the the door

21:04

vendor just to get a price on on new

21:05

locks throughout

21:06

throughout throughout the building um

21:08

they've also pointed out to me that all

21:09

the internal door handles that are in

21:11

public areas

21:12

they're not uh ada compliant um they're

21:15

just

21:16

the knobs apparently they have a long

21:18

handle so they can pull down this way

21:20

so i'm going to work on getting those

21:22

updated as well

21:23

um jen when i do that it's going to be

21:25

new keys

21:26

um i i imagine the town would need a set

21:30

for

21:30

for the building correct yeah we'll

21:32

connect with

21:34

bob westfall okay can i ask where the

21:38

money for that is

21:39

um it's either going to come out of the

21:41
maintenance line for the town depending
21:42
on how much i have left
21:44
if i'm if i go over then i'm going to
21:47
start
21:47
taking that out of the operating budget
21:49
to get to get it down and we have enough
21:52
discretion here i haven't received the
21:55
estimate yet so i don't know so if it
21:57
ends up being too much then that might
21:59
be a project
22:00
i wait to do until next year so
22:02
bridgette
22:03
yeah when when you get that um one of my
22:06
employees
22:08
is a door guy so we can
22:11
we can look at that and then we can see
22:13
how we can possibly do it
22:15
in-house to make it cheaper okay
22:18
um also i can have him over there with
22:21
lithium grease

22:23

uh now to make sure all your locks

22:26

are lubricated to get us through this

22:28

this time right now

22:30

okay i'm just making notes

22:42

hopefully i can read this later um

22:45

all right i'll i'll check in with you

22:47

once once i get the estimate back

22:49

let's see what we can do

22:54

okay last part of my director's report

22:57

is just an update on the staffing

22:59

vacancy um the postings out the posting

23:02

closes on november 11th

23:05

um hr will then forward me the

23:07

information on interested candidates

23:09

and i'll coordinate with with all of you

23:11

on on next steps

23:12

once we get there so so we're

23:16

we're not we're in a waiting pattern

23:17

right now but i'll let you know as soon

23:19

as i as soon as i find out anything

23:22

so once you get the names yeah then we

23:25

sit for the next step

23:27

well the next next step will be us

23:29

sitting down going through everything

23:30

and then yeah

23:31

determining who gets who gets

23:33

interviewed right

23:42

i imagine so it depends on depends on

23:43

how long it takes hr

23:45

to get to get back to me with everything

23:47

because i i guess they have to

23:49

they have to go off the campus list so

23:51

because

23:52

it's it's a civil service take it off

23:54

okay

23:56

take the names off right but like make

23:58

sure that um the people who

24:00

apply are actually actually qualified

24:01

based on the civil service listing or

24:03

the posting

24:04
oh yeah and right now there's only two
24:06
people in hr
24:08
so so hopefully she doesn't have too
24:11
much on her plate right now
24:12
so which it'll be work it'll be where it
24:15
lies
24:16
so i just that time sensitive that she
24:18
has to pack within a certain period of
24:20
time
24:21
no i don't think so but but i mean i'll
24:24
call her on the 11th and see
24:25
it's because it has to be postmarked by
24:27
the 11th
24:28
so they usually give it an extra day or
24:30
two
24:32
yeah just to make sure that the mail
24:34
gets in so that
24:35
every so they're sure they get all the
24:36
candidates
24:41
yeah they're gonna do that the same way

24:42
they're doing the voting right now so
24:45
yeah so bridgette how are you holding up
24:48
without pamela
24:49
um we're doing okay um i've got sale in
24:53
to as as backup
24:54
so so that way if i ever
24:57
decide to take a day off then i'll i'll
25:00
have a managing employee in
25:01
who can you know keep everybody in line
25:05
so yeah
25:08
sale has been great good yep
25:12
so you bridget you should definitely
25:14
utilize him for your own uh
25:16
mental health to take a day off i will
25:20
yeah i this this is my second meeting
25:23
today so
25:24
i figure once once i get to friday then
25:25
i can look at next week and then we'll
25:28
we'll see where it lies so yeah
25:31
the work is always going to be there the

25:33

following day no kidding

25:37

bridget i will say this is definitely a

25:39

pot calling the kettle black situation

25:42

guess who's off today mr crawford is on

25:45

a vacation day today

25:48

and look where he is i'm gonna figure it

25:51

out tomorrow

25:53

good for you sir

25:56

so outside of just my my regular uh

25:59

meeting

25:59

training reporting just so it's on here

26:02

that's that's all i have for my

26:03

director's report okay thank you

26:07

um any old business

26:11

i didn't have any unless anybody else

26:12

has has any

26:16

speak up anybody no

26:20

okay on the new business the

26:22

telecommunicating policy

26:26

i'm gonna pull this up on the screen

26:35

okay can you see the policy on your

26:38

screen

26:39

yes okay so this got set probably about

26:43

two weeks ago

26:44

at the time i'm like i don't know if

26:46

this is really going to apply

26:48

to us or not because really the only the

26:50

only ones who can telecommute from home

26:52

would be me and whoever our youth

26:53

services look librarian is

26:55

so at the time i'm like i don't know um

26:57

i'll go further into it as we talk about

27:00

the micro cluster policy because having

27:02

gone through that today

27:04

and starting adapting it for us i'll go

27:06

through that whole thing

27:07

when when we get to that point i kind of

27:09

think that we should have this

27:11

um because if god forbid we do go and

27:14

close again

27:15
um it would uh allow us a policy and a
27:19
procedure to
27:20
have uh any full-time librarians working
27:23
from home so that there's still
27:24
something going on like the virtual
27:26
programming and
27:27
you know and and such so um because of
27:31
everything else that's
27:32
that added got added to the agenda today
27:34
um i'd like to table this until the next
27:37
meeting
27:37
i'd also like to see about having um
27:40
definitely jill
27:41
and maybe somebody else um if you want
27:43
to sit sit with me and try to adapt this
27:45
policy for us
27:47
um because i'm just looking at it and
27:48
everything this isn't like a one day
27:50
thing that i can just
27:51
change this around um there's a lot of

27:53

things that are very central and city

27:56

centric that don't apply to us so um

28:00

that's what i would like to do before

28:02

before the next meeting

28:03

hey bridget i i gave it a read through

28:06

and

28:06

the one thing that that kind of bothered

28:08

me was um it said that

28:10

you a a person could not be eligible to

28:13

tell a commute

28:15

um unless they had worked in their

28:16

current position for more than six

28:18

months

28:19

well if we hire a new children's

28:21

librarian

28:22

we go to code orange or red like you

28:25

know next month

28:27

um you know that would make that person

28:29

ineligible so

28:31

that's one thing that i think you know

28:33
we would definitely not want to include
28:35
in our policy
28:36
is you know there's only going to be you
28:39
and the full-time children's librarian
28:41
and it would be up to you to say whether
28:43
she could
28:44
do her job effectively from a remote
28:47
location because pamela did a wonderful
28:49
job doing it
28:50
so i would think we don't want to have
28:52
that type of restriction
28:54
in our policy i agree had a very similar
28:57
thought jill
28:58
thank you for bringing that up uh yeah
29:00
there's no question that would that
29:01
would hinder us
29:03
greatly yeah
29:07
and then just i thought about it so that
29:09
maybe i can think about what we could do
29:11
because this you know is obviously very

29:13
central so
29:15
it has to have a description of what
29:16
this person is going to be doing and how
29:18
they're going to be doing it
29:19
and all that kind of stuff so if you
29:22
were going to have to work remote again
29:25
who who would be the approving entity to
29:29
say that
29:30
what you're doing and and the
29:31
description of it who would be the
29:33
reviewer would it be
29:35
us as the board or whatever i would say
29:40
yeah i i would honestly yeah because i i
29:43
want
29:43
i want to make sure that that we're
29:45
covered as well you know since this has
29:47
to do with pay
29:48
so so to me if if i'm gonna go and apply
29:51
to do this
29:52
yeah it just makes sense that i i would

29:54

i would approach the board on it

29:56

okay that's kind of what i was thinking

29:59

because it's not like you've got

30:00

you know a whole bunch of employees with

30:02

a central hr

30:04

function and all that kind of stuff okay

30:08

agnes pat or dick do any of you want to

30:11

work on that committee with

30:13

jill and bridget uh i would help

30:17

okay so we got a committee of three i

30:20

think that's

30:21

that's probably solid unless pat or dick

30:23

also want to work on it

30:26

no but i i have a question richard yep

30:30

um for information purposes i've been

30:34

getting that computer training um

30:38

no lab the tech lab or the techno

30:41

yes okay and they have this great

30:44

software

30:45

where they can see your screen they

30:48
can't do anything on your screen but
30:49
they can
30:50
see your screen and renew help you
30:52
maneuver
30:53
to learn uh would that kind of software
30:57
be available
30:58
for this type of thing that is something
31:01
i have to ask downtown about i
31:02
imagine so um and i i'd have to go
31:06
through our it anyway just
31:07
just just to make sure about like
31:08
privacy and everything um because
31:11
reading more into this uh telecommuting
31:13
policy
31:14
if one of us does go and work from home
31:16
um i have to provide a a laptop for them
31:19
to work on
31:20
so basically it would be this laptop so
31:23
which which i can do and that's network
31:25
downtown so

31:26

i imagine i could do that

31:30

well we we may have to as as you guys

31:34

are developing

31:35

that policy we may have to look into

31:37

getting another laptop

31:40

that's a good point the thing is i do

31:42

have another one um

31:43

it's tied to our 3d printer which

31:46

hasn't been used in a while so i i do

31:49

have other

31:50

other options so this will be

31:53

closed down exactly we're not using a 3d

31:56

printer so

31:57

so that that's that's another

31:59

functionality that i could put on that

32:01

left

32:01

laptop as well

32:04

so we have we have three people then yes

32:08

anybody else

32:12

all right wonderful

32:15

jill bridget i just have a question

32:18

unrelated to the policy but they

32:21

mentioned in the policy

32:23

uh positions that require residency

32:27

in buffalo what are those

32:31

was that in this policy here yeah

32:34

it's on the second page

32:38

it's d on the second page

32:42

tell the community is not available for

32:43

long distance or out of state

32:45

work employees are expected to buy to

32:47

abide by any residency requirements of

32:49

their position

32:50

huh and be able to report to their

32:52

regularly assigned work locations as

32:54

needed

32:54

i don't know because civil service they

32:57

used to have a residency requirement but

32:59

i i think they got rid of that years ago

33:01

so i don't know what this

33:03
was thinking that they were um that this
33:06
was
33:06
well if you have to work from home
33:08
anyhow you know um
33:10
i could go to florida my job and tell a
33:14
commute
33:15
and they don't want you in florida they
33:16
want you here in western new york
33:19
gotcha it's how i interpret it
33:22
yeah that's what i thought too because
33:24
it does say you know
33:25
they should be able to report to their
33:27
regular work location if needed
33:30
that makes sense i imagine that's what
33:32
that means yeah so that way you're not
33:33
you're not on
33:34
on on vacation somewhere with with work
33:38
equipment checking in here and there
33:40
yeah
33:41
that makes sense it does thank you

33:47

okay it's a good read

33:51

i'm glad it was a page good page turner

33:52

for you mister

33:55

where do you see ours it'll be amazing

33:57

what i'm saying is

33:58

it was a good read oh okay gotcha okay

34:02

thank you agnes you're welcome all right

34:05

let me stop sharing this

34:06

one okay mr crawford

34:10

where are we at uh new york state

34:13

minimum standards thank you all right

34:16

close that close that switch to the

34:19

website

34:22

and i am in state i'm not in antigua or

34:26

barbados did you drive there

34:31

yeah i don't see a swimming pool or

34:35

anything

34:37

that is good

34:40

yeah yep no drinks with oil

34:44

i gotta keep the hat on so i don't get

34:46

suntan

34:48

[Music]

34:50

jog my memory what what day does does

34:52

the new standards

34:53

take take effect is it january january

34:56

yes all right so this is the latest

34:59

updated list

35:00

of uh minimal standards from new york

35:02

state

35:03

um dick do you know mr earn

35:07

do you know um has has the trustee

35:10

training

35:11

standard been taken out because i don't

35:12

see it anymore i think you have to ask

35:15

i don't think it's him i i think that's

35:17

something that needs to go by

35:19

[Music]

35:20

right bridgette it's jill i am yeah i

35:23

chased that a bit because i was curious

35:25

as well because that's obviously one

35:27
that would have a big impact
35:28
so i went back after you gave me the
35:30
right link for the trustee
35:32
the becp trustee's website and went to
35:35
the presentation from 2019
35:38
and all these standards were laid out in
35:41
mary jean's a powerpoint presentation
35:44
and then the very end of it had also
35:47
proposed in 2019
35:50
was the trustee training standard where
35:53
it was dropped down
35:54
as low as two hours but it wasn't
35:58
finalized as of that presentation
36:00
actually you know
36:01
as as we talk more about this a memory
36:03
just just dislodged in my brain
36:06
and i vaguely remember mary jane saying
36:08
something about it becoming a law
36:11
and that's why i got taken out of uh the
36:13
minimal standards

36:15

okay i think they're pushing to make it

36:17

like a trusty requirement

36:20

that sounds vaguely familiar to me so

36:21

i'll have to follow up with her

36:25

yes so it's not it's not in this

36:27

particular listing

36:29

and though it doesn't look like it's

36:31

effective january 1st but that doesn't

36:33

mean that it isn't out there on the

36:35

horizon

36:36

or coming at us from a different um

36:38

requirement

36:41

i'm pretty sure that mary jean had said

36:43

uh it was going to start

36:46

in 2021 but with everything that's

36:50

happening with the pandemic

36:51

and everything uh

36:54

i would imagine that it might be put on

36:57

well because

36:58

it so so far it's on because what what

37:00

prompted

37:01

this going on the agenda was was was

37:03

that email that she sent out so she's

37:05

giving us um yeah lee time to get ready

37:09

so and then jill had had

37:12

pointed out to me she was looking at our

37:14

website and our budget wasn't on there

37:16

i'm like oh shoot so

37:17

i i went and fixed that um and based it

37:20

on

37:21

the way uh or aurora town public library

37:24

is doing there so that's so we are

37:25

compliant on that now

37:27

so there was an error that like because

37:30

i kept trying

37:31

and every time i just got to the buffalo

37:33

live.org

37:35

website that um the one that was

37:38

supposed to be the powerpoint

37:40

of the the meeting where they

37:43

um did the policy the first link that

37:46

mary jean gave in her email yeah the

37:50

link was incorrect

37:52

yeah well yeah because it didn't take

37:54

you there

37:56

i don't know but i can i can send you

37:58

all the uh the link that i sent to jill

38:01

again

38:01

just just so you guys have it so

38:04

with the with the standards um the first

38:07

five

38:08

things the bylaws the long range plan

38:10

the report to the community

38:12

written policies and written budget

38:14

those are all supposed to be

38:15

on your library website and so i went

38:18

and looked

38:19

and lo and behold there was a heading

38:21

for a budget but we didn't actually have

38:23

a link to the budget or the budget

38:25
itself there
38:26
so in the meantime bridget has added
38:28
that so
38:30
we at least have those things um and
38:33
you know that we we've talked about this
38:35
before the bylaws have to be reviewed
38:37
like at least every five years so and
38:40
the policies can't be any older than
38:42
um five years for review or signature
38:45
date so we have to look and make sure
38:47
that we haven't lapsed on any of those
38:48
because we've obviously
38:49
all been distracted by this other stuff
38:51
going on
38:53
and then um you know the the minimum
38:56
hours is why i wanted to make sure
38:57
because we talked about what would
38:59
happen
39:00
with staffing but the minimum hours for
39:02
a library our size is 40 hours

39:04
and that's what we've got right now
39:06
bridgette right so we're all set there
39:08
yeah as long as we can maintain 40 hours
39:11
and then all the other stuff the paid
39:13
director
39:15
um technology our community partners
39:18
we were doing very well on all that
39:20
before all this happened but
39:21
um you know it's it appears that you
39:23
know we've got the basics of all of
39:25
these things
39:26
after i went through it again to refresh
39:28
myself so i just wanted to make sure we
39:30
didn't have a big gap
39:31
if um someone came knocking on our door
39:34
asking on january 1st if we compliance
39:36
with all this
39:37
well community partners i think we have
39:40
they're pretty well covered
39:42
because um isn't there that early

39:45
reading
39:46
incentive and bridget's participating in
39:48
that
39:49
it's a community-wide thing about yeah
39:52
regular yeah um we were doing
39:56
outreach at the golden age center which
39:57
i wanted to start doing again
40:00
um and pamela was going to st timothy's
40:02
and kiddo's corner so
40:04
and um the system uh releases a
40:08
big document with uh all this
40:12
all the community partners that each
40:14
each of the libraries has and it's
40:15
usually like a
40:16
120 page document at least so
40:19
so i mean if it comes down to us having
40:21
to put that on the website i i have
40:23
access to that information as well
40:25
and then the one i wasn't quite sure
40:27
technology training

40:29

that means for the staff right or so yes

40:32

yes okay and they have a day that they

40:36

um isn't there a day that the library

40:40

closes so that's our staff day

40:44

yes which is usually in may and then

40:46

they have a it works the exact same way

40:48

as

40:49

the annual act meeting so they have

40:50

different workout workshops and breakout

40:53

sessions

40:55

and then uh the the techno lab downtown

40:58

um they offer staff training as well so

41:02

our staff can can take advantage of that

41:04

too

41:10

okay anything else on that

41:13

are we tabling it or not looks like we

41:15

discussed

41:16

yeah just so we're all aware of it and

41:19

know where we're at

41:21

and we can say oh yes we're ready for

41:24

this

41:24

i don't know you're the one who

41:25

mentioned table yet no

41:28

they said that's what you said or

41:29

somebody said

41:32

okay not that one no the the tel the

41:35

telecommuting house

41:38

okay all right anything else on the

41:41

minimum standards

41:46

it looks like we're in we're in good

41:48

good shape with being compliant on the

41:49

first so

41:50

yeah i can check that off my list

41:55

um do we have to have a motion to table

41:58

this for the next meeting or

42:00

just do that were we tabling this one or

42:04

because i had mentioned tabling uh the

42:06

template oh it was the television

42:07

i was looking at my notes i put it in

42:09

the wrong place

42:11
okay i'm sorry yes we probably should
42:15
have a motion for that
42:16
for the telecommuting i'll entertain a
42:19
motion to table the telecommuting policy
42:22
until the next scheduled meeting i move
42:25
i'll second it moved by pat seconded by
42:28
dick any further discussion
42:31
all in favor signify by saying hi
42:35
any opposed motion carries
42:39
okay
42:42
next item bridge it's a 2021 open close
42:45
date
42:46
proposal okay just switch my screen
42:48
again
42:53
okay um we're due to
42:57
submit our open close dates and holidays
42:59
and such and what our hours are going to
43:01
be for next year
43:02
um they're asking us to submit this by
43:04
december 9th

43:05

however since i really don't think we're

43:07

going to know what our budget's going to

43:08

look like by december 9th

43:10

i did contact the girl in charge of this

43:12

downtown and says so how big of a mess

43:14

does this make if i have to go and

43:16

change it on say december

43:17

23rd and she says just let me know and

43:20

i'll help you change it

43:21

so what i have in front of you is a

43:23

three-page proposal um

43:26

there's a proposal one based on if our

43:29

budget is not touched

43:30

or if there's a five percent reduction

43:32

scenario because based on that scenario

43:34

we were working with

43:35

our regulars our regular hours so this

43:38

is

43:39

what our schedule is right now

43:44

i'm just going to go down real quick and

43:45
then i'll go back and answer questions
43:46
so i'll just give you the overview
43:48
proposal 2 is based on if our budget is
43:51
reduced by 10
43:52
because that scenario was based on a
43:54
45-hour week
43:58
and then proposal number three
44:02
is based on if we end up with the 25
44:04
reduction scenario or
44:05
god forbid worse um notice how there's
44:08
nothing there because
44:09
i don't know where we would be we'd
44:11
definitely be under the
44:13
minimal standard of 40 hours so if it
44:16
gets to this
44:17
we have to have a meeting and we need a
44:18
plan so so pray i don't have to enact
44:21
this one
44:22
um based on these three and what i know
44:25
right now

44:25
my recommendation is to submit our
44:28
current hours
44:30
like not how i'm working right now but
44:32
how it was before before the pandemic
44:35
and then make changes as as necessary
44:38
so bridget when you're saying current
44:39
hours you mean current
44:41
like they normally would be for winter
44:43
if it wasn't the pandemic
44:45
what what is on this page right here
44:48
okay because like we're not open on
44:49
saturdays right now
44:50
correct so what so my goal is um
44:54
my goal is as long as our budget ends up
44:56
the way that they proposed it without
44:58
any cuts
44:59
or the five percent reduction scenario i
45:01
want to get us back to the hours that we
45:02
were at
45:03
pre pandemic and then if i do have these

45:06
budget levels i can bring all all the
45:08
staff back so i'll be able to staff all
45:10
this
45:11
okay so so this is what i want to
45:13
propose to the
45:15
uh this is what i want to put in uh
45:18
before this december 9th and then once
45:20
we know more about the budget if i have
45:22
to make changes then
45:23
then we'll we'll meet and discuss and
45:25
i'll change them as as necessary
45:30
um so based off of this scenario here's
45:32
the holiday closings for 2021.
45:35
um i have recommendations on the bottom
45:37
here um i talked to to joe mentor
45:40
um he's in charge of gi rep normally
45:43
we're open on good friday um even though
45:46
it is a recognized county holiday
45:49
specifically because that's when rec
45:51
department does their easter program

45:53
and in 2018 2019 we did that big huge
45:56
easter party
45:57
i'm hopefully optimistic
46:00
that something like that would be able
46:02
to happen again however the realist in
46:04
me is thinking
46:05
we should probably just be closed
46:06
because i don't see us being able to
46:08
have 400 people in the building again
46:10
or around the building anytime soon so
46:16
my recommendation is staying open only
46:18
if we can do the easter tie-in
46:20
um but my gut right now is telling me
46:22
just to put us in is off
46:24
so this would be a holding pattern until
46:26
i know more in april
46:28
we'll all know more in april um
46:31
yeah and then uh christmas day
46:37
what did i do here okay so the christmas
46:40
day and new year's day

46:41
in 2021 um they fall on saturdays
46:46
so the county observance is going to be
46:48
the friday before
46:50
so um in this scenario i have us open on
46:54
saturdays so i would recommend being
46:56
closed for the for those two days for
46:57
the staff
46:58
and nobody's going to be here anyway i'm
47:00
out of christmas day or
47:02
or new year's day so the recommendation
47:05
is to be closed
47:06
just that saturday the 25th well no
47:09
because
47:09
um we are we are closed 24th yeah we are
47:12
closed the 24th because that's that's
47:14
the county observance for the holiday
47:16
um oh i see okay yeah so
47:19
and i i only bring that up because based
47:21
on this on this scenario we would be
47:23
open

47:24

on saturday you know god will so

47:30

any other questions do you want me to go

47:32

through proposal 2 again i think i sent

47:34

i sent all this to you proposal uh

47:39

one is how many hours that's our our

47:42

regular

47:43

53 okay pandemic so 53 a week for

47:46

regular

47:47

47 and a half for summer

47:52

and so we're going to vote on the to the

47:55

53

47:56

hour for now well before we vote i i

47:58

wanted to bring up

48:00

um a point about summer do we want to

48:02

still do

48:03

summer hours i don't care i'm just

48:05

throwing it out here i'm just

48:07

thinking about um budgets i'm thinking

48:09

about staffing

48:11

i'll do whatever you want to do i'm fine

48:14
on saturdays in the summers however
48:15
i'm trying to be a realist about it
48:18
anything we do is subject
48:19
to change so if we approve it now when
48:21
we start monitoring everything
48:23
it it can be it can be changed
48:28
that's my opinion i agree it's realistic
48:32
it's realistic uh excuse me sorry about
48:35
that
48:40
yeah we should we still plan that we're
48:42
going to be open and just
48:43
move uh make changes as they are
48:46
presented to us
48:51
anybody else have any any thoughts no i
48:54
agree
48:54
and we'll and we're we're gonna vote
48:57
also to do the whole package with the
48:59
summer hours too right
49:02
okay i'm sorry all right i agree
49:05
all right so someone has to move right

49:08
so i'll entertain a motion
49:10
to accept as written the
49:14
2021 dates
49:17
for winter or regular and summer hours
49:21
proposal number one
49:24
proposal number one correct
49:33
all right moved by trusty earn is there
49:35
a second
49:37
a second second invite
49:41
agent agnes sorry
49:45
i had a delay any further discussion
49:51
all in favor say aye aye aye
49:55
any opposed motion carries
50:01
the next item bridget the micro
50:04
clustering policy
50:06
all right let's switch over
50:20
okay um i've started working on adapting
50:23
this
50:24
um what this is is um i'm sure
50:27
you've heard about from watching the

50:28
news uh governor cuomo has a new
50:31
matrix for determining hot spots of
50:34
covid
50:34
uh in in new york state so he has
50:37
um different focus zones
50:41
yellow orange and red so what this
50:43
document
50:44
lays out um is where what we would do if
50:48
we were in a yellow focus zone if we
50:50
were in an orange focus zone and a red
50:52
focus so um the one that's up on the
50:55
screen is the one that's applicable to
50:57
uh
50:57
central and city um i've started
51:01
adapting it i tore it apart this
51:03
this afternoon i do have a draft but i'm
51:06
also
51:07
um we're setting up a meeting with
51:09
janine downtown
51:10
all the contract directors um i've i've

51:12
been uh getting questions from all of
51:15
them and
51:15
putting it all together we're looking to
51:17
meet uh sometime before tuesday
51:19
just to just to finalize any questions
51:21
that we have so
51:22
and after that's done i'll have a draft
51:24
ready to go
51:25
so this has to be board of proof so
51:29
i i tried to get it done by today but
51:30
there was no way because this this just
51:32
got
51:33
sent to me on monday so um
51:36
basically what this plan states is if if
51:40
any of the areas go to yellow and
51:42
there's a library in that area
51:43
um uh services go as they are now
51:48
so buildings open people are allowed in
51:50
curbside is offered for those who who
51:52
aren't comfortable coming in yet

51:54

um basically we would be status quo if

51:57

um

51:58

it ended up if we ended up going to

51:59

orange um we'd close access to the

52:02

building

52:03

except for staff and then the staff can

52:05

come in and offer curbs curbside or

52:07

or walk-up services luckily we'd already

52:09

done that in our first stage of

52:11

reopening so the staff and i are already

52:13

familiar with that procedure and we

52:15

still have everything set and ready to

52:16

go to that um

52:18

god forbid we go to red we are closed

52:20

down

52:21

uh staff will not be able to to report

52:24

unless they're deemed essential i

52:26

believe i still have to get a final

52:28

ruling on that from central

52:30

the way this policy is written out

52:32

because it's city and central

52:34

they have the ability to move their

52:35

staff between buildings

52:37

i do not so i need to find out from them

52:39

if we go to red

52:40

if um if emergency pay goes back into

52:43

play or not

52:44

so that's where i'm at on this so far

52:47

so bridget what when does central want

52:51

input back the in the the email i

52:54

received on monday from

52:55

from mary jean stated i would get one of

52:58

these together for your contract

52:59

libraries as soon as possible

53:02

okay so if and

53:06

let me uh just say this do we do we want

53:09

to look at a

53:10

approval contingent upon

53:13

bridget's draft being looked at by the

53:17

board

53:19
and via email everybody could send in
53:22
their comments
53:24
and i don't it's something that we might
53:27
want to also look at in our bylaws
53:29
i'm not sure it's in there that uh that
53:32
we can approve
53:33
things via email we cannot
53:36
okay yeah it has to be via uh some sort
53:39
of meeting that the public has has
53:41
access to
53:42
okay yeah all right you could always
53:44
reconvene for a special meeting
53:46
yeah that's your only option well that
53:49
that is the only option
53:51
yeah okay so
53:55
know the the outs the answers to these
53:57
outstanding questions until at least
53:59
tuesday
54:00
um if we want to attempt to do
54:03
a special meeting and because the the

54:05
telecommuting policy
54:07
actually dovetails in with this one so i
54:10
don't know if we want to try to get
54:11
those two set and then um work on them
54:14
both during a special meeting just to
54:16
get them done
54:20
in the world because they they do sort
54:22
of interconnect yes
54:25
and based on it it wasn't just bad
54:26
numbers yesterday i just looked and
54:28
today's numbers were the second worst in
54:30
a while
54:31
so when you're looking at five percent
54:34
or close to five percent it's probably
54:35
good that you're on it
54:37
and looking and the fact that it was
54:39
election day on tuesday and
54:40
people were out together i imagine
54:42
within the next two weeks there's
54:44
probably gonna be some spikes

54:48
so yeah this this to me is a priority
54:51
one
54:52
right now the original started
54:56
tearing it apart because to me it seemed
54:59
overly complicated you know because
55:01
as you mentioned you know the orange is
55:04
you go back to curbside service well we
55:06
know how to do that we did that before
55:08
um you know so it he this is kind of
55:11
almost assumes that you've never done it
55:13
and tries to put every single detail in
55:15
there so it would seem that you could
55:17
streamline this a bit
55:19
yeah so so there's there's two documents
55:21
with this let me get the other one
55:26
are we going to do this on our own or
55:30
did i understand that you're meeting
55:32
with other
55:33
directors to kind of have um
55:36
a similar plan um so basically

55:40
i i emailed all the directors and i said
55:42
so how's your
55:43
micro cluster plans going and my email
55:46
blew up
55:46
so um so yeah we all decided that um
55:50
because janine doyle's that the contract
55:52
library liaison that
55:53
we will set up a zoom meeting with her
55:55
um i've been compiling questions from
55:57
everybody i think i have like 20
55:59
20 questions that everybody had and
56:01
we'll play 20 questions with janine at
56:03
some point before tuesday
56:04
so that because that'll be the the
56:06
contract directors
56:08
i think that it's a good idea for all
56:10
the contract
56:11
libraries to get together on this and
56:14
you know have kind of the same plan
56:16
because when like the reopenings

56:19
started all of these i would run into
56:22
people and say
56:23
well why are we closed you know such and
56:26
such a library
56:27
is open already and of course it wasn't
56:31
even people that
56:32
were in this town in the erie county
56:34
they were talking about people in
56:36
like maybe niagara county that you know
56:39
so
56:40
creating these things in a vacuum is not
56:42
a good idea no yes
56:45
i just have a comment um
56:49
the act board has been bouncing around
56:52
with this thing as to when would be a
56:54
good time to hold a meeting but
56:55
everything is in flux uh
56:58
we thought we were over the hill with
57:00
the virus so we felt we would
57:02
mainly keep it for budget review but now

57:06
with this new spike um
57:09
and and questions with these policies
57:12
we're going to put out for
57:13
a meeting using
57:16
zoom probably in the next three weeks
57:21
to have just this with the trustees
57:24
while the directors are having
57:26
it uh luigi
57:30
i don't know if everybody heard that i
57:32
was muted
57:34
no you could hear it yeah
57:37
it's getting picked up on my microphone
57:39
okay yeah so what i just started
57:41
go ahead no i was going to say so do we
57:44
want to
57:44
table this item till we get further
57:47
information to
57:48
schedule a special meeting to accept it
57:54
i think it's a good idea
57:57
so i'll entertain motion to that effect

58:03
still so moves moved by jill i'll second
58:08
it
58:09
seconded by dick any further discussion
58:11
um jill and agnes can i
58:13
send you my drafts just just so i can
58:15
have a couple extra
58:16
set of eyes because sure just pulled up
58:19
on the screen is
58:20
what what i've been working on all day
58:21
so yeah
58:24
yep still says yes okay i said i say yes
58:27
too
58:29
okay i just have one question so we're
58:31
tabling
58:32
it until we could actually write
58:35
our write a policy right
58:39
yes until we're it's tabled until we get
58:42
a draft
58:44
copy and we comment back
58:47
to bridget to then schedule a special

58:50
meeting
58:53
just a point of order on that i was
58:56
always under the understanding when you
58:58
table something generally then you need
58:59
a motion to take it off the table
59:02
um why don't you set it for a specific
59:04
date and if it's not ready by that time
59:07
then you uh uh then you re-table it
59:11
uh i mean i don't see any problem taking
59:14
it off the table but just procedurally
59:16
that's the
59:17
you know the way it's normally done
59:22
well bridget would have to give us a
59:24
date then
59:26
um she's doing that yeah i i got my
59:28
calendar out right now
59:30
um give me a week
59:35
set it to the 12th
59:38
sounds good anybody have a problem with
59:40
that

59:41

no we're off next wednesday

59:51

the 12th it's thursday isn't it this

59:54

calendar or yeah the

59:55

the 12th is thursday yeah it'll be one

59:58

week from today

59:59

okay that's the day that um you'd be

60:02

meeting with those librarians or that's

60:03

the day we would need to meet

60:05

that's the day that i would have the

60:07

draft done and ready to go

60:08

um is that that you guys would like to

60:10

meet because that would

60:12

give me a deadline and i would get it

60:14

done

60:15

well the only problem with that is that

60:17

we're getting the draft that day you

60:18

don't have time

60:19

to look at it to make to really think

60:22

about it

60:23

i was just making sure because i was

60:24
going to tell you i couldn't
60:26
zoom that day that's the only reason i
60:28
asked that's fine
60:30
well how about you know we set the 12th
60:32
as the date where
60:33
um bridget will have gotten her answers
60:36
from having
60:37
a call with the
60:40
other contract libraries she gets
60:42
something drafted
60:44
um agnes and i you know give the
60:46
preliminary review
60:47
just in terms of you know the cleanup
60:49
type stuff and whatever
60:51
and then um we have a draft go out
60:55
to the rest of the board members they
60:58
have a chance to review it and comment
61:00
and
61:01
tweak it if need be and then we aim to
61:04
approve it

61:04
the week of the 16th so that gives you
61:08
some built-in um reviews
61:11
and review times and passing it back and
61:13
forth
61:15
okay is there is there a deadline date
61:18
when you have to have this thing
61:20
there isn't no then put an extra week in
61:23
it because of everything that's going on
61:25
well i would
61:26
i would say because because they want it
61:27
done asap i mean we could go to red
61:29
at any time in the next two weeks we we
61:31
could go to red tomorrow
61:33
so yeah good point so i i'd rather get
61:36
this done
61:36
sooner than later and i'm just thinking
61:38
deadlines and um
61:40
uh we'll close next wednesday you know
61:43
and i i'll be meeting with janine and
61:45
the contract directors before

61:47

tuesday so yeah so just just to

61:50

reiterate what jill's

61:51

skill said just to make sure i wrote it

61:52

down right so um the 12th would be my

61:55

due date to have the telecommuting and

61:56

the micro cluster drafts done and then

61:59

we'd have a review period that would go

62:02

give yourself another week

62:05

well because that it's it's on you guys

62:07

so if it at that point because

62:09

it would be reviews to the board so if

62:12

you wanted

62:12

another week to review and get back to

62:14

me then that's up to you

62:15

we don't need that long yeah all right

62:18

yes so if you want to bump it to the

62:20

16th then then that would be the due

62:22

date that i have to hear back

62:23

from the board and then and then from

62:26

there

62:28
any changes that come from the board i
62:29
can send it out again
62:32
everybody agree with that yeah so we
62:36
we um we read it by and feedback by the
62:40
16th
62:41
and then we have the meeting
62:46
and by then i should have all the um
62:50
the candidates for for the librarian one
62:52
position in
62:54
so if we wanted to meet to actually meet
62:56
on the 19th
62:57
we can also go into a executive session
63:00
and talk about the the staffing
63:02
candidates
63:04
i like that
63:08
what day of the week is that they're all
63:10
it's their thursdays
63:16
so right now does that work for
63:17
everybody yes
63:19
yes okay

63:23
so then we're not going to table it it's
63:25
an action item that's going to be
63:27
worked through and will have resolution
63:30
by the meeting of the 19th
63:33
that will be the goal so then the agenda
63:36
for that meeting would be
63:37
telecommuting policy uh microcluster
63:40
policy
63:40
and then executive session to go through
63:42
the staffing candidates for
63:44
the library in one position correct
63:49
do we have to put the agenda in the
63:51
minutes
63:54
i don't think so i don't think so
63:58
because we post the agenda ahead of time
64:00
anyhow
64:02
okay so we're not we don't have to vote
64:05
to table this now
64:08
no correct okay as long as you're not
64:11
making a motion to table it

64:13

then you don't have to make it okay so

64:16

you're gonna take it off the table

64:19

or it just carries over his old business

64:24

okay

64:26

all right anything else on that anybody

64:32

the last item the 2021 library board

64:35

meeting schedule

64:46

bridgette i'm coming i got a lot of

64:49

stuff she's got to sew it too

64:51

i got a paper on my desk and i got an

64:53

urn sitting at my desk there's a lot

64:55

going on here

64:58

let me pull up your side i know you are

65:04

actually we're six feet

65:07

hold apart one sec i gotta remember

65:08

which which months we meet i know for

65:10

sure it's gonna be in january

65:11

so it's usually the first thursday

65:14

um i imagine we're still doing zoom um

65:18

he extended the executive order to

65:20

december 3rd so

65:22

that's all that i know for now so we'll

65:25

we can set the dates but then have to

65:26

play play by ear the time and uh

65:29

location we can talk about it on the

65:34

19th

65:47

for the next meeting that's fine sounds

65:50

good

65:53

anybody have anything else

65:59

hearing none i'll entertain a motion to

66:03

um close the meeting at 508.

66:10

so moved moved by jill seconded by

66:14

crawford

66:15

any discussion all in favor say aye

66:20

aye aye

66:23

they are adjourned okay the time is 507

66:28

507 508 whatever whatever you've got pat

66:31

okay

66:33

hey bridget can you send me host back

66:35

over for a minute

66:41

i'll be gone i still have it no

66:44

i send it back to you oh i win the wrong

66:47

thing

66:48

that's what's going on

English (auto-generated)