

Grand Island Memorial Library Board of Trustees meeting 6-4-2020

19 views

- Streamed live on Jun 4, 2020

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Transcript

00:00

becquer well you know a lot of what I do

00:03

I can do from home so that's my

00:05

proposition can I work from home most

00:07

days and just go in when I need to print

00:09

reports and that kind of thing so see

00:12

how that works

00:13

yeah I think the world will be changed

00:15

into that modus of operandi I was in the

00:20

office yesterday and there were three

00:21

other people I was like oh oh

00:23

crowd this is so thank you not highway

00:27

superintendents no dick no unfortunately

00:31

well fortunately are we live streaming

00:37

wealth from what you can see it looked

00:39

good to me so we call Agnes real quick

00:45

the mess around my my iPad to bring it

00:53

up but yeah it's coming up now okay

00:56

dickering do you want me to get rid of

00:57

one of you wait till he comes back

01:08

yeah he walked away yeah we're

01:12

live-streaming fine

01:13

great thanks

01:18

yeah I think a lot of people are gonna

01:21

start working from home yeah yep okay

01:32

this must be Agnes Nathan hi Agnes

01:35

well she's connecting to audio - hi dick

01:44

you know if I was going to play a game I

01:47

turned my computer on and everything

01:49

would be perfect I tried to do something

01:52

important and it doesn't work so well

01:55

yeah actually this time it gave me

01:58

trouble I had it said I needed to update

02:00

the version so then I had to update and

02:02

it didn't meet you looks like looks like

02:07

we got everybody so I'll call the

02:09

meeting to order at 5:06 the one-minute

02:12

difference from the list board of

02:15

trustees regular meeting I will

02:17

entertain a motion to accept minutes

02:21

from our May 14th 2020 regular meeting I

02:25

move by Jill op second seconded by

02:32

Richard urn is there any further

02:34

discussion hearing none roll call okay

02:41

so we start with being a sec yes urn aye

02:49

yeah Becker yes Crawford

02:54

yes resumed oh yes okay motion is a

03:00

promotion Bridgette directors report

03:04

okay so I actually sent another agenda

03:08

earlier because a bunch of stuff

03:09

happened over the last 24 hours so let

03:11

me get my screen set here with the new

03:14

agenda

03:16

Bridgette did you see that I sent you

03:18

back the privilege um no but I think I'm

03:24

still good let's see yeah you're you're

03:26

a host again okay

03:27

all right so here's here's the agenda

03:30

that we're gonna be working working with

03:31

tonight I set it out

03:32

this this morning in case you didn't see

03:33

in your email correspondence happened

03:37

basically a bunch of emails have been

03:40

coming in this week

03:42

grant update I'm going to talk about how

03:45

curbside has been working this week and

03:48

then the three items on new business

03:50

that was set in the previous email the

03:55

first part of the correspondence the way

03:58

Winnie lark is going to be giving us

04:00

\$600 earlier in the year Pamela had gone

04:05

for a health literacy certification

04:08

through a western New York library

04:10

resource council program she received

04:13

that certification I believe in March

04:15

and then they as like an an additional

04:19

funding thing they're gonna give us six

04:21

hundred dollars to use towards a health

04:23

literacy either initiative or a program

04:25

or something to benefit the patrons who

04:29

come in to the library so basically I

04:32

just wanted to report that I did receive

04:33

that check and it will be sitting in the

04:35

private local fund until Pamela and I

04:38

come up with a plan for for those funds

04:40

so it's specific for health literacy for

04:44

patrons that come through that the

04:46

library yeah so I'm when she was

04:49

actually going through the certification

04:51

program itself part of it was that she

04:53

had actually run a health like like a

04:56

health like beneficial program for the

04:59

public so she she brought in a brain

05:01

dance program which was specialized for

05:04

people with dementia and such so a bunch

05:10

of seniors came in and we had a juggler

05:13

and he had this specialized program for

05:16

them so we got money for that that was

05:18

already spent and then there they're

05:21

giving us an extra to do something

05:23

similar to that but there's really no

05:26

restrictions on it as long as it's

05:28

health related and it's for public use

05:31

so how come they gave us the you know

05:37

what the email just said we're going to

05:39

give you an extra six hundred dollars

05:41

and it really did that

05:43

much more than that was like here's the

05:45

money yeah and they sent us the check so

05:48

they're like hold on to the check write

05:50

a report to us about your intentions to

05:53

use it by the end of June and then once

05:56

you use it there's a follow-up report

05:58

that we have to send to them so I don't

06:00

know if this was a tie in grant they

06:02

really did not get get into that part of

06:04

it but I'm like 600 bucks we can find

06:07

something to do with it okay second

06:15

piece of Correspondence okay so on May

06:19

29th I was contacted by the BCPL

06:23

development and communications

06:24

department they are pursuing a grant to

06:29

get updated Wi-Fi equipment to boost the

06:32

signal around certain buildings in our

06:35

system so we were approached to be a

06:38

part of that grant I there in the very

06:41

early stages of writing it so I did

06:44

forward that information to Jen and to

06:46

dick Crawford talk to Harold about what

06:49

would actually be needed and basically

06:52

we'll keep our fingers crossed that they

06:54

get the grant because what it'll do is

06:55

it'll it'll actually push the Wi-Fi

06:58

signal from the building out into the

07:00

park

07:01

so once the park is back open and like

07:03

soccer is going on and all that there'll

07:04

be a stronger white Wi-Fi signal for the

07:07

public to use great I've only had a

07:12

chance to talk to two board members

07:13

since it was so recent about the

07:16

initiative and possibility of the grant

07:18

but just like you to them it's a no

07:21

brainer so if there's a point where a

07:23

letter of support from us or really

07:25

anything else that we could do would

07:27

help with your score or approval just

07:28

let us know

07:30

and Maureen Germain is in the

07:34

development office is the contact for

07:35

that okay the deadline to apply is June

07:41

12th so that so they're currently

07:42

working on that stuff now we could do a

07:44

quick turnaround if need be whatever you

07:46

I would email her tomorrow okay we have

07:51

been approached by the Board of

07:53

Elections to be a physical polling

07:55

location for the primary

07:57

on June 23rd I'm basically with her side

08:04

I have the meeting room set up it's a

08:05

quarantine area for that for materials

08:08

that are returned but I did talk to the

08:11

contact Matt jiaozi through the Board of

08:13

Elections we can most likely set them up

08:16

in the vestibule so I have enough room

08:19

for a table for the poll workers you

08:21

know to sit in front of the meeting room

08:23

doors and there's two small alcoves so

08:26

that they should be able to at least do

08:27

two voting machines over there so I'll

08:30

keep you informed

08:33

right now whoa excuse me but right now

08:38

they don't you mean voting machines are

08:42

just taking ballots actually the old

08:53

what he says as we get closer because

08:57

they also have their own health and

08:59

safety protocol so I'm not a hundred

09:01

percent sure what they need but I should

09:04

have enough room to a table for patrons

09:08

as well I'll have to call him next week

09:13

and get an actual procedure for him and

09:16

what he actually needs especially with

09:20

what's going on right now for for

09:22

distancing I'm not sure that that may

09:26

work I don't know if there's enough

09:27

space in there doing something different

09:38

but if you look at some of these

09:40

restaurants that are now opening patios

09:43

they're using plexiglass shield to

09:47

separate so you can put four people at a

09:49

table it's like you're in jail or

09:50

something and talking through a well a

09:52

window so they might be able to do it

09:56

that way because they have the

09:57

partitions for security and privacy

09:59

anyway but as Bridget says she'll find

10:04

out we must expensive

10:09

wouldn't it be expensive to have to buy

10:12

that because they're plastic isn't cheap

10:14

I don't think ya gonna probably use

10:18

cardboard or something that's what they

10:20

did that's what they normally use I

10:22

don't know if that'll pay these I'll

10:27

have to give him a follow-up call

10:29

tomorrow next week to fight to find out

10:32

more because also I mean the the big

10:35

part of this meeting tonight is gonna be

10:36

talking about when the library should go

10:38

into stage two which would be starting

10:41

to allow people to come to come in

10:42

because right now we're only at stage

10:45

one of the reopening plan which is just

10:47

curbside and not letting anybody in the

10:49

building okay under report updates I

11:00

mailed out the art piece for the doors

11:03

yesterday I heard back unofficially from

11:08

from the state regarding the extension

11:10

for the for the building grant basically

11:14

I was told by the contact they're still

11:16

working to get all those requests

11:18

formally approved but they said as long

11:20

as the scope of the project hasn't

11:22

changed I should be getting with it

11:23

that's a six-month extension so either

11:28

way my ex my due date as of right now is

11:31

June 30th so I sent out the RFPs and

11:33

we'll see what what would end up

11:36

happening because it needs to be done

11:37

anyway yeah and then we're still

11:41

basically we've chose we've chosen for

11:43

fire safety systems to do this the

11:45

security cameras I just had one last

11:48

question with him and I'm waiting to

11:50

hear to hear back okay so as you know we

12:09

started curbside on Monday there was a

12:12

huge learning curve on Monday I mean

12:17

basically I can write down these plans I

12:19

can micromanage it I

12:20

you know as much as possible but once it

12:23

once we actually start living it that's

12:25

when we're gonna figure out how this how

12:26

this is actually gonna work so my plan

12:28

didn't change too much but I found that

12:30

there were things that we didn't need to

12:33

do so we were able to streamline it a

12:36

lot better so as I was saying before

12:38

everybody got in the meeting and we

12:40

started pamela created an online google

12:44

order form which is on the library's

12:46

facebook page and it's on the library's

12:48

website so you can either call in and

12:51

one of us will will take your order over

12:53

the phone or you can fill out that form

12:56

it'll get emailed to us and then if it's

12:59

all the orders fill into one spreadsheet

13:01

which you know is working out really

13:02

great for us because all the information

13:04

is in one place and then we can fill the

13:06

order call back the patron they can

13:09

comment we walk out with masks and

13:11

gloves on and everything's in a paper

13:13

bag with with all the paperwork attached

13:15

to it so far the first day we did about

13:18

25 26 orders in the first three hours

13:23

and then we did 20 it's been around like

13:28

20 to 25 orders per day so far so yeah

13:34

so at this point I I want to do curbside

13:38

for another week because a lot of the

13:42

libraries in the system as I said before

13:44

they haven't started opening yet some of

13:48

them aren't opening until Monday to

13:49

offer curbside so we're actually a week

13:52

ahead of a lot of the libraries in the

13:54

system do you know or do you remember

13:57

when central and the city branch opening

14:02

for you know or so the patrons could

14:07

actually come in on Monday and that's

14:10

central and it's Meriwether and its

14:12

crane well see I think it's good because

14:15

you could learn from their mistakes yeah

14:19

we've done so much crack with this I I

14:22

don't want to just do it for five days

14:24

and then rush into the next stage of

14:26

this mm-hmm

14:27

so Illi rather go err on the side of

14:31

caution do another week

14:32

at least and then just see what new

14:36

information comes out from the state

14:37

school I agree and you know then you

14:41

could you know if they find any glitches

14:43

[Music]

14:47

yeah I have a question is are you

14:50

sharing like what Pamela came up with

14:54

with the Google form with the other

14:55

contract libraries I mean it's it's all

14:59

it's it's all online so they can see it

15:01

and they can adapt it however they want

15:03

to so but I mean by being online do they

15:07

know it's online do they know where to

15:08

go to see it yeah yeah there is a joy

15:14

downtown she made up a huge spreadsheet

15:16

of every single library and what they're

15:18

doing and where their websites are and

15:20

where to look for stuff so so yeah it's

15:22

all it's it's all online website okay I

15:26

have another personal question about

15:28

that the catalog can we access when we

15:35

access it will look this is my ignorance

15:38

will that let us know where books are

15:41

and if they're in or out yes yes and

15:51

what we're actually encouraging people

15:53

to do that the instructions for online

15:55

it does state you know we're only

15:58

limited to items that are in our

16:00

building the whole system for the system

16:02

is down right now so here goes the link

16:06

to the catalog limit your search to to

16:10

Grand Island and that'll be everything

16:12

that's available in our building okay do

16:16

we have any idea when they're gonna

16:17

start the interlibrary shipments I do

16:20

not know that I was hoping to get to get

16:22

an email before tomorrow with that

16:24

information I have I have not received

16:26

that yet we're checking every hour right

16:38

so so basically at this point I'm I

16:41

wanted you curbside for another week

16:43

that'll also allow me to start planning

16:46

for Stage two because that'll be a whole

16:49

other safety plan as we get further in

16:52

into new business the safety plan that I

16:54

have now is just for Stage one and

16:58

basically staff health and safety

17:00

protocols I think I'll have to do

17:03

another one for Stage two since that

17:04

that includes people coming coming into

17:06

the building so though Stage two is just

17:10

letting them come into the building and

17:12

come to the checkout desk so stage 2 is

17:16

fifty percent maximum capacity in the

17:18

building and fifty percent staffing

17:23

capacity as well so basically it's going

17:26

to be allowing people in to browse and

17:29

to check out during stage two yes okay

17:40

they're talking about transactional over

17:43

the circulation desk during stage two

17:49

that means they're gonna be touching the

17:51

books because that's what you do when

17:53

you browse so you still have to clean

17:55

all returns then oh yeah I mean

17:58

everything going through that book drop

18:00

has to go through the mandatory 72 hour

18:03

quarantine and if people are touching

18:06

the books in the library too you have

18:09

all kinds of people touching and then

18:11

you know it seems like you know when you

18:16

clean it and you put it back up and the

18:18

Shelf before it goes up could be

18:20

contaminated well so that's part of the

18:22

health and safety protocols for the

18:24

public we're gonna have to have a hand

18:26

since sanitizing station out in the

18:28

vestibule and everybody's going to be

18:30

required to wear masks unfortunately

18:32

this this this is going to work the same

18:34

as if you're going to the grocery store

18:35

I mean there's there's up to a certain

18:39

level that I can do I can't I can't I

18:43

can't guarantee anything so I can do it

18:45

I can put all the stuff there I can put

18:46

the signs up it's something the the

18:50

public's gonna have to use common sense

18:52

and you know and do what has been asked

18:55

of them well yeah but when you think

18:57

about it

18:58

stores I think are neck

19:00

to accept returns as easily okay yeah no

19:11

well I I think I think it's a good point

19:15

in the rules of conduct now which you

19:18

brought up I think we should be able to

19:22

have people removed if they're not

19:24

following the protocols of a mask and

19:27

the sanitizer because I think Pat point

19:32

is right on if they're pulling books out

19:35

and looking here and looking there

19:37

what's the sense of it it's you're

19:41

losing all the safety factors that your

19:44

built in with with books being dropped

19:47

off and recharged yeah I've got a

19:50

feeling that when phase two also comes

19:52

out there's going to be additional

19:54

requirements for hand sanitizing

19:57

throughout the library in the book areas

20:00

I would right now for for instance our

20:04

highway garage I have to have hand

20:06

sanitizing locations and there is there

20:10

is some of that language in the phase

20:12

one but it's not as extensive as I think

20:15

it should be for Phase two but again

20:18

we're gonna have to wait and see how

20:20

they release that and in the in the

20:24

forward template for the safety program

20:26

that everyone had to do for Phase one

20:29

every business in New York State had to

20:31

do that it's probably going to be a

20:34

little bit more restrictive they have

20:37

more stations especially at that point

20:39

of people touching books pulling them

20:42

off the shelf so we're gonna have to

20:44

wait and see

20:45

or Bridget you may even query that with

20:49

downtown so since central and crane and

20:56

Merriweather are basically going to be

20:58

opening just to stage two on Monday she

21:01

that is part of the system of reopening

21:05

and safety plan which I had sent to you

21:08

guys and adapted it for Grand Island it

21:11

is a bit general but and

21:14

I mean yeah I'm gonna have to basically

21:17

look at our building and see what what

21:19

makes sense and order more PPE supplies

21:22

and all that stuff so yeah what's the

21:27

patron capacity for our library that we

21:30

have to hold at 50% it's actually a

21:32

hundred and seventy-five so a 50%

21:35

capacity is around 87 Pamela I've been

21:39

talking about this a lot and like we

21:41

really don't have like a huge capacity

21:43

unless Alyssa it's it's a program day so

21:48

cuz that what the other thing I got to

21:51

figure out from what they're doing

21:52

downtown is how they're how they're

21:54

holding those numbers in check like do

21:56

they have somebody check in and doing a

21:58

headcount at the door you know like that

22:01

stuff I don't know yet they just called

22:03

a manager director meeting for next

22:05

Wednesday and they're asking for

22:06

questions from us so that's that'll be a

22:08

question that I'll ask them I mean if

22:12

you think about it if there was 87

22:14

people in the library it would be you

22:16

know in the browsing book area yes it's

22:23

almost more like an eyeball thing like

22:25

can you can they are they single spaced

22:28

out you know and you handle them it's

22:33

just just daunting because it'll be

22:35

harder to to control whereas we have we

22:39

have complete control right now just

22:41

just by doing curbside so yes it's

22:43

figuring out those new protocols and

22:45

making sure that we're in compliance

22:47

excuse me there's too many people in the

22:50

aid of the row could you go browse to be

23:00

alright you wanna move down to new

23:03

business new business yes all right so

23:07

can I just put in before you go into new

23:10

business this is the appropriate time

23:13

I've been checking into a few things

23:16

about the the private funds don't have

23:19

all the answers and also the insurance

23:22

factor which I think will bring up later

23:24

but I still have to check

23:28

with Lynn barb cookin no barb bird and I

23:33

had gone over this pretty extensively

23:35

and the questions we came up with is a

23:39

Badescu fund that had specific uses for

23:42

new material but we don't know how much

23:46

of that may be left that was one thing

23:49

there's the tower fund I think that's

23:52

pretty much spent but I'm gonna check

23:55

with John Blair who was the attorney for

23:59

the estate just to get a backdrop on

24:02

that and then there was a an account for

24:06

a donation to all different types of

24:09

donations which were private funds as

24:11

well so there were three different

24:13

accounts I think they were kept separate

24:16

in three different accounts and I'm

24:20

hoping to verify that with Lynne and

24:22

have a report back by the next time we

24:27

meet anybody have any questions on that

24:33

no thank you

24:35

No okay and the other thing do you want

24:39

to bring up the insurance factor and the

24:43

directors and officers our mission now

24:45

or later on I mean it's not it's it's up

24:51

to you if you found out something else

24:54

well it's pretty much you and I were

24:59

bouncing this thing back and forth and

25:01

we're supposed to get a report from Oh

25:05

what the chaps name can supposedly that

25:10

the weight and I had to bounce this off

25:12

win again is I think it was resolved

25:17

that we both thought it was resolved

25:19

that the system was going to be

25:21

providing directors and officers

25:23

insurance and I think that's what you

25:25

kind of came up with wasn't isn't that

25:28

correct

25:28

so what dick is referring to is a is a

25:33

webinar that he and Agnes and I sat

25:36

through last week from Winnie lark

25:40

they have

25:41

lawyer on retainer steph nico adams and

25:44

she gave a presentation about legal

25:46

considerations when reopening her

25:48

libraries during during this crisis what

25:51

dick is referring to is checking with

25:54

insurance with your insurance company to

25:56

make sure they have directors and

25:58

officers insurance the library has

26:01

insurance through the town but there is

26:04

also insurance that the central library

26:07

has an umbrella policy for the entire

26:09

system

26:10

I called Ken stone who's the CFO he's

26:14

he's he referred me to Jeanine Doyle

26:17

who's the deputy director for the system

26:21

she still has not got gotten back to me

26:24

but on paperwork I found from 2014 from

26:27

lolly insurance company which is the on

26:29

the carrier for the insurance that they

26:33

do offer directors and officers

26:34

insurance so it would be through central

26:37

at least back in 2014 so I'm still

26:40

waiting for follow-up on that okay no

26:43

sorry go ahead

26:45

well we we've had over the years many

26:47

discussions about it so I'm just curious

26:49

what what came up new to go into this

26:55

discussion I don't know I can I can tell

27:01

you why it came up because in the was

27:07

mentioned a few of us attended they said

27:13

that to make sure that you had it and

27:16

also that your plan was acceptable to

27:20

the insurance company so that it

27:22

wouldn't prevent their coverage and so

27:27

you first had to find out if you had the

27:28

coverage and the second thing is to see

27:31

since it's a system provided policy

27:36

whether you can how can you best put it

27:40

whether the carrier has approved the

27:45

safety plans so that we know that they

27:48

will cover us in case of any loss as a

27:51

result of our being opened

27:54

so let's put this on the next agenda for

27:58

a continued item as you get more

28:00

information keep us updated okay yeah

28:03

that sounds good okay okay so the safety

28:13

plan for stage one we pull this up so

28:26

this is the template through New York

28:28

forward I know every town building had

28:31

to do this so this is the one that was

28:33

filled out for the town and I sent it to

28:35

- dick Crawford so that I'm town hall

28:38

would have it on file this one's pretty

28:43

straightforward I looked at what you

28:45

wrote down for the highway department

28:47

and then edited it based on what we're

28:49

doing over at the library so I'm going

28:53

to take it that I'm gonna take it that

28:55

the town is okay with this because I

28:57

hadn't heard anything back yeah it's

29:00

basically you know the fillable form

29:02

fill it out and it's on file in the

29:05

event that the health department comes

29:06

in and has any questions as to what we

29:08

were doing so so yeah we're we're good

29:11

for this for for Stage one and we'll see

29:13

what happens as we continue with two

29:15

three and four gotcha

29:17

okay so what happened yesterday was I

29:19

was creating a cleaning log for the for

29:22

the non maintenance staff and as I was

29:24

attempting to do that

29:25

Mary Jean sent us hers for downtown so

29:28

so that was what I sent in the last

29:30

email to you guys today because under

29:33

places here yeah under this part here

29:37

hygiene and cleaning basically I have to

29:41

maintain cleaning logs on site the

29:44

document date time and scope of cleaning

29:46

so the policy that Mary Jean set from

29:51

Central that's this document did that

29:54

switch over for you guys

29:56

so we've got the non maintenance

29:59

Department cleaning logs recording and

30:00

filing process so this part is verbatim

30:04

what this says

30:06

and then going down this just spells out

30:10

what logs I'm going to take where

30:12

they're going to be kept what's on the

30:13

logs and because basically I have to

30:17

keep them all bashed in on file on in

30:19

within the building and in my office in

30:21

case anything comes up and there's a

30:23

question that's asked so these are gonna

30:25

be separate from what Herald does every

30:26

day

30:27

so Herald will have his own cleaning

30:28

logs and he'll have those kept in his

30:30

office these are the things that we're

30:32

gonna be doing after Herald leaves at 2

30:35

o'clock so once we get into stage 2 is

30:37

when this will really take effect so

30:39

this will be wiping down tables after

30:41

you swiping down computer keyboards

30:43

wiping down the door handles the

30:45

self-check the circ desk you know and

30:48

basically just checking and checking the

30:50

bathrooms we're lucky in that we have

30:52

the capacity to lock the bathrooms and

30:54

unlock them with buttons behind the desk

30:56

that's still going so I think just to

30:58

keep down the amount of people in the

31:00

bathrooms at the same time because

31:01

there's like two stalls in each bathroom

31:03

so Bridget do you have a log for

31:10

deliveries yes

31:12

so we do have a visitor log that's by

31:14

the door and also deliveries of goods

31:19

I'm so from what central said because

31:23

basically the only delivery of goods

31:25

would be the daily delivery from the

31:27

drivers from from downtown they already

31:30

have their own screening process

31:31

downtown for those for those staff

31:33

members so that they've already been

31:34

been checked for the day they also have

31:37

their own blog so if anything ever came

31:39

up I could call down to their to their

31:41

supervisor and get that information this

31:49

would be part of the safety so if you

31:54

want I can send this to you dick if the

31:57

town needs this on file as well yeah

31:59

send it to me we'll Bridget just to go

32:04

back for a second if you personally have

32:07

any concerns about coverage since the

32:09

insurance is through the town and you

32:11

need to connect with anyone up in

32:12

accounting let me know but I'll assume

32:14

you're feeling fine unless I hear from

32:17

you otherwise yeah I think

32:20

tweet between the two policies on

32:22

everything should should be covered it

32:25

really depends on what happens and like

32:29

whether it's inside the building outside

32:30

the building if you know if it's if it's

32:32

a library thing if it's a talent thing

32:34

and that's who I would approach

32:35

basically but um I work with Jeana

32:38

Tedesco in the experience all the time

32:40

so whatever there's there's an incident

32:43

there's a forum for central there's a

32:44

forum for the town I just fill out

32:46

everything and send it to everybody okay

32:49

yeah I think basically also that the

32:52

town policy is for the building and

32:56

hazard and property damage and the the

33:01

central policy is for live other types

33:05

of life personal liability but I'm not

33:08

positive this sounds right to me so may

33:12

also cut probably also covers the

33:14

collection because that's still owned by

33:16

the right yes okay okay any other

33:25

questions on the cleaning policy new

33:32

business I had was the rules of conduct

33:37

wait don't we have to improve that yeah

33:50

are we gonna call it safety plan or the

33:53

log uh it's actually both so the safety

33:57

plan for Stage one okay as well as the

34:01

cleaning log recording and filing

34:04

process

34:08

so I will quickly go through the

34:11

proposal for the approval of reopening

34:14

plans whereas the Board of Trustees of

34:18

the green a Memorial Library understands

34:21

that before the gim L can reopen it must

34:25

prepare a reopening safety plan in

34:27

accordance with New York State forward

34:29

safety plan template provided by the New

34:31

York State Department of Health and the

34:34

Grand Isle Memorial Library a reopening

34:36

plan in accordance with New York forward

34:39

a guide to reopening New York and

34:41

building back better developed by

34:44

Governor Cuomo and the guidelines

34:45

provided by Buffalo and Erie County

34:47

Public Library whereas these plans have

34:51

been developed by the library director

34:52

and they have been reviewed by the Board

34:54

of Trustees to provide comments and

34:56

suggestions

34:57

now therefore be resolved that the Board

35:00

of Trustees the grand now Memorial

35:02

Library is here by the current copies be

35:08

it further resolved that the plans will

35:10

be reviewed at least once every two

35:12

weeks and update at any time there is a

35:15

significant change in the timing and/or

35:17

requirements set forth by the governor

35:20

or the New York State Department of

35:22

Health duly adopted by the Board of

35:25

Trustees or the Grand Isle Memorial

35:27

Library and a special meeting at a

35:30

regular meeting held on the fourth day

35:32

of okay well wait a second doesn't

35:43

someone you have to move it's a

35:48

resolution so it's a resolution okay

35:51

so the resolution all right so it's

35:54

safety plan and resolution okay

36:02

it's really identified as resolution

36:04

2020 - zero to approval of reopening

36:09

plans okay so it's resolution point of

36:16

information okay 0 0 22 no 2020

36:22

22:02 it's right on them the resolution

36:25

that Bridget sent to us in the top right

36:29

well I didn't bring it out and I did I

36:33

don't have a split screen I didn't make

36:37

it a splits I didn't pay no it's not on

36:39

the computer but ok ok so it's

36:42

resolution 2020 - zero - this zero to

36:50

approval of reopening plans ok ok

36:59

can I ask a question yeah ok I don't

37:03

understand first of all who gave us this

37:06

resolution this come from the system

37:07

isn't or who else I

37:11

I asked Jill to help me write the

37:14

resolution because Mary Jean said all

37:17

reopening plans have to be approach via

37:19

resolution at a regular board meeting

37:22

okay now now help me out here I'm not

37:25

the greatest parliamentarian how does

37:28

this differ from emotion and why it

37:30

doesn't have to be moved in secondary it

37:35

doesn't we should we should have it

37:37

moved by someone seconded that roll call

37:40

that's what I thought

37:41

okay I'll entertain a motion the

37:50

resolution as read okay a move by boutot

37:55

seconded by i who came in first there

38:07

any further discussion okay so now we'll

38:12

have our roll call

38:13

Rizzuto yes Becker yes be in a sec yes

38:24

hello

38:26

Crawford yes

38:34

okay motion passes unanimously

38:43

okay so now under a we actually have to

38:47

for something else to do something about

38:56

those okay okay so what I need to

39:16

discuss with you is basically the you it

39:25

has about in the event that the state so

39:53

it's another perfectly fine because

40:05

there's still there be people that are

40:07

going to be wary of coming into a public

40:09

building with a bunch of other people so

40:11

I'm I don't

40:13

basically the biggest part part would be

40:15

close closing the closing the building

40:17

again to people coming in so I mean that

40:20

that would be built into this however I

40:23

I imagine I would need to have another

40:26

board meeting with you guys in order to

40:28

get that approved if that ended up being

40:29

the case if that happens I I think

40:32

you're correct and it would just be a

40:33

we'd have to call a special meeting with

40:36

the correct timing procedures and go

40:40

from there okay no I'm done go ahead the

40:46

way this

40:48

seems to be is that every two weeks you

40:51

have to the board is supposed to approve

40:54

um basically every time we go up a stage

40:59

because there's going to be more health

41:01

and safety protocols as we're building

41:04

the recommendation from the system is to

41:06

tweak it as that's necessary and they're

41:11

asking us to review it every two weeks

41:13

depending on how much further we end up

41:15

reopening the buildings so but if we

41:19

have to close it would be all of a

41:21

sudden the opening we would just figure

41:26

there'll be a better planning scenario

41:28

and I can set dates and such for moving

41:30

forward backward I mean if if if the

41:33

governor and the powers that be decide

41:35

you know hey this this isn't working and

41:37

hospitalizations are going up you know

41:39

how that works so yeah I could be on an

41:41

hour-by-hour basis okay the other

41:48

question I had about this is moving to

41:49

stage two basically this is the the

41:54

systems policy there's two parts of

42:01

stage two that I have some concerns

42:02

about and I wanted to see what you guys

42:04

thought so the first one is allowing it

42:08

says no group gatherings but tutors may

42:11

be able to meet with a student

42:12

one-on-one in both the tutoring student

42:14

are wearing masks to me these two

42:17

contradict each other honestly if my

42:22

plan is to pull every single chair off

42:24

the floor to discourage group gatherings

42:26

in stage two basically it's going to be

42:28

come in get your stuff do your business

42:31

and go because the other thing that they

42:33

want us to do that I have concerns about

42:35

is to actually open up some of the

42:37

computers and a lot of people to use

42:39

them to me it's I really am

42:42

uncomfortable at this stage doing that

42:44

but it is the recommendation of the

42:47

system so I wanted to see what you guys

42:49

thought about that before I made a final

42:50

decision I definitely think the problem

42:58

with

42:59

is you know tutors are so libraries I

43:09

think the number place and the other and

43:15

we probably have liability if someone if

43:19

a tutor you know caught a virus or if a

43:24

student thought of that we probably

43:27

could be held liable if we have them do

43:31

it in our building right cause it to me

43:33

we I see it as no group gatherings

43:36

period me rooms gonna be closed

43:38

basically everybody's gonna have to be

43:40

six six feet away away from each other

43:43

and basically come in do your business

43:46

and go you know so I find these two

43:48

don't don't match I think the rooms

43:51

don't I don't know if we need to set if

44:03

we have to set our own policy to that

44:05

effect and we need to set our own policy

44:07

to that effect due to the limitations of

44:10

the rooms they usually meet out on the

44:14

floors at the tables and you know it's

44:18

it's still the same problem you can't

44:21

really effectively tutor somebody from

44:23

six for six feet away so I just I just

44:26

think it should be all or nothing

44:28

I don't think it's gonna be confusing to

44:32

everybody and I have to send out like a

44:35

straight message on you know what the

44:38

health and safety procedures are gonna

44:40

be it seems like people could do some

44:44

tutoring people who do the tutoring tend

44:52

to be like really young teachers who

44:54

would know how to use the technology

44:57

kids are being

45:09

hurting anyone coming through all right

45:27

oh you got a moocher you got a mutant so

45:38

alright the level of tutoring at your

45:41

specific library tend to drop off during

45:43

summer yeah so I'm hoping based on the

45:46

timing of this that this becomes a

45:48

non-issue so but I'd rather have had the

45:53

final wording in in the approved

45:55

document set so my my gut is telling me

45:59

to just have no group gatherings period

46:01

if I mean I know there was a huge push

46:04

to have the computers and the printers i

46:06

i i just am nervous about having

46:09

somebody just sitting there for a long

46:11

time you know when i'm nobody else is

46:13

allowed to you know so I mean we can

46:17

limit the computer usage to a few

46:19

minutes but I really think that that

46:23

should be moved to stage 3 honestly

46:27

well is it is it's something that we as

46:30

a board need to express in writing to

46:34

Mary Jean no it's basically whatever

46:36

whatever we agree as a group to go in

46:39

this plan and what you guys approve is

46:41

what I would go with okay all right so

46:46

we don't have the wording of the plan

46:48

and this you'll just be an attachment

46:52

that you're gonna put in right no

46:53

actually this what once this is once the

46:56

wording on this is all set this I have

46:58

to post this to the public yep okay so

47:02

so like on the minutes do I have to give

47:05

the wording or it just you just

47:07

reference the document right I would say

47:10

reference document okay but it just

47:16

won't be there so there's no reason to

47:19

say anything about it

47:21

right

47:22

let me find the part with the computers

47:25

well if somebody if somebody looks at

47:27

another library where they're doing it

47:30

they may say well why isn't Grand Island

47:31

well yeah specific limitations in our

47:35

building yeah I mean I can't I do have

47:39

enough room for social distancing with

47:41

the with with the computers but to me

47:44

that like the gathering and and and

47:48

sitting in the building for a long time

47:50

I can try it and see and see where it's

47:52

at and then pull it if it becomes a

47:55

problem but I'd rather be consistent all

47:58

the way through this is there a time

48:00

limit you're comfortable with on the

48:02

computers with social distancing I

48:04

honestly did almost all the studies that

48:07

were reading and everything they're

48:08

saying no more than fifth and 15 minutes

48:10

which I can set those computers to I

48:14

mean that that's a short time but people

48:18

totally is to realize and in do we say

48:21

you can't have more than well I mean

48:24

they're going to go fifteen minutes go

48:25

out to the car have a listen to the

48:28

radio come on back yeah I don't know

48:33

this this one has been a real sticking

48:35

point with me yeah if you're gonna let

48:39

you know the patrons use the computers

48:41

are you gonna put covers on the

48:43

keyboards though that you're supposed to

48:46

be giving keyboard covers yes okay so

48:48

even after every little 15-minute

48:51

increment and somebody leaves and you'd

48:53

have to go wipe down the workstation

48:54

correct so that's - well you're just

48:59

fine because we can at what wait that's

49:01

actually on on the cleaning log then I

49:03

made up so so it would just be a regular

49:07

thing that we would run around anew so

49:10

in stage two there will be no self check

49:14

right no checkout no I said there will

49:17

be self self check yes okay so we just

49:22

gotta run around after people and wipe

49:24

it down after they touch it it's just

49:29

the more staying in the building and

49:30

hanging out for a while that I'm a

49:32

little nervous

49:34

well you know what maybe you start with

49:37

the 15-minute limit I mean because 15

49:39

minutes is a reasonable amount of time

49:41

for someone to come in and browse find

49:44

something and leave and so it would be a

49:46

comparable amount of time to hop on a

49:49

computer and do whatever they want to do

49:51

and then if you find patrons are asking

49:54

saying you know I don't have a home

49:56

computer

49:56

I need search for a job yada yada ya you

50:00

know you might have to revisit that and

50:01

think about it if that's if that's truly

50:04

a prayer and I mean and it's it's not

50:07

hard to to get to get the time limit

50:09

change that's just a call to IT and they

50:11

would just you know do it right then if

50:13

it became a thing so okay so I I

50:16

wouldn't actually put down 15-minute

50:19

time line here because it basically

50:21

which basically says it would it would

50:22

be limited usage regardless all right so

50:26

then I can go ahead and try that limited

50:28

to 15 minutes per use and see what the

50:31

what the response is because um we do

50:34

have 24/7 Wi-Fi going on and in the

50:36

parking lot so if somebody really needed

50:38

it and they just you know wanted to use

50:40

it on their phone just to check email or

50:41

whatever that that service never ended

50:44

so um there I didn't have one question

50:47

you could possibly if you wanted to say

50:51

15 minutes per 24-hour period so then

50:55

the next day they could come again if

50:57

they wanted to I don't think I need to

50:59

restrict it I would just like just sit

51:05

there check check your email for 15

51:07

minutes if you have something that he's

51:08

printing go and do it and then get your

51:10

stuff and then you know move on because

51:12

I'm gonna be limited to how many people

51:14

I'm allowed to have in the building at a

51:15

time if you had 87 people in the library

51:19

then you might have to do that oh yeah I

51:22

know you don't want to talk about this

51:24

forever but just now my own idea but

51:27

just something we use from within the

51:28

town if you're really concerned about

51:30

making sure those people who are in need

51:32

have accessibility you could pursue it

51:35

by appointment only you know and

51:37

actually now that you say that Pamela

51:39

said that too

51:41

just just something for the trustees to

51:44

think about you to think about so not

51:46

only does that person need it get it but

51:48

they can be sure that as time they come

51:50

it's not already crowded it would give

51:51

you a little bit more control over the

51:53

situation thank you yeah that's that's

51:55

actually a really good idea

51:57

Pamela brought that up for in case we

52:00

get a lot of people that that want in at

52:01

the same time to do to do a pointment

52:03

only to come in and browse but I didn't

52:05

think about that for the computers and

52:07

we actually have that procedure set up

52:09

already

52:10

I built it's built with into the

52:13

software that that controls it so huh

52:15

great great great great okay sounds like

52:20

a good compromise I can try I can try

52:23

that out once we were in a stage two

52:31

[Music]

52:39

I'll entertain a motion to accept the

52:42

policy as presented somebody moving this

52:49

I will don't forget that Dix muted and

53:03

we have a motion to move it by pandas or

53:05

a second

53:05

Gino second Jill seconds any further

53:09

discussion

53:13

okay roll comm Rizzuto yes innocent yes

53:20

okay um Becker yes

53:25

Crawford yes yeah okay okay

53:39

thank you one sec let's try this again

53:50

share screen okay I should have the

53:58

rules of conduct up the proposed changes

54:01

are in red basically what that webinar

54:07

that we attended through when he lark

54:09

amended updating the rules of conduct

54:18

number 17 could you repeat it because

54:22

I'm having trouble reading it okay so

54:25

number 17 says due to the coab in

54:27

nineteen pandemic the wearing of face

54:29

coverings is required of all patrons

54:32

except for those under age two and those

54:35

who cannot medically tolerate masks

54:37

until the requirement is waived by the

54:39

New York governor and or the New York

54:42

State Department of Health so where

54:47

where the standards set forth besides

54:49

wearing a mask using scent are you

54:53

putting down using sanitizer no just

54:56

just masks I think you should put in

55:01

sanitizer especially if they're going to

55:03

be touching books would you like to work

55:07

that well you have masks just put down

55:11

and required to have sanitizing well the

55:15

building plan howdy requires that under

55:17

that New York state plan so here here

55:21

you're going to use this as a standard

55:23

so that they don't comply then the

55:26

director or staff has the right to ask

55:29

them to leave I guess as so far as a

55:34

directives are the directives that the

55:37

governor pushed through it allows us to

55:40

enforce the masks I don't think there's

55:42

anything from the governor that allows

55:44

me to enforce the hamp the hand

55:45

sanitizer use so I know we look at put

55:48

that in there where

55:50

I think you can and I think that if you

55:53

want to keep up the standard

55:56

contamination you need that I think it's

55:59

important to everybody you sanitizer

56:01

otherwise you're going to be possibly

56:03

contaminating a good portion of the

56:05

collection right well then I mean you

56:09

only require it in in the vestibule as

56:12

they enter or if they're for for 15 more

56:15

minutes do you make of them re--

56:17

sanitize as their inner browsing and

56:20

touching you know it's not like a mask

56:23

where it's on or it's off definitely

56:29

have hand sanitizing stations throughout

56:31

throughout the entire public area with

56:33

signs everywhere I mean I I agree with

56:38

you dick I just I just don't know if I

56:41

had the New York State directed to back

56:43

me up on it yeah my you don't you don't

56:46

have to worry about it you can be

56:48

stricter because it's our we administer

56:52

the use of the facility okay there's a

56:55

lot of other things in the rules of

56:56

conduct that aren't there well you know

57:00

a lot many small business people are you

57:04

know people have told me made this

57:12

director directive about the masks and

57:15

that his words were something if you

57:17

have a problem with it blame him it's

57:20

not my fault you know and he would take

57:23

the blame because people are being nasty

57:29

sometimes nowadays and I know from what

57:34

you know one of my children who lives in

57:36

Ohio said that she went into a business

57:40

and she was wearing a mask but in their

57:43

case the owner and another she was only

57:47

patron with a mask and people started

57:50

making nasty comments and for some

57:53

people they're politicizing this that

57:55

like you know not that you're worried

57:58

about your health and other people's

58:00

health so I think that

58:04

it's us just to go peepee of cover that

58:07

like so you know what I'm saying if you

58:15

don't want to change it I'm voting no

58:18

okay tell them to go as you want fine I

58:21

just have me registered as and they're

58:22

gonna vote not be happy with it um what

58:25

kind of language would you suggest I put

58:28

in there no we've I just wrote something

58:33

up quick the grand Royal Library will

58:36

provide and maintain and hygiene

58:39

stations for personnel and patrons

58:44

within or throughout the library okay

58:48

should I be putting the rules of conduct

58:50

or in the safety plan well it's already

58:52

in the safety plan that's why I

58:54

questioned whether it also has to be in

58:56

the rules of conduct but as dick said we

58:58

we we have the ability to add or or not

59:02

whatever we feel necessary yeah I'm not

59:05

against putting it in I just want to

59:07

make sure that that I'm doing what's

59:09

what what I'm allowed to do with this so

59:11

then say that why don't we approve this

59:14

with number 17 as written 18 17 and look

59:19

into adding a new statement it won't it

59:24

won't take much to approve this we can

59:28

get a good statement written up and pop

59:31

with Mary Jane and others and go from

59:34

there that's my suggestion I'm gonna

59:41

vote no go ahead and do what you want

59:45

please have a roll call pet okay so

59:49

needs to make a motion first I hope that

59:52

we approve the addition of item number

59:54

17 as written to the rules of projects

59:58

I'll second that

60:00

okay move by Juno seconded by Agnes

60:04

anyway okay hearing on roll call

60:09

okay be in a sec hi Becker

60:13

yes okay let's see Crawford

60:18

I earn no rizzuto yes Bridget I'll work

60:32

with you on there to get something

60:34

written up okay whatever whatever all

60:39

right phone call with the phone caller

60:44

Oh dick and Bridget just so you look at

60:50

the language you know the the rules of

60:52

conduct start by saying the following

60:54

conduct is prohibited so if you're going

60:58

to require hand washing or sanitizing

61:03

you have to somehow make sure that it's

61:06

introduced along those lines like

61:08

handling books without sanitize prior

61:11

science sanitizing of hands is

61:14

prohibited or something you know what I

61:15

mean we could use the same language

61:20

that's in number 17 do the code 19 pan

61:25

gentlemen we encourage patronage

61:42

somebody could come in that's allergic

61:44

to alcohol and maybe they want to

61:46

sanitize by soap and water

61:48

and maybe they did it before they even

61:50

walk in the door because they were

61:52

thinking the exact same things you know

61:56

it's it's harder than math because you

61:59

can have allergy issues you have several

62:02

choices to do hand sanitizing and a lot

62:05

of people have them clipped right on

62:06

their purse and they diplom you know

62:08

automatically like as they enter a

62:11

building or that sort of thing so that's

62:14

you know if somebody's somebody's

62:18

allergic to it okay then you're

62:20

absolutely right they're gonna be

62:21

carrying something well we're not

62:23

telling them to use our sanitizer we're

62:25

just telling them to sanitize that's all

62:28

so we've had good discussion if any

62:31

skee has specific language they think

62:33

should be written into this please email

62:35

it to the full board and in the meantime

62:39

Bridget and I will talk it will talk to

62:41

downtown and see what they may already

62:44

have there could be something already

62:45

and face to with it and we can move

62:47

forward in that direction does that

62:49

sound like a fair plan hmm sounds great

62:52

mm-hmm all right

62:57

okay Bridget okay rules of conduct I

63:05

believe that was the last item on our

63:07

agenda I could give my battery I'm just

63:16

gonna reiterate I I'm gonna do another

63:18

week of curb sign as long as I don't

63:21

hear anything to the contrary during the

63:24

week the goal will be to start trying to

63:28

move to stage two on June 15th I'll keep

63:31

you guys appraised of that that's where

63:38

we have a date for our next meeting

63:40

we do not know we're gonna go September

63:51

unless we have to do something unless

63:55

something changes with this bull

63:57

pandemic yeah I definitely have another

64:00

special meeting before we hit September

64:03

so looking at my calendar the next

64:05

regular meeting let me shut this down

64:07

the next regular meeting is scheduled

64:10

for Thursday September 3rd at 5:30 well

64:14

like I said with as we move through

64:15

summer I I'm sure I'm gonna be calling

64:18

you guys for another we usually hit one

64:21

in July don't we yeah when the when the

64:24

contract comes out for a parole yeah we

64:26

have to hit one in July actually I think

64:28

the reason we didn't set the date is

64:30

that all of us pickin December didn't

64:33

know what our vacation plans were that

64:35

and usually it's depending on what I

64:38

actually received the contract during

64:41

during that month so okay my date to

64:44

read

64:49

yes good to me

64:51

any other topics for the good of the

64:55

board Bridget you'll be able to give me

64:59

back host controls so I'll be able to

65:01

after you quote it'll be easier to stop

65:03

the YouTube livestream no thanks okay

65:08

and we need an adjournment no you have

65:11

something I just wanted to say many many

65:14

thanks and kudos to Bridget for dealing

65:17

with all this because who would have

65:19

ever expected such an interesting

65:21

challenge when I lived up to our

65:26

expectations and superseded them so just

65:30

wanna say thanks can i still I'll

65:34

entertain Jim entertain a motion takes

65:38

I'll entertain a motion at 6:09 that the

65:41

meeting comes to an end by jill bana

65:47

Zack okay there a second okay second any

65:57

further discussion roll call okay BNSF

66:02

aye

66:03

Becker yes Crawford aye

66:13

his phone died

66:14

okay and he agreed by default okay we'll

66:22

put him down as an okay thank you

66:26

everybody stay safe stay read books

English (auto-generated)