

FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
MEETING AGENDA - September 14, 2023, 6:00 pm

1. Call to Order
2. Welcome Guests; Recognition/Thanks
3. Approve Minutes: March 9, 2023 (Annual Meeting minutes are approved next year)
4. Correspondence
5. Reports
 - a. Treasurer - Nancy Vizzi

 - b. Membership - Jan Yardley

 - c. Book Sorting - Russ Person

 - d. Book Sale Room - Charlotte Senulis
6. Library Director Report - Bridgette Heintz
Funding requests:
7. Library Trustee Report - Jill Banaszak
 - a. Chicken BBQ fundraiser
 - b. Richard Earne Memorial Reading Garden
8. New Business
 - a. Bake Sales at Book Sales
 - b. Discard Book Sale: Set-up: Thursday Sept. 28 Chairperson -
Sale: Friday, Sept. 29 Chairperson -
Bag Sale: Saturday, Sept. 30 Chairperson -
 - c. Donated Book Sale: Set-up, Thursday, Nov. 2 Chairperson -
Friends Members, Friday, Nov. 3 Chairperson -
Jan at Membership Table
Open to the public, Saturday, Nov. 4 Chairperson -
Individual pricing until noon; Bag Sale noon until 3 pm
Bake Sale
9. Old Business - Remains on table for next meeting
 - a. Welcome Center Bookshelf
 - b. Friends Brochure and Card Stamp Program
 - c. Artwork Frames
10. Ongoing Business
 - a. Book Club
 - b. Growing Readers Initiative: meeting October 11, 3:15-3:45
 - c. Friends Facebook/Webpage
 - d. Royal Oak Paper Retriever
11. Next Meeting Date:
12. Roundtable
13. Adjourn

**FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
BOARD MEETING MINUTES September 14, 2023**

DRAFT

Present: Mary Cooke, Marie Volpe, Phyllis Galie, Russ Person, Nancy Vizzi, Jill Banaszak, Jan Yardley, Charlotte Senulis, Bridgette Heintz

Excused: Richard Smyth

Guest: Katharine Culross

Call to Order: 6:00 PM by Mary Cooke. Our guest, Katharine Culross, was welcomed.

Thanks to everyone who helped with the Easter activities and the Chicken Barbecue.

Approval of Minutes: Minutes from the March 9th meeting were accepted as written. Minutes from the Annual Meeting will be approved next year.

Correspondence: None

Reports:

- a. **Treasurer:** Nancy reported our checking account balance is \$2,888.36 and there is \$10,257.70 in our savings account. \$2000 was disbursed for the children's area mural. The report has been filed for audit.
As of August 31st, we will be charged for all paper statements. The option was discussed to change to complete on-line banking. This will save \$120 and eliminate the need for paper statements. Signatures on the account will be the Friend's president, vice-president and treasurer. A motion was made by Marie and seconded by Phyllis to proceed with this change. All were in approval. A recommendation was also made to create a separate g-mail account for Friend's business. All were in favor.
- b. **Membership:** No new members.
- c. **Book Sorting:** Russ reported that he is preparing for the November sale and deciding on spacing needs for each category. We now have a designated cart for donated books to use on their arrival.
- d. **Book Sale Room:** We continue to sell from the shelves and the Book Sale Room. The Book Sale Room will be used to sell baked goods at the discard book sale. A sign-up sheet for bakers was passed around. Portioning and pricing of the items will be done the morning before the sale (September 29th). Nancy and Charlotte volunteered to do this.

Library Director Report:

- a. Bridgette announced that our newest PT Librarian is Brian Detweiler.
- b. The chicken barbecue raised \$2587 for Phase 1 of the Reading Garden. The Little Free Library is ready to go and we have purchased 4 Adirondack chairs, 1 ADA accessible picnic table, a notice board and a trash receptacle to be placed in the garden as soon as the

FRIENDS BOARD MEETING MINUTES September 14, 2023 (continued)

sidewalk work is complete. We are also looking to possibly move one of the benches to the garden.

- c. Fundraisers for the fall include a bottle/can fundraiser, bake sales at the September and November book sales, charging \$1/ticket for any basket raffles going forward, a possible “scratch off tree” and candy box raffle in November/early December to tie in with the holidays and placement of a decorated paint can nailed to the top of the Friends Bookshelves for donations.
- d. We have received confirmation of approval of the latest NYS Library Construction Grant in the requested amount of \$4,751. Two components to this project are the completed restroom partitions and the north entrance walkway which will begin on 9/18.
- e. Bridgette distributed a working document outlining the summer program report, upcoming Fall programs and a funding request of \$1999 for Youth and Adult programs. Jill made a motion, seconded by Jan, to approve \$2000 for the funding request. All were in approval.

Library Trustee Report:

- a. Statistics from the chicken barbecue and the status of the Reading Garden have already been discussed,
- b. Trunk or Treat will be held on October 21st from 12 Noon to 2 PM. Jill made a motion, seconded by Nancy, to fund \$100 for this event. All were in approval.

New Business:

- a. Baked goods will be sold at the Fall book sales.
- b. The **Discard Book Sale** will be held on September 29th from 3:00 pm to 7:00 PM and September 30th from 10:00 AM to 3:00 PM. A flyer is being distributed with specific details. Russ will chair the Thursday set-up and Friday sale. Phyllis will chair the Saturday bag sale.
- c. The **Donated Book Sale** will be set-up on Thursday, November 2nd (chair will be Russ) and held for Friends on Friday, November 3rd (Chair will be Jill and Jan will be at the membership table) and open to the public on November 3rd (Phyllis will chair). Individual pricing will be on Friday and Saturday until noon. The Bag Sale will be Saturday from noon until 3:00 PM.

Old Business will remain on the table until the next meeting: Welcome Center Bookshelf, Friends Brochure and Card Stamp Program, and artwork frames.

Ongoing Business:

- a. **Book Club** is ongoing. Jill will check to ensure beverages are available for the meetings.
- b. The next **Growing Readers Initiative Meeting** will be October 11th from 3:15 to 3:45.
- c. Continuation of a **Friend’s Facebook Page** is on hold. Russ will follow-up regarding incorporating the Friends Facebook page with the Library Facebook page
- d. The **Royal Oak Paper Retriever** is again available. It generates no income but is valuable as a recycle vehicle for used books.

FRIENDS BOARD MEETING MINUTES September 14, 2023 (continued)

Next Meeting Date: Tuesday, November 28th at 6:00 PM.

Roundtable discussion: Nothing to report.

There being no further discussion or business, a motion was made by Jan and seconded by Marie to **adjourn at 7:27 PM.**

Respectfully Submitted,

Charlotte Senulis

Friends of the Grand Island Memorial Library Board Meeting

Thursday, September 14th 2023 @ 6:00 pm

Library Meeting Room

Director's Report

DRAFT

Director's Report

- Staffing update: Brian Detweiler is our newest PT Librarian I. His first day was 8/1/23.
- Reading Garden update:
 - Chicken BBQ fundraiser follow-up: 375 dinners sold. \$2585 netted by library for the Reading Garden.
 - Little Free Library: ready to go! Thank you Friends!
 - Phase I update: looking to purchase and install Phase I components (4 Adirondack chairs, 1 ADA accessible picnic table, notice board, trash receptacle) after the sidewalk work is complete. Looking to possibly move one of the benches to add to the garden.
 - Next Fundraisers for fall
 - Bottle/Can Fundraiser
 - Bake Sales at the Sept and Nov Book Sales
 - Any Basket Raffles going forward will be charged \$1/ticket
 - Possible Spirit Gift Card raffle in Sept/early-Oct to tie in with Halloween, \$1/ticket
 - Possible “scratch off tree” and candy box raffle in Nov/early-Dec to tie in with holidays, \$1/ticket
 - Paint can
- NYS Library Construction Grant update: received confirmation of approval of the latest construction grant on 8/16/23 in the requested amount of \$4,751. Two components to this project:
 - Restroom partitions were completed last November using the match funds provided by Senator Ryan's 2022 Grants in Aid award..
 - North entrance walkway: we are on the schedule with Bull's Concrete to begin work on 9/18/23. This project will require blocking off the north entrance and the book drop until the concrete sets.
- Summer 2023 report (7/5/23 – 8/31/23):
 - # Programs: 72 (includes staff run, presenter/performer, passive programs and tutoring sessions)
(73 programs in 2022)
 - Ages 0-5 30 programs (27 in 2022)
 - Ages 6-11 12 programs (25 in 2022)

- Teen 23 programs (5 in 2022 – began counting tutoring sessions in 2023)
 - Adult 7 programs (17 in 2022 – lost Mindfulness and Knitting Groups in 2023)
 - Program attendance: 2,436 (4,318 in 2022 – was unable to get the Ellison dies for the craft table in 2023. Summer craft table count alone was 2500 in 2022.)
 - Door count: 10,127 (9,401 in 2022)
 - Circulation: 26,591 (11,845 in 2022) – Automatic Renewals began in 2023. These are included in the count.
 - Summer Reading Prizes (bikes/helmets, ball pit, Amazon Gift cards): THANK YOU
- Children’s Area Mural: Artists Terry Klaaren and Anita Long completed the mural between August 1st and 8th. Funding for the commission came from the Friends of the Grand Island Memorial Library, approved at the 8/25/22 Friends Board Meeting.
 - Fall/Winter 2023 Event calendar (Sept-Dec): see separate hand out
 - Funding requests: Under New Business

Unfinished Business

- Discard Book Sale: 9/28/23 (set up), 9/29/23 (general sale), 9/30/23 (bag sale/take down)
 - Times
 - Bag Sale prices
- Donated Book Sale: 11/2/23 (set up), 11/3/23 (Friends Sale), 11/4/23 (general sale/take down)
 - Times
 - Bag Sale the last few hours? If so, what is the pricing?
- Frames
- Friends Brochure
- Stamp Card Program
- Welcome Center
- Future of Friends Facebook Page
 - *(HAVE NOT HAD A CHANCE TO FINISH WORKING ON THESE 5 ITEMS. REQUEST MOVING TO UNFINISHED BUSINESS FOR NEXT MEETING???)*

New Business

- Funding requests:
 - Fall Youth Services Programs:
 - See separate handout

- Requesting \$1069.00 for Youth Services Programming
- Fall Adult Programs:
 - \$225 - Story Book Cook – Cooking Demo: Thanksgiving Sides on 11/11/23
 - \$225 - Story Book Cook – Cooking Demo: Christmas Brunch on 12/7/23
- Intergenerational/crossover programs:
 - \$480 – Unique Time Designs: monthly sewing classes (teen/adult on Tues/Thurs and family on Saturdays: 8 classes total between Sept and Dec 2023)
- **TOTAL FUNDING REQUEST (Youth and Adult): \$1999.00**

Respectfully submitted,
Bridgette Heintz
Director
Grand Island Memorial Library

GRI Events September - December 2023

TBD = to be determined. Either a change to the program is in the works, or a funding request is pending.

Working document. More to be added.

Ongoing

Book Club: meets monthly – Tuesdays at 6:30 pm

9/12/23 Murder on the Serpentine by Anne Perry

10/10/23 Klara and the Sun by Kazuo Ishiguro

11/14/23 This Tender Land by William Kent Krueger

12/12/23 Lessons in Chemistry by Bonnie Garmus

Read to a Dog (SPCA Therapy Dogs): one Saturday/month 1:00-3:00 pm

9/23, 10/14, 11/18, 12/9

Preschool Story Time (ages 3-5 years): Wednesdays 10:00-10:45 am

Session 1: 10/4, 10/11, 10/18, 10/25

Session 2: 11/29, 12/6, 12/13, 12/20

Itty Bitty Story Time (ages 0-2 years): Thursdays 10:00-10:30 am

Session 1: 10/5, 10/12, 10/19, 10/26

Session 2: 11/30, 12/7, 12/14, 12/21

Lego: one Saturday/month 1:00 - 2:00 pm

9/9, 10/7, 11/11, 12/2

Senator Ryan Outreach (info table in the lobby): one Tuesday/month 10am-2pm

9/12, 10/10, 11/14, 12/12

Teen/Adult Beginner Sewing Classes (ages 16 & up): various dates 5:30-7:30pm

9/26, 10/19, 11/16, 12/14

Family Beginner Sewing Classes (ages 4 & up w/caretaker): Saturdays 10am-noon

9/23, 10/28, 11/18, 12/9

Outreach

Carly: Kiddos Korner Daycare – one Friday/month 10-11:30 am

(3 groups: 2, 3 & 4 year olds)

9/8, 10/6, 11/3, 12/1

Jack and Jill Preschool – one Tuesday/month 10-11am

10/3, 11/7, 12/5

Bridgette: Golden Age Center – one Friday/month 11:00-12:30 pm

9/15, 10/27, 11/24, 12/15

September

9/5/23 Erie County Emergency Homecare Kit Distribution (Tues. 5-7pm)

9/7/23 Book a Tech Trainer (Thurs. 12pm-6pm)

- 9/7/23 Tic Tac Toe Travel Board Workshop – Family: ages 8 & up (Thurs. @ 6pm) **TBD**
- 9/16/23 NYS Citizen Preparedness Corps Training reschedule (Sat. @ 2pm)
- 9/21/23 Journal and Peas Pencil Workshop – teen/adult program: ages 13 & up (Thurs. @ 6pm) **TBD**
- 9/28/23 Feelings Rock (Thurs. @ 10am) **TBD**
- 9/29-9/30 Discard Book Sale - Times TBD

October

- 10/4/23 Book a Tech Trainer (Wed. 11am-5pm)
- 10/21/23 Trunk or Treat – (Sat. @ 12-2pm)

November

- 11/3-11/4 Donated Book Sale – times **TBD**
- 11/7/23 Election Day - Polling location
- 11/11/23 Cooking Demo: Thanksgiving Sides (Sat. 3-4:30pm) **TBD**
- 11/16/23 Feelings Rock (Thurs. @ 10am) **TBD**

December

- 12/7/23 Cooking Demo: Christmas Brunch (Thurs. 6:30-8) **TBD**
- 12/16/23 Graham Cracker House/Cookie Painting (Sat. @ 1pm) **TBD**

In the works:

Book a Tech Trainer visits in November and December once bookings open again thru Central.

- ‘Brain Dance’ with Ben Berry for adults
- ‘Gift Wrapping Party’ sometime in December

Holidays:

- 9/4/23 Labor Day
- 10/31/23 Halloween – closing at 5pm
- 11/10/23 Veterans Day (county observance)
- 11/23/23 Thanksgiving
- 12/25/23 Christmas Day

Regular Hours resume 9/5/23 with the first open Saturday being 9/9/23.

- Mondays Closed
- Tuesdays 9:30-8:00
- Wednesdays 9:30-5:00
- Thursdays 9:30-8:00
- Fridays 9:30-5:00
- Saturdays 9:30-5:00
- Sundays Closed

THE FRIENDS OF THE GRAND ISLAND
MEMORIAL LIBRARY PRESENT A

DISCARD BOOK SALE

Friday, September 29th

3:00 pm - 7:00 pm

General Sale Day: priced as marked.

Saturday, September 30th

10:00 am - 3:00 pm

Bag Sale: \$5 per bag

Both days: Bake Sale (cash only).

*Bake Sale proceeds benefit the
Richard Earne Memorial Reading Garden.*



Grand Island Memorial Library

1715 Bedell Rd. 773-7124

All Book Sale proceeds benefit the Grand Island Memorial Library.

Youth Services Fall 2023

Programs & Supplies

Performers/Special Programs

Feelings Rock

Thursday, September 28 at 10 am & Thursday, November 16 at 10 am

Feelings Rock is a fun, interactive music and movement class for babies, toddlers, and preschoolers. Be ready to dance, jump, spin, and more through guided activities!

Program total: \$150/per session (\$300 total)

Graham Cracker Houses & Cookie Decorating

Saturday, December 16 at 1 pm

Teams of 2 - 3 will work together to build a gingerbread house & decorate holiday cookies. Presented by Storybook Cook.

Program total: \$195

Performers/Special Programs total: \$495

Supplies

Jack & Jill Community Preschool Outreach

October 3, November 7, December 5, January 2, February 6, March 5, April (TBD), May 2, May 7

Kiddos Korner Preschool Outreach

September 8, October 20, November 3, December 1, January 5, February 2, March 1, April 5, May 3, June 7

Preschool Storytime

**October 4, October 11, October 18, October 25;
November 29, December 6, December 13, December 20**

Itty Bitty Storytime

**October 5, October 12, October 19, October 26;
November 30, December 7, December 14, December 21**

Craft supply order for the above through Oriental Trading

Company: \$373.73

Extra budget for more fall youth services programming: \$200

**Youth Services Fall 2023 Program
funding request total: \$1,069**