GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 716-773-7124

BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, SEPTEMBER 10TH, 2026 @ 4:00 PM
LIBRARY MEETING ROOM
AGENDA

I. Call to Order
II. Minutes:
    a. 6/29/26 Special Library Board Meeting
III. Period for Public Expression (agenda items)
IV. Financial Reports
    a. FaxScan24 usage
V. Claims Audit Abstract Report
VI. Correspondence
VII. Director's Report
    a. Staffing update
    b. Summer Report
    c. Events September-December 2026
    d. Library Improvements
        i. Parking Lot
        ii. Study Rooms
        iii. HVAC
VIII. Unfinished Business
IX. New Business
    a. Access & Innovation Grant – 25% funding request
    b. Funding Requests – Fall Programming
        i. Adult Programs
        ii. Youth Services Programs
    c. Disaster Plan - discussion
X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, November 12th, 2026 @ 4:00 PM

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**Please RSVP Bridgette Heintz, 716-773-7124 if you can NOT make the meeting.

BUFFALO ERIE COUNTY PUBLIC LIBRARY

GRAND ISLAND MEMORIAL LIBRARY
1715 Bedell Road*Grand Island, New York 14072-1796*773-7124

BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, SEPTEMBER 10th, 2026 @ 4:00 PM
LIBRARY MEETING ROOM

CALL TO ORDER: The meeting was called to order by President Crawford at 4:08 PM.

ROLL CALL: Present were:

President Dick Crawford	Stephanie Anawald, Youth Services Librarian	
Vice President Russ Person	Library Director Bridgette Heintz	
Trustee Jill Banaszak	Secretary Agnes Becker	Treasurer Pat Rizzuto, excused

MINUTES
Trustee Person made a motion to approve the minutes of the Special Library Board Meeting on June 29th, 2026. President Crawford seconded the motion. Motion approved 4-0.

PERIOD FOR PUBLIC EXPRESSION
No speakers came forward.

FINANCIAL REPORTS
The financial reports were reviewed and filed for audit. Trustee Banaszak made a motion to approve the financial reports. Trustee Person seconded the motion. Motion approved 4-0.

CLAIMS AUDIT ABSTRACT
The audited reports were reviewed and will be authorized by Trustee Banaszak. Trustee Banaszak made a motion to approve the reports. Trustee Becker seconded the motion. Motion approved 4-0.

CORRESPONDENCE
None

DIRECTOR'S REPORT

a. Staffing report
   Director Heintz reported that one page has been added to the staff. Riley Myers began on 8/24/26.
b. Summer report
   Director Heintz reported that there were 70 summer programs and attendance amounted to 1924. Youth Services Librarian Anawald commented that the rainy weather affected several outdoor programs.
c. Events September -December 2026
   Trustees reviewed the upcoming programs planned for September-December.
d. Library Improvements
   i. Parking Lot
      The parking lot will be sealed by Marty's Sealcoating on 9/21/26 with a rain date of 9/28/26. The funding source is the Town budget maintenance line.
   ii. Study Rooms
      Walls, tables and smoke detectors have been installed.
      Lights and outlets were installed on 9/8/26.
      Director Heintz is waiting for a final order for the climate control unit from Danforth.
      On 8/31/26 a photo of the new study rooms with library and WNYLRC personnel was taken to appear in the 9/4/26 issue of the local newspaper.
   iii. HVAC
      The HVAC project is currently on hold.

UNFINISHED BUSINESS

Plumbing

The southeast corner external water access was repaired on 7/6/26. The funding source was Town budget maintenance line.

NEW BUSINESS

a. Access & Innovation Grant
   Trustee Person made a motion to approve $1800 from the money market funds to digitalize the last 11 years of the Island Dispatch. Trustee Banaszak seconded the motion. Motion approved 4-0. The total cost of the digitization project is $7200. $1800 (25% of the total cost) is required to start the project and will be reimbursed when the project is completed. An Access and Innovation Grant application has been submitted to WNYLRC for the total cost, $7200.
b. Funding Requests-Fall Programming (Sept.-Dec. 2026) Funding source: Island Presbyterian Donation
   A motion was made by Trustee Person to approve $700 to cover the costs of adult programs and $1340 for youth services programs. The motion was seconded by Trustee Becker. Motion approved 4-0.
c. Disaster Plan
   Trustee Person offered to work with Director Heintz to develop the beginning of a disaster plan to present to the Board at the next regular meeting.

PERIOD FOR PUBLIC EXPRESSION

Information shared: The Island Bottle Redemption site where donations to the library were made has closed.

Next regular meeting: Thursday, November 12th, 2026 @ 4:00 pm.

Trustee Banaszak made a motion to adjourn the meeting at 5:00. Trustee Person seconded the motion. Motion approved 4-0.