

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK 14072-1796 \* 716-773-7124

**BOARD OF TRUSTEES REGULAR MEETING  
THURSDAY, MARCH 12<sup>TH</sup>, 2026 @ 4:00 PM  
LIBRARY MEETING ROOM  
AGENDA**

- I. Call to Order
- II. Minutes:
  - a. 11/25/25 Special Library Board Meeting
  - b. [1/8/26 Library Board Meeting draft minutes](#)
- III. Period for Public Expression (agenda items)
- IV. [Financial Reports](#)
- V. [Claims Audit Abstract Report](#)
- VI. Correspondence
- VII. [Director's Report](#)
  - a. Library Advocacy Day – follow up
  - b. Reading Garden – Dedication and plaque
  - c. [Events April-June 2026](#)
  - d. Library Improvements
    - i. Study Rooms
    - ii. HVAC
- VIII. Unfinished Business
- IX. New Business
  - a. Funding Requests
    - i. Programming
      - 1. Adult
      - 2. [Youth Services budget request](#)
    - ii. Library of Things additions
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, May 14<sup>th</sup>, 2026

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**\*\*Please RSVP Bridgette Heintz, 716-773-7124 if you can NOT make the meeting.**



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BOARD OF TRUSTEES REGULAR MEETING  
THURSDAY, MARCH 12TH, 2026 @ 4:00 PM  
LIBRARY MEETING ROOM  
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:02 PM.

ROLL CALL: Present were:

President Dick Crawford	Treasurer Pat Rizzuto
Vice President Russ Person	Library Director Bridgette Heintz
Secretary Agnes Becker	Trustee Jill Banaszak

MINUTES

Trustee Banaszak made a motion to approve the minutes of the Library Board Special Meeting on November 25, 2025. Trustee Rizzuto seconded the motion. Motion approved 5-0.

Trustee Banaszak made a motion to approve the minutes of the Board of Trustees Regular Meeting on January 8, 2026. Trustee Person seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

The financial reports were received, reviewed, and filed for audit. President Crawford made a motion to approve the financial reports. Trustee Rizzuto seconded the motion. Motion approved 5-0.

CLAIMS AUDIT ABSTRACT

The audit reports were reviewed and will be authorized by Trustee Banaszak. Trustee Rizzuto made a motion to approve the Claims Audit reports. Trustee Becker seconded the motion. Motion approved 5-0.

CORRESPONDENCE

The following donations were received in January and February 2026:

\$100 from Carol Blair to be used toward the 2026 Summer Reading Program.

\$250 from the Sandy Beach Yacht Club to be used for collection development in 2026.

\$100 from Debbie Beis for the Richard Earne Memorial Reading Garden. Funds to be used for future maintenance of the garden.

DIRECTOR'S REPORT

- a. Library Advocacy Day-follow up  
Director Heintz was one of 9 System employees who went to Albany for Advocacy Day on February 3<sup>rd</sup>.
- b. Reading Garden-Dedication and plaque  
The plaque is ready and scheduled to be installed on 5-1-26. The dedication is scheduled for 5-13-26 at 5pm. Trustee Banaszak made a motion to budget \$200 for the reception following the dedication. Trustee Becker seconded the motion. Motion passed 5-0.
- c. Events April-June 2026  
Reviewed the working document of events for April-June.
- d. Library Improvements
  - i. Study Rooms  
Director Heintz is working with the Town to complete the application for the WNY Rural Library Grant funded through the Ralph Wilson Jr. Foundation. The application is due 3/31/26. Grant awards should be announced in April.

- ii. HVAC  
Director Heintz is working with the Town to assess the aging HVAC system which controls the eastern portion of the library. If 50% match funding can be secured, the plan is to apply for a NYS Library Construction Grant.

UNFINISHED BUSINESS

NEW BUSINESS

- a. Funding Requests
    - i. Programming
      - 1. Adult Programs: requesting \$600
      - 2. Youth Services Programs: requesting \$863
      - 3. Library of Things Additions: requesting \$250
- President Crawford made a motion to budget an amount not greater than \$3000 for spring programming. Trustee Rizzuto seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

Director Heintz reported that she will be on Grand Jury call from 3/24/26 until 6/24/26.  
Trustee Banaszak reported that 2 U-Hall trucks brought used books to the library. Those books will be part of the upcoming Book Sale.

At 4:56 Trustee Rizzuto made a motion to adjourn the meeting. Trustee Banaszak seconded the motion. Motion approved 5-0.

Next regular meeting: May 14<sup>th</sup>, 2026 @ 4:00 pm.