

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 716-773-7124

BOARD OF TRUSTEES SPECIAL MEETING

MONDAY, JUNE 29TH @ 4:00PM

LIBRARY MEETING ROOM

AGENDA

- I. Call to Order
- II. Minutes:
 - a. [5/14/26 Regular Meeting](#)
- III. Period for Public Expression (agenda items)
- IV. Financial Reports – Moved to next regular meeting
- V. [Claims Audit Abstract Report](#)
- VI. Correspondence
- VII. [Director's Report](#)
 - a. Library Improvements – project updates
 - i. Plumbing project
 - ii. [Study Rooms](#)
 - iii. Reading Garden shade
 - iv. HVAC
- VIII. Unfinished Business
- IX. New Business
 - a. [2026 B&ECPL Contract](#) – discussion and approval pending
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, September 10th, 2026 @ 4:00 PM

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

****Please RSVP Bridgette Heintz, 716-773-7124 if you can NOT make the meeting.**



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1715 Bedell Road*Grand Island, New York 14072-1796*773-7124

BOARD OF TRUSTEES SPECIAL MEETING
MONDAY JUNE 29TH, 2026 @ 4:00 PM
LIBRARY MEETING ROOM
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:00 PM.

ROLL CALL: Present were:

President Dick Crawford	Treasurer Pat Rizzuto	
Vice President Russ Person	Library Director Bridgette Heintz	
Trustee Jill Banaszak	Secretary Agnes Becker	Stephanie Anawald, Youth Services Librarian

MINUTES

Trustee Person made a motion to approve the minutes of the Regular Library Board Meeting on May 14, 2026. Trustee Banaszak seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

Moved to next regular meeting.

CLAIMS AUDIT ABSTRACT

The audited reports were reviewed and will be authorized by Trustee Banaszak. Trustee Banaszak made a motion to approve the reports. Trustee Rizzuto seconded the motion. Motion approved 5-0.

CORRESPONDENCE

None

DIRECTOR'S REPORT

- a. Library Improvements-project updates
 - i. Plumbing project
The southeast corner external water access is not currently usable. Director Heintz will use the Town maintenance line budget to replace the access plate by July 6th in time for the Foam Party Kick Off event.
 - ii. Study Room project
Director Heintz shared a handout with specs and renderings of the study rooms. She has been in contact with Danforth concerning climate control units and will contact Fire Safety Systems and CIR for smoke detectors and electrical work once installation is scheduled.
 - iii. Reading Garden Shade
Director Heintz has been in touch with awning companies to discuss possible shades over the Reading Garden. Stephanie Anawald, youth services librarian, commented that the area gets very hot during certain times of the day.
 - iv. HVAC
Director Heintz will receive a quote from Danforth for the necessary repairs to the HVAC system. She will present the quote to the Town for review and for the 50% matching funds required by the NYS Construction Grant. The application for the grant is due to Central Library by August 28th for review. Director Heintz will keep the Board apprised.

NEW BUSINESS

- a. 2026 B&ECPL CONTRACT
After a discussion of the 2026 B&ECPL Contract, President Crawford moved to approve the 2026 B&ECPL Contract. Trustee Banaszak seconded the motion. Motion approved 5-0.

- b. Purchase of a handicapped-accessible picnic table for the Reading Garden

Trustees discussed the purchase of a second handicapped-accessible picnic table for the Reading Garden.

PERIOD FOR PUBLIC EXPRESSION

Director Heintz reported that there is a template from Central to develop a Disaster Plan. She will present it in September. In November the Board will vote on a final plan.

Next regular meeting: Thursday, September 10th, 2026 @ 4:00 pm.

Trustee Person made a motion to adjourn the meeting at 4:40. Trustee Banaszak seconded the motion. Motion approved 5-0.