

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK 14072-1796 \* 773-7124

## BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, MARCH 9<sup>TH</sup>, 2023 @ 4:30 PM

### LIBRARY MEETING ROOM

#### AGENDA

- I. Call to Order
- II. Minutes: Special Meeting January 12, 2023
- III. Period for Public Expression (agenda items)
- IV. Financial Reports
  - a. Senator Ryan Grant in Aid funding
  - b. BECPL System Appropriation Check
  - c. 2022 Return to System
  - d. Money Market interest - informational
- V. Claims Audit Abstract Report
- VI. Correspondence
- VII. Director's Report
  - a. Library Advocacy Day in Albany – Informational
  - b. Reading Garden Committee progress – Informational
  - c. Security Camera updates - discussion
- VIII. Unfinished Business
  - a. GIML Emergency Action Plan – Informational
  - b. Long Range Plan – Information and discussion of next committee meeting date
  - c. Open Meeting Law Virtual Meetings Requirements
- IX. New Business
  - a. Program funding request – 2022 Tower Funds
  - b. Security camera system update - discussion
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, May 11<sup>th</sup>, 2023

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**\*\*Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.**

GRAND ISLAND MEMORIAL LIBRARY  
1715 Bedell Road\*Grand Island, New York 14072-1796\*773-7124

BOARD OF TRUSTEES REGULAR MEETING  
THURSDAY, March 9<sup>th</sup>, 2023 @ 4:30 PM  
LIBRARY MEETING ROOM  
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:28 PM.

ROLL CALL: Present were:	Treasurer Pat Rizzuto
President Richard Crawford	Trustee Russ Person
Vice President Jill Banaszak	Library Director Bridgette Heintz
Secretary Agnes Becker	Town Liaison Christian Bahleda

#### MINUTES

Trustee Banaszak made a motion to accept the minutes of the January 12, 2023 meeting. Trustee Rizzuto seconded the motion. Motion passed. 5-0

#### PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

#### FINANCIAL REPORTS

The financial reports were received, reviewed, and filed for audit.

#### CLAIMS AUDIT ABSTRACT REPORT

The audited vouchers were reviewed and will be authorized by Trustee Banaszak.

#### DIRECTOR'S REPORT

The complete Director's report is attached.

A motion was made by Trustee Banaszak to approve an expenditure of \$1,068.48 to update the security camera outside the staff door. The old camera will be used inside. Trustee Rizzuto seconded the motion. Motion approved 5-0.

#### UNFINISHED BUSINESS

- a. GIML Emergency Action  
A plan has been developed and will be sent to the trustees. This is a working document.
- b. Long Range Plan  
A meeting to plan action items in the Long Range Plan was set for Tuesday, April 11<sup>th</sup> at 4:00 PM.
- c. Open Meeting Law  
The revised Open Meeting Law contains new requirements. Virtual meetings will no longer be allowed. Town liaison Christian Bahleda will confer with the Town attorney regarding the implications for GIML. The item was tabled.

#### NEW BUSINESS

- a. Program Funding Request

Trustee Rizzuto made a motion to approve a funding request for \$1132.11 from the 2022 Tower Fund for Youth programming and supplies. Motion was seconded by Trustee Banaszak. Motion approved 5-0.

**PUBLIC EXPRESSION**

No speakers came forward.

**ADJOURNMENT**

Meeting adjourned at 5:23.

**NEXT MEETINGS**

Long Range Plan Meeting, Tuesday, 4-11-23 @ 4:00 PM

Regular Meeting, Thursday, 5-11-23, @ 4:30 PM

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 2/9/23 February 2023 Total Claims (# of invoices): 2

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I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_

Date Authorizing Official

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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N132	Liz Bauld – Storybook Cook: Six Meals, One Rotisserie Adult Cooking Class on 3/30/23 (2021 Tower)	\$225.00	3186	3/30/23
N133	BECPL- Private collection development order (Macumber & Tyran memorials/Oct 2021 Discard Sale funds)	\$395.26	3187	2/9/23

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Total: \$620.26

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 1/27/23 January 2023 Total Claims (# of invoices): 3

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I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_ Date \_\_\_\_\_ Authorizing Official

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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC13	Amazon – mesh bags for Penworthy kits and scavenger hunt prizes (2023 General Programming)	\$83.15	112	1/24/23
NC14	Town of GI – water/sewer 10/16/22-1/15/23	\$111.60	113	1/26/23
NC15	Robert Adler: 2023 ACT membership dues	\$20.00	114	1/26/23

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Total: \$519.75

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 1/27/23 January 2023 Total Claims (# of invoices): 4

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_  
Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N128	Transfer to Money Market Account from Private/Local for restroom partitions. Funding source: Senator Ryan Grants in Aid funding.	\$4400.42	n/a	1/18/23
N129	Anna Vaccaro – Stipend for Quilling Workshop on 2/9/23 (2021 Tower)	\$50.00	3183	2/9/23
N130	Liz Bauld - Storybook Cook: Iron Chef Desserts on 2/23/23 (2021 Tower)	\$175.00	3184	2/23/22
N131	Anna Vaccaro – supply reimbursement for Quilling Workshop on 2/9/23 (2021 Tower)	\$30.00	3185	2/9/23

Total: \$4655.42

**GRAND ISLAND MEMORIAL LIBRARY PRIVATE FUNDS FINANCIAL REPORT**

**JANUARY-FEBRUARY 2023**

**Balance Private Checking Account**

1/31/2023	\$17,806.53
2/27/2023	\$17,268.49

**Deposits Private Checking**

1/18/2023	Senator Sean Ryan Grants in Aid funding (check #0738959)	\$10,000.00	
1/18/2023	Walter Promowicz memorial donation (Donor: Alexis Wrobel)	\$50.00	<b>Total January Deposits: \$10,050</b>
2/10/2023	Amazon Smile donation	\$12.22	
2/14/2023	Anna Vaccaro donation - funds to used toward the Reading Garden	\$50.00	
2/14/2023	Donald Flett donation - funds to be used toward the Reading Garden	\$50.00	<b>Total February Deposits: \$112.22</b>

**TOTAL Deposits January-February:** \$10,162.22

**Disbursements Private Checking**

N128: Transfer to Money Market - Grants in Aid funding transferred to Money Market to reimburse for restroom partition purchase (part of NYS Construction Grant project). Confirmation #6745685.		\$4,400.42	
1/19/2023			
1/20/2023	N123: Feelings Rock - session on 1/17/23 (2021 Tower)	\$100.00	
			<b>Total January Disbursements: \$4,550.42</b>
1/24/2023	N124: Marsha Mis - Outsider Art Teen Program on 1/21/23 (2021 Tower)	\$50.00	
2/9/2023	N129: Anna Vaccaro - stipend for Quilling Workshop on 2/9/23 (2021 Tower)	\$50.00	
	N131: Anna Vaccaro - reimbursement for Quilling Workshop supplies on 2/9/23 (2021 Tower)	\$30.00	
2/9/2023		\$275.00	
2/21/2023	N125: Paul Krupinski - Inflatable Planetarium: 2 sessions on 2/21/23 (2021 Tower)		
	N126: NYS Parks/Recreation/Historical Preservation - snowshoe program on 2/22/23 (2021 Tower)	\$45.00	
2/22/2023			
	N130: Liz Bauld - The Storybook Cook - Iron Chef Desserts teen program on 2/23/23 (2021 Tower)	\$175.00	
2/23/2023			<b>Total February Disbursements: \$575.00</b>

**TOTAL Disbursements January-February:** \$5,125.42

**Balance Money Market Account**

1/4/2023	\$127,184.30
2/3/2023	\$131,641.56

**Disbursements Money Market Account**

**Total January-February  
Disbursements: \$0**

**Deposits Money Market Account**

1/4/2023 interest  
2/3/2023 interest

\$53.99  
\$56.84

**TOTAL:**

**\$110.83**



**GRAND ISLAND MEMORIAL LIBRARY COUNTY FUNDS FINANCIAL REPORT**

**JANUARY - FEBRUARY 2023**

<b>Deposits</b>	1/31/2023	BECPL 2023 System Appropriation Check	\$2,130.00	
	1/31/2023	Fines & Print	\$151.20	<i>Total January Deposits: \$2281.20</i>
	2/14/2023	BECPL 2022 Year End Appeal Funds - used to purchase Penworthy STEM Kits	\$1,000.00	<i>Total February Deposits: \$1000.00</i>
		<b>Total Deposits January-February:</b>	<b>\$3,281.20</b>	
<b>Disbursements</b>	1/6/2023	NC12: HD Supply - toilet repair kit for staff restroom	\$52.29	
	1/24/2023	NC13: Amazon - mesh bags for Penworthy kits and scavenger hunt prizes	\$83.15	
	1/26/2023	NC14: Town of Grand Island - water/sewer 10/16/22-1/15/23	\$111.60	
	1/26/2023	NC15: Robert Adler - 2023 ACT membership dues	\$20.00	<i>Total January Disbursements: \$267.04</i>
	2/14/2023	NC16: Penworthy - 10 STEM kits - funding sources BECPL 2022 Year End Appeal funds & 2023 General Programming Funds	\$1,043.90	<i>Total February Disbursements: \$1043.90</i>
		<b>Total Disbursements January-February:</b>	<b>\$1,310.94</b>	
<b>Balance County Funds</b>	1/31/2023		\$2,937.96	
	2/28/2023		\$3,743.21	
		<b><u>Fines</u></b>		<b><u>Print</u></b>
Budgeted (expected revenue):		\$50.00		\$1,500.00
YTD revenue accrued:		\$30.00		\$290.00
To be realized:		\$20.00		\$1,210.00

## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: GRAND ISLAND MEMORIAL LIBRARY

MONTH: Mar-23

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	200	0	46	154		200	
515000	Sewer	250	0	66	184		250	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	580	0	20	560		580	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	1,500	0	352	1,148		1,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	450	0	0	450		450	
530000	Other Expenses & Charges	700	0	1,127	(427)		700	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>3,680</b>	<b>0</b>	<b>1,611</b>	<b>2,069</b>	<b>0</b>	<b>3,680</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	50	0	30	20	50	0	
Copy Machines	0	0	0	0	0	0	
Print Cost Recovery	1,500	0	290	1,210	1,500	0	
Other Income	0	0	0	0	0	0	
State Funding	0	0	0	0	0	0	
Municipal Support	0	0	0	0	0	0	
Donations (priv. persons/foundations)	0	0	0	0	0	0	
Fundraising (events/booksales)	0	0	0	0	0	0	
Interest Income	0	0	0	0	0	0	
Misc Income	0	0	0	0	0	0	
Use of Fund Balance	0	0	0	0	0	0	
<b>TOTAL DIRECT INCOME</b>	<b>1,550</b>	<b>0</b>	<b>320</b>	<b>1,230</b>	<b>1,550</b>	<b>0</b>	

## Expense Ledger Parameters

Report ID:	LIBDETAIL				
Year:	2023	Include Beg. Encumbrance:	Yes		
Period:	1	To:	12	Apply to Budget Columns:	No
Trans Date:		To:			
Description:	Display	Vendor/Desc:	Both		
Sort by:	Date	Subtotal by Sort by:	No	Use Alt Fund:	No
Spacing:	Single	Print Budget Adj.:	No		
Acct Status:	Active	Print Parent Account:	No		
Summary Only:	No	Suppress Zero Accts:	Yes		
Grand Totals on Separate Page:	No	Open Enc. Only:	No	Include Req:	

Account Table:	LIB	LIBRARY			
	Rule No.	Component	From	To	Acct Type From      To
	1	FUND	001	001	
	1	DEPT	7410	7410	

Alt. Sort Table:					
Sort:					
	Sort	Subtotal	Page Break	Subheading	
	1	Fund	No	No	Yes
	2	Item	Yes	No	Yes

Print Display Description: No

# TOWN OF GRAND ISLAND

## Expense Ledger

Fiscal Year: 2023 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
<b>Fund 001</b>		<b>GENERAL FUND</b>							
<b>Item 0408</b>		<b>DUES &amp; SUBSCRIPTIONS</b>							
<b>001.7410.0408</b>		<b>DUES &amp; SUBSCRIPTIONS.LIBRARY</b>				100.00			100.00
<b>Total Item 0408</b>		<b>DUES &amp; SUBSCRIPTIONS</b>				<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<b>Item 0412</b>		<b>TRAINING &amp; EDUCATION</b>							
<b>001.7410.0412</b>		<b>TRAINING &amp; EDUCATION.LIBRARY</b>				300.00			300.00
<b>Total Item 0412</b>		<b>TRAINING &amp; EDUCATION</b>				<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
<b>Item 0422</b>		<b>REP/MAIN. BLDGS. &amp; GROUNDS</b>							
<b>001.7410.0422</b>		<b>REP/MAIN. BLDGS. &amp; GROUNDS.LIBRARY</b>				18,000.00			
01/24/23		REVERSE PRE-PAIDS FOR 2023	41298				0.00	493.00	
02/06/23	0000038570	GRAINGER SAFETY BOLLARD, BUMPER INSTALLATION KIT, CORDLESS HAMMERDRILL		140716	55573		0.00	381.48	
02/06/23	0001001244	WHITE'S CLOCK AND CARILLON NE, INC. 2023 PLANNED MAINTENANCE FOR LIBRARY CLOCK SYSTEM AND TOWER		140812	55655		0.00	650.00	
03/06/23	0000032993	FIRE SAFETY SYSTEMS, INC. ANNUAL FIRE ALARM TESTING 3/1/23- 2/28/24		141014	55783		0.00	200.00	
<b>Total Item 0422</b>		<b>REP/MAIN. BLDGS. &amp; GROUNDS</b>				<u>18,000.00</u>	<u>0.00</u>	<u>1,724.48</u>	<u>16,275.52</u>
<b>Item 0434</b>		<b>LANDSCAPING MATERIALS</b>							
<b>001.7410.0434</b>		<b>LANDSCAPING MATERIALS.LIBRARY</b>				300.00			300.00
<b>Total Item 0434</b>		<b>LANDSCAPING MATERIALS</b>				<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
<b>Grand Total</b>						<u><u>18,700.00</u></u>	<u><u>0.00</u></u>	<u><u>1,724.48</u></u>	<u><u>16,975.52</u></u>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 03/09/2023 08:36 AM

Report Date: 03/09/2023

Account Table: LIB

Alt. Sort Table:

# TOWN OF GRAND ISLAND

## Expense Ledger

GLR0125 1.0

Page 2 of 2

Prepared By: JACKIE

Fiscal Year: 2023 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
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## Grand Island Memorial Library Board Meeting

March 9<sup>th</sup>, 2023 @ 4:30 pm

Library Meeting Room

Director's Report

### Minutes

- January 12<sup>th</sup>, 2023 regular meeting

### Financial Report

- Senator Ryan Grant in Aid funding received 1/18/23.
- System Appropriation Check rec'd 1/31/23 – deposited into county account to cover direct operating expenses. We receive this now as a direct result of going fines free in 2022.
- 2022 Return to System - \$765. Paid 3/6/23.
- Money Market interest rate – discussion

### Claims Audit

### Correspondence

### Director's Report

- Library Advocacy Day in Albany 2/28/23. Met with Senator Ryan and Assemblymember Morinello. Gave them a brochure covering construction aid projects, visitor stats, program stats, and upcoming project for 2023. Invited them to come to the known big events that are coming up.
- Trustee Education Requirement – ACT meetings count for this. CEN/ACT state they will inform us of other training opportunities as they come up. The Division of Library Development has webinars and more information on the requirement: <https://www.nysl.nysed.gov/libdev/>
- Reading Garden Committee progress – the committee met on 3/2/23. A CAD rendering was discussed for possible layouts, components were discussed, vendors were discussed and assignments were given to committee members. I will contact Dick Earne's son to give me a status update. The next meeting is scheduled for 4/6/23.
- 2022 State Report – non-financials are complete. Annual report to the Community draft is up under New Business. Financials and Comptroller's report are next. Waiting on the spreadsheets from the Business Office to start work on those. Report is due at the end of March. I will probably need to ask for a special meeting to approve the Report via Resolution and to approve the Annual Report to the Community.
- Updating the layout of the children's area: 1/21/23-1/24/23
- The following meetings/trainings were attended by Director Heintz in January and February:
  - 1/11/23: BECPL Manager/Director meeting via Zoom
  - 1/12/23: GI Library Board Meeting
  - 1/13/23: Contract Member Library meeting via Zoom
  - 1/19/23: Friends of the GI Library Board meeting
  - 1/20/23: PLACP class #1 at WNY Library Resource Council
  - 1/21/23: ACT meeting at West Seneca Library
  - 2/2/23: Emergency Procedure committee meeting

- 2/8/23: BECPL Manager/Director meeting via Zoom
- 2/9/23: GI Library Long Range Plan Workshop
- 2/17/23: PLACP class #2 via Zoom
- 2/27/23-2/28/23: Library Advocacy Day in Albany

### **Unfinished Business**

- GIML Emergency Action Procedure – procedure was completed on 2/9/23, was distributed to all Grand Island Library staff and will be updated as needed. Next step is to set up staff meetings to go over the procedure with them. That will happen in the next few weeks. Thank you to trustees Banaszak and Person for assisting on this procedure.
- Long Range Plan – draft of layout and discussion of next committee meeting date
- Open Meeting Law Virtual Meetings Requirements

### **New Business**

- Funding Requests:
  - Youth Services Request – see separate hand out for break down.
    - Request: **\$1132.11**
    - Funding source: 2022 Tower Funds.
  - Security Camera system update proposal – discussion:
    - Request: **\$1068.48**
    - Funding source: town library budget

### **Period for Public Expression (any library related topic)**

Respectfully submitted,  
Bridgette Heintz

# Youth Services Spring 2023 Programs & Supplies

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## Performers/Special Programs

### **Movie Matinee - *Minions: Rise of Gru***

**Tuesday, April 4 from 1:00 pm - 2:30 pm**

Kids 5 & up are invited to come watch *Minions: Rise of Gru!*

Popcorn & a craft will be provided.

**Program total: \$100 (for popcorn & supplies)**

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### **Explore & More: Invention Exchange - Soaring Airplanes**

**Thursday, April 6 at 1 pm**

Educators from the Explore & More Museum will help kids explore different steps in the invention process to **invent & create your very own flying device!**

**Program total: \$300**

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### **2023 Easter Egg Trail and Easter Activities**

**Friday, April 7 at 9:00 am (Adaptive Hunt) & 10 am (Regular Program)**

Adaptive Egg Hunt for Miracle League participants from 9:00 am to 10:00 am; Regular Easter Egg program runs from 10:00 am to 11:30 pm - Participants start with Easter Egg Trail outside in Veteran's Park, then come inside for 3 different craft stations, photo booths, Easter Bunny meet & greet, and a Golden Age Center Bake Sale.

**Program total: \$655.11 (for crafts for 300 people x 3 craft booths)**

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## Regular Programs

### **Itty Bitty Storytime**

**April Session (Tuesdays at 10 am)**

April 6, April 13, April 27, May 4

**Program total: \$0**

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### **Preschool Storytime**

**April Session (Wednesdays at 10 am)**

April 5, April 12, April 26, May 3

**Program total: \$77**

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**LEGO Club**

**Saturdays at 1 pm**

April 1, May 6

**Program total: \$0**

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**Read To A Dog**

**Saturdays from 1 - 3 pm**

April 8, May 13

**Program total: \$0**

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**Pint- Size Playgroup**

**Saturdays from 10 - 11:30 am**

April 22, May 27

Once a month, 90 minute playgroup for kids 5 and under. Different stations will be set up - imaginative play, fine motor, sensory stimulation, and gross motor - for kids to explore and interact with independently. It also will be a space for caregivers to connect and unwind.

**Program total: \$0**

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**Outreach**

**Jack & Jill Co-Op Preschool**

**Wednesdays from 12:15 pm to 1 pm**

April 5, May 3, June 7

**Kiddo's Korner Preschool**

**Fridays from 10:30 am to 12:00 pm**

April 7, May 5, June 9

**St. Timothy's Childcare Center**

**Fridays from 9:00 am to 9:45 am**

March 17 & May 19

**Program total: \$0**

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**Youth Services Programming & Supply total: \$**

**Funding source: 2022 Tower Funds**

**Total Youth Services Funding Request: \$1132.11**

# GRAND ISLAND MEMORIAL LIBRARY



## LONG RANGE PLAN OF SERVICE 2024-2028

**Mission:** Connecting our diverse community with a wide variety of resources that enrich, enlighten and entertain.

**Vision:** To continue to be an essential and vibrant part of the Grand Island community, providing opportunities for continuous learning, and supporting the growth and integration of electronic and computer based services, keeping up with rapidly changing technology and meeting the expectations of our patrons.

**Core Values:** maintain a visible and viable presence in the community and will continue to plan for the diversification of the services and experiences it offers as community needs evolve.

### Goal One: Resources

Provide patrons of all ages with engaging resources to satisfy their curiosity, explore topics of personal interest and provide pleasurable reading, viewing and listening experiences. **Based on recent survey results and continuing community input, provide patrons with requested resources and provide notice of available resources.**

**General action items here: Resources**

### Goal Two: Utilization

**Encourage use of the variety of available resources by current patrons, new patrons and potential patrons.** Encourage attendance/participation in the variety of programs offered by the library and the use of the physical facilities such as the community room.

**General action items here: Utilization**

## Goal Three: Marketing

Develop and implement consistent branding using a GIML logo to increase recognition. Expand **communications/marketing using the logo** in a multimedia campaign.

General action items here: **Marketing**

## Goal Four: Community Collaboration

Continue to create strong community partnerships through coordinated outreach. **Collaborate with civic organizations, educational facilities and volunteer groups.**

General action items here: **Community Collaboration**

## Goal Five: Facilities

Continue to provide a safe, welcoming and comfortable physical environment **in the library**. Monitor the age and condition of the facilities, update and enhance as needed, desired and allowed by available funding.

General action items here: **Facilities**