READING GARDEN COMMITTEE MEETING
TUESDAY, AUGUST 22ND @ 4:00 PM
LIBRARY MEETING ROOM

AGENDA

I. Call to Order

II. Topics of Discussion
   a. Chicken BBQ – final planning
      i. Ticket sales – update
      ii. Volunteer coordination – discussion
      iii. Parking lot set up - discussion

III. Next meeting date – TBD

Adjournment

**Please RSVP Bridgette Heintz, 773-7124 or heintzb@buffalolib.org if you can NOT make the meeting or if you have an agenda item to include.
I. The meeting was called to order by Director Heintz at 4:00 PM.

II. Present were Director Heintz, Trustees Banaszak, Rizzuto, Person and Becker, Sherry Miller representing the Grand Island Rotary Club and Peggy Koppman representing the Cinderella Isle Garden Club.

III. ITEMS DISCUSSED
   a. Chicken BBQ – final planning
      i. Ticket sales-update
         As of 8-21 113 tickets have been sold. Orders are due by 8-29. Bridgette will order 200 dinners. BW’s will cook on site with an order of 200. If all dinners and water are sold, the profit will be $1384.26 toward a budget of $3110 for Phase 1.
      ii. Volunteer coordination
         Using the current list of volunteers, assignments were decided. Jill will send an email to all volunteers listing their assignments.
      iii. Parking lot set up
         Discussion of the flow of traffic for the most efficient pick-up of dinners was discussed and finalized. Signage and volunteers will direct the traffic.

Meeting was adjourned at 4:45.
Chicken BBQ Thurs. 8/31/23 4:30-6:30pm

Chicken BBQ take out this way! Have your Tickets Ready. 4:30-6:30pm →

Red line = cones

Exit only

Food pick up tent

Enter here

BW's set up
## Chicken Barbecue Fundraiser

<table>
<thead>
<tr>
<th></th>
<th>200</th>
<th>175</th>
<th>150</th>
<th>125</th>
<th>113**</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dinners Sold</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Gross Receipts</strong></td>
<td>$3,000.00</td>
<td>$2,625.00</td>
<td>$2,250.00</td>
<td>$1,875.00</td>
<td>$1,695.00</td>
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<tr>
<td><strong>BW's - $8.85/meal+ utensils</strong></td>
<td>$1,770.00</td>
<td>$1,548.75</td>
<td>$1,327.50</td>
<td>$1,106.25</td>
<td>$1,000.05</td>
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<tr>
<td><strong>Library - $6.15/meal</strong></td>
<td>$1,230.00</td>
<td>$1,076.25</td>
<td>$922.50</td>
<td>$768.75</td>
<td>$694.95</td>
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<tr>
<td><strong>Delivery Fee</strong>*</td>
<td>$150.00</td>
<td>$150.00</td>
<td>$150.00</td>
<td>$150.00</td>
<td>$150.00</td>
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<tr>
<td><strong>Dinner Proceeds</strong></td>
<td>$1,230.00</td>
<td>$926.25</td>
<td>$772.50</td>
<td>$618.75</td>
<td>$544.95</td>
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<tr>
<td><strong>Water Proceeds @ $1/bottle</strong></td>
<td>$200.00</td>
<td>$175.00</td>
<td>$150.00</td>
<td>$125.00</td>
<td>$113.00</td>
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<tr>
<td><strong>Cost</strong></td>
<td>$45.74</td>
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<td>$45.74</td>
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<tr>
<td></td>
<td>$154.26</td>
<td>$129.26</td>
<td>$104.26</td>
<td>$79.26</td>
<td>$67.26</td>
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<tr>
<td><strong>Total Proceeds to Library</strong></td>
<td><strong>$1,384.26</strong></td>
<td><strong>$1,055.51</strong></td>
<td><strong>$876.76</strong></td>
<td><strong>$698.01</strong></td>
<td><strong>$612.21</strong></td>
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</table>

*Sales below 200 will be delivered for a fee of $150 and not cooked on site
**Tickets sold as of 8/21/23

Each dinner includes: 1/2 chicken, roll/butter, potato salad and coleslaw, container and utensils ($0.35 each set)

$8.50 plus $0.35 = $8.85 from each dinner goes to BW's. The Library will receive $6.15 from each dinner.
Grand Island Library Memorial Reading Garden Budget & Funding Sources
Funds housed in PVT/Local checking account unless otherwise noted.

Sources:
- $100.00 Suzanne Jacobs - Lancaster Library Board President - 9/28/22
- $250.00 Lancaster Library Board of Trustees - 10/20/22
- $100.00 Angola Public Library Board of Trustees - 11/10/22
- $50.00 Patrina Rizzuto - GI Library Trustee - 11/28/22
- $50.00 Anna Vaccaro - 2/9/23
- $50.00 Donald Flett - 2/14/23
- $40.00 Donald Flett - 3/24/23
- $500.00 Air & Waste Management Association 2023 Earth Day Grant (Grant awarded and deposited into the Friends account.
- $100.00 Deborah Beis - 5/30/23
- $25.00 Alexis Wrobel - 6/14/23
- $341.00 Touch a Truck toy truck raffle proceeds - 7/5/23
  - Chicken BBQ proceeds - 8/31/23
  - Discard Book Sale - 9/28/23-9/30/23

Estimated Budget 1,606.00

<table>
<thead>
<tr>
<th>Date paid</th>
<th>Tracking #</th>
<th>Check #</th>
<th>Invoice #</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>5/16/2023</td>
<td>500.00</td>
<td></td>
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<td>Little Free L</td>
</tr>
<tr>
<td>6/1/2023</td>
<td>27.99</td>
<td>N144</td>
<td>cc</td>
<td>Amazon: Cl</td>
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<tr>
<td>8/4/2023</td>
<td>45.74</td>
<td>N156</td>
<td>cc</td>
<td>Walmart: 7</td>
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</table>

573.73

Available 1,032.27
Grant awarded and deposited into the Friends account.

Little Free Library 2 story shed unfinished kit and library post with topper kit (vendor: littlefreelibrary.com). Funding from Earth Day Grant. Remainder of grant funds used for varnish.

Amazon: Chess/checkers set
Walmart: 7 cases of bottled water, 4 serving utensils for the chicken BBQ on 8/31/23
ig from Earth Day Grant. Remainder of grant funds used for varnish.
Reading Garden Phase I components proposal

Update: 7/13/23

https://www.belson.com/Hexagon-Picnic-Tables-Recycled-Plastic

Recycled Plastic Picnic Table – universal access (ADA compliant) in lieu of chess/checkers table. 4 seater.

Price: $1,169

Cedar, Green, Gray, Brown for top/seats; black frame only


Notice board with post for advertising purposes for programs or Reading Garden Info. Can be installed next to the Little Free Library.

Price: $609

Two colors: cedar, green

Cedar with single post
First choice (polystyrene)

Folding Adirondack Chair Patio Chairs Lawn Chair Outdoor Chairs Painted Adirondack Chair Weather Resistant for Patio Deck Garden by Serwall

https://www.amazon.com/dp/B09C6BQFT4/ref=syn.sd_onsite_desktop_0?ie=UTF8&pd_rd_plhdr=t&th=1

Amazon
38 colors available
2 Sapphire: $209.99 each
2 Mint: $209.99 each
Recycled plastic waste container (32 gallon)


4 color options for the housing: cedar, brown, gray, green
2 color options for the lid: gray or black

32 gallon housing: $362.00
Plastic Liner with standard lid: $76.00

Square dome top lid (optional - pictured): $151.00

Also: permanent mount kit $72.00

Total: $438 (without dome top lid)
   $589 (with dome top lid)
   $661 (with dome top lid and mount kit)
Anchoring option for chairs: cable locks and ground anchors (see picture).

Would need to also install L brackets on the chair legs to stake them to the ground in case of high winds.

https://www.amazon.com/Master-Lock-8417D-Python-Keyed/dp/B000XTPNZK/ref=sr_1_5?crid=OM9TYWTVUYOY&keywords=lock+python+cable+lock&qid=1687538802&sprefix=lock+python+cable+lock%2Caps%2C97&sr=8-5

Master Lock Python Cable Lock, Cable Lock with Keys (6 ft)
$13.60 each
Phase I

$4636  $3110.36* equals

  4 seater ADA picnic table (Belson)
  4 chairs (Amazon)
  notice board (Belson)
  4 locks (Amazon)
  32 gallon trash receptacle (Belson) without dome top lid or mount kit

  *price before shipping costs.

  Belson offers a 3 year warranty.

  Serwall makes the chairs and they have a 3 year warranty on the frames, 1 year on the stainless hardware for outdoor chairs made from HIPS (High Impact Polystrene Sheets).

Would need to consult with Highway on the ground anchors or find an alternative.