

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 773-7124

BOARD OF TRUSTEES SPECIAL MEETING

WEDNESDAY, AUGUST 24TH @ 4:30 PM

ZOOM HYBRID MEETING: ONLINE AND IN LIBRARY MEETING ROOM

AGENDA

- I. Call to Order
- II. Minutes – moved to next regular meeting
- III. Period for Public Expression (agenda items)
- IV. Financial Reports – moved to next regular meeting
- V. Claims Audit Abstract Report – moved to next regular meeting
- VI. Correspondence – moved to next regular meeting
- VII. Director's Report – moved to next regular meeting
- VIII. Unfinished Business – moved to next regular meeting
 - a. Long Range Plan 2023-2027 – survey update
- IX. New Business
 - a. 2022-2023 NYS Library Construction Grant – discussion and paperwork pending approval
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, September 8th, 2022 at 4:30pm

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

****Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.**

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1715 Bedell Road*Grand Island, New York 14072-1796*773-7124

BOARD OF TRUSTEES SPECIAL MEETING
WEDNESDAY, AUGUST 24th 2022 @ 4:30PM
ZOOM HYBRID MEETING: ONLINE AND IN LIBRARY MEETING ROOM

CALL TO ORDER: The meeting was called to order by President Crawford at 4:36 PM.

ROLL CALL: Present were:

President Richard Crawford
Vice President Jill Banaszak
Secretary Agnes Becker
Treasurer Richard Earne

Town Liaison Christian Bahleda
Library Director Bridgette Heintz
Trustee Pat Rizzuto

MINUTES

Moved to next regular meeting

PERIOD FOR PUBLIC EXPRESSION

Moved to next regular meeting

FINANCIAL REPORTS

Moved to next regular meeting.

CLAIMS AUDIT ABSTRACT REPORT

Moved to next regular meeting.

CORRESPONDENCE

Moved to next regular meeting.

DIRECTOR'S REPORT

Moved to next regular meeting.

UNFINISHED BUSINESS

- a. Long Range Plan 2023-2027-Survey Update
Director Heintz reported that the survey is ready to be circulated but BOCES has not informed her of the date it will be included in The Bridge. President Crawford will contact Dr. Graham, Superintendent of Schools, to learn if he knows of the date.

NEW BUSINESS

- a. 2022-2023 NYS Library Construction Grant
Director Heintz shared documents related to the State Aid for Library Construction Program (FY2022-2023). Director Heintz explained the need for sidewalk repair and replacement of public rest room partitions, sharing pictures of each. \$9,000 of NYS Senator Sean Ryan's grant to the library will be used to finance the repairs and any balance will be used to update the phone system. Following discussion, it was determined that the proposal must be presented at a Town Board meeting. President Crawford, Director Heintz and Town Liaison Bahleda will meet with Supervisor Whitney to discuss the Grant.

President Crawford moved that the President sign the Assurances for State Aid for Library Construction Program (FY2022-2023). Trustee Earne seconded the motion. Motion passed by roll call vote 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

NEXT REGULAR MEETING

The next regular meeting will be September 8th, 2022 at 4:30.

ADJOURNMENT

Motion made by President Crawford and seconded by Trustee Banaszak to adjourn the meeting at 4:51. Motion passed by roll call vote 5-0.

ASSURANCES
State Aid for Library Construction Program (FY 2022-2023)

The applicant hereby gives assurances of the following:

SECTION 1: ALL LIBRARIES (ALL BOXES MUST BE CHECKED)

- ☒ It possesses the legal authority to submit this application including all understandings and assurances contained herein and to direct and authorize the person identified as the construction project manager to act as the official representative of the applicant in connection with this application and to provide such additional information as may be required.
- ☒ The project will begin land acquisition, construction or continue construction work in the case of a project that has begun but it not complete as the date of the application to the library system, within 180 days after receipt of written notification from the State Education Department that state aid construction funds have been approved for the project, and that the conditions of the funding has been met.
- ☒ The project will be conducted in accordance with all applicable Federal, State, and local laws and regulations.

SECTION 2: FOR LIBRARIES ACQUIRING REAL ESTATE (FIRST 3 BOXES MUST BE CHECKED IF ACQUIRING REAL PROPERTY)

For any project involving the acquisition of real estate (vacant land, or land and a building), the applicant certifies the following:

- ☐ The real property acquired in whole or part with State Aid for Library Construction funds has been or will be acquired at or below Fair Market Value.
- ☐ The purchase price of the property was or will be derived through bona fide arm's length negotiations and the purchase has been approved by the Library's Board of Trustees upon the advice of person(s) familiar with the suitability of the purchase price.
- ☐ State Aid for Library Construction funds will not be used by the applicant to make payments to any individual or entity owning the purchased property if any member of the applicant's board of trustees or any employee of the applicant or any immediate family of any member of the board of trustees has any interest in the property.
- ☐ **Check if applicable:** The real property to be acquired in whole or part with the State Aid for Library Construction funds is currently owned or has been acquired from the State of NY or a State related entity (e.g. an entity formed under Chapter 43-A of the Public Authorities Law, SUNY colleges and Universities, etc.).
- ☐ **Check if applicable:** If the purchase price of the property is more than \$150,000, the applicant will obtain or has already obtained an appraisal from a certified Real Estate Appraisal in conformity with USPAP standards. Such appraisal shall be kept on file and will be provided to the State Library upon request.

SECTION 3: ALL LIBRARIES (MUST CHECK 1 BOX)

- ☐ The library building or site of the construction project is or will be owned by the applicant or the school district and is, or will be, open to the public.

OR

- ☒ The library building or site of the construction project is leased by the applicant or otherwise legally available, the lease on the building or site or other legal agreement is for a minimum of 10 years from the date of the anticipated completion of construction, the owner is aware of and approves the proposed construction project, and the building is open to the public.

SECTION 4: ALL LIBRARIES (MUST CHECK 1 BOX)

- ☒ Per the provisions of Chapter Law 54 of 2014, no State and Municipal Facilities Program (SAM) funding is used as match for any component of the State Aid for Library Construction [Education Law §273-a] project described within this project application.

OR

- ☐ If State and Municipal Facilities Program (SAM) Grant money is being used to fund construction in this building, that project is totally separate from the one described in this application AND the SAM grant is **not** being used as match funding for this project application.

SECTION 5: ALL LIBRARIES (BOX MUST BE CHECKED)

- ☒ The Library affirmatively states that each of the costs to be funded with award proceeds are capital costs and therefore, as bonded funds, may not be used to pay for, including but not limited to:
- Financing/interest fees or costs
 - Retirement of long-term debt even if the debt was originally interim short-term financing (i.e., must be retired in less than one year)
 - Rental or leased equipment
 - Warranties (other than the manufacturer's warranty customarily provided with such product)
 - Recurring maintenance fees
 - Recurring repair costs
 - Painting, replacement of carpeting, floor and ceiling tiles and window treatments, unless such painting or replacement of carpeting floor and ceiling tiles or window treatments are required to be performed as part of a substantial renovation of the affected space.
 - Recurring software licenses, hosting, maintenance, or training fees
 - Internal labor costs
 - Training end users

AUTHENTICATION OF APPLICATION

This application completed in the preceding pages and accompanying documents for a public library construction aid award to be administered in accordance with the requirements of Education Law §273-a and Commissioner's Regulations §90.12 was read and duly adopted by the Board of Trustees of the

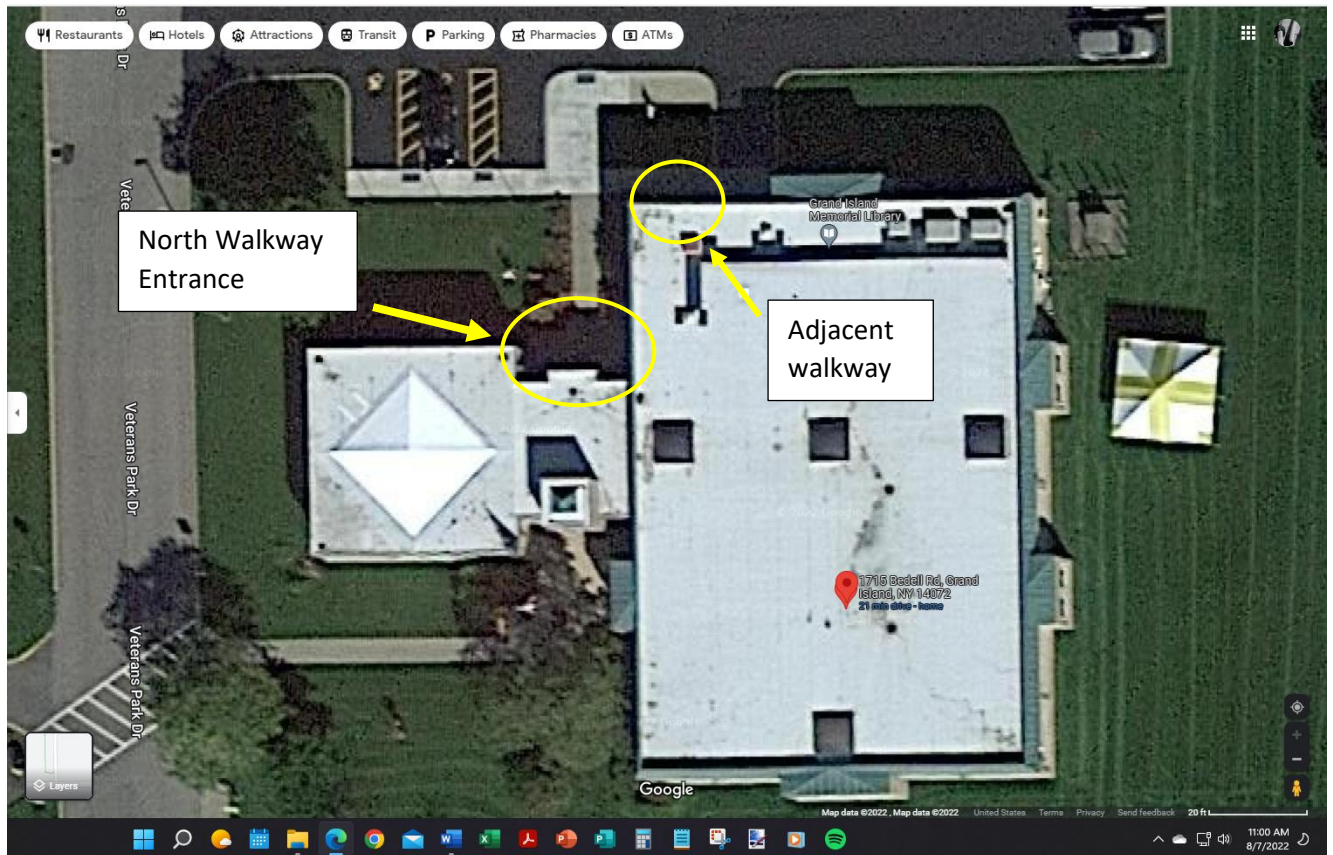
_____ Library at a legal meeting
on _____, 2022.

Signature of President, Library Board of Trustees: _____

Name of President (type or print): _____

Grand Island Memorial Library 2022 NYS Library Construction Grant Proposal
Project # 0386-23-0088 – North Entrance Walkway/Public Restroom Partitions

Part 1: Renovate the walkway leading up to the North Entrance of the Library. The crumbling/pitted stamped concrete would be removed, smooth slabs would be poured. The North Entrance is the main point of egress for the public and sees the most salt usage in the winter.



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Part 2: cracked concrete located adjacent to the North entrance walkway, next to the employee entrance. Two slabs need to be renovated. The crack heaves in the winter and is a tripping hazard.



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Same slab in February 2022.



Grand Island Memorial Library 2022 NYS Library Construction Grant Proposal
Project # 0386-23-0088 – North Entrance Walkway/Public Restroom Partitions

Same slab, opposite angle. February 2022.



Part 3: The partitions in the public restrooms are original to the building (1989) and are rusted. Additionally, ADA compliance guidelines have changed and they need to be adjusted for better accessibility.

Women's public
restroom
(2 stalls):



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Left stall, women's public restroom:



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Right stall: women's public restroom



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Men's public restroom (one stall):



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