

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 773-7124

BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, MAY 16th, 2024 @ 4:00 PM

LIBRARY MEETING ROOM

AGENDA

- I. Call to Order
- II. Minutes:
 - a. Regular Library Board meeting 3/21/24
 - b. Reading Garden Committee Meeting 4/16/24
- III. Period for Public Expression (agenda items)
- IV. Financial Reports
- V. Claims Audit Abstract Report
- VI. Correspondence
- VII. Director's Report
 - a. Parking Lot
 - b. May-August 2024 event calendar
- VIII. Unfinished Business
 - a. Reading Garden
 - i. Phase II - discussion
 - ii. BBQ fundraiser - discussion
- IX. New Business
 - a. Policy updates for 2024 - discussion
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, September 12th, 2024 @ 4:30pm

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.

GRAND ISLAND MEMORIAL LIBRARY
1715 Bedell Road*Grand Island, New York 14072-1796*773-7124

BOARD OF TRUSTEES REGULAR MEETING
THURSDAY, MARCH 21, 2024 @ 4:30 PM
LIBRARY MEETING ROOM
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:29 PM.

ROLL CALL: Present were:

Trustee Russ Person
Vice President Jill Banaszak
Secretary Agnes Becker

Treasurer Pat Rizzuto
Library Director Bridgette Heintz
President Richard Crawford

MINUTES

Trustee Banaszak made a motion to approve the minutes of the January 4, 2024 meeting with an addition to explain that the proceeds from the Book Sale will go to the Friends and the profits from the bake sale will go toward the Reading Garden. Trustee Rizzuto seconded the motion. Trustee Banaszak made a motion to approve the minutes of the Reading Garden Committee meeting on March 24, 2024. Trustee Rizzuto seconded the motion. Motions approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

Director Heintz reported that the original \$10,000 check from the Tower Fund was not honored by the bank. A new check has been received and will appear on the March reports.

FINANCIAL REPORTS

The financial reports were received, reviewed, and filed for audit.

CLAIMS AUDIT ABSTRACT REPORT

The audited reports were reviewed and will be authorized by Trustee Banaszak.

CORRESPONDENCE

None reported.

DIRECTOR'S REPORT

The complete Director's report is attached.

UNFINISHED BUSINESS

- a. Rules of Conduct Policy-follow-up
Following a review of the Rules of Conduct policy, Trustee Banaszak moved to approve the Rules of Conduct policy with minor punctuation changes. Trustee Person seconded the motion. Motion approved 5-0.
- b. Credit Card Policy-follow-up
Following a review of the Credit Card Policy, Trustee Rizzuto moved to approve the Credit Card policy by adding "H" to the list stating that, when offered, only cashback will be used as an award and any cash received will be deposited in the library's account. Trustee Person seconded the motion. Motion approved 5-0.

NEW BUSINESS

- a. 2023 Annual Report to the Community
Following a review, Trustee Rizzuto made a motion to approve the 2023 Annual Report to the Community. Trustee Person seconded the motion. Motion approved 5-0.
- b. 2023 State Report 2023
Following a reading of the resolution to adopt the 2023 State Report, Trustee Banaszak moved to approve the resolution. Trustee Rizzuto seconded the motion. Motion approved 5-0.
- c. Funding Requests
Trustee Banaszak made a motion to approve \$160 from the 2023 adult Tower Fund for the purchase of 2 Empire passes. Trustee Rizzuto seconded the motion. Motion approved 5-0.

Trustee Banaszak made a motion to approve \$3000 from the 2024 Tower Fund for the Youth Summer Services Program. Trustee Becker seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

President Crawford distributed the Library Director Performance Evaluation materials. Each Trustee is to complete an evaluation and forward it to the President or return it to him at the next Reading Garden Committee meeting. The review will be scheduled for the May meeting.

Trustee Banaszak made a motion to adjourn the meeting at 5:38. President Crawford seconded the motion. Motion approved 5-0.

Next regular meeting: Thursday, May 16, 2024 at 4:30.

READING GARDEN COMMITTEE MEETING
Thursday, April 16th, 2024 @ 4:00 PM
LIBRARY MEETING ROOM
Draft Minutes

- I. The meeting was called to order by Director Heintz at 4:00 PM.
- II. Present were Director Heintz, Trustees Crawford, Banaszak, Rizzuto, Person and Becker, Faye Teluk and Sherry Miller representing the Grand Island Rotary Club and Peg Koppman representing the Cinderella Garden Club.
- III. ITEMS DISCUSSED
 - a. Fundraising and Budget update
 - i. The Art Raffle netted \$181.
Recent bottle return was \$27.96.
The total budget available is \$1609.25
 - ii. A Bake Sale will be held during the Book Sale, April 18-20.
Proceeds from the Bake Sale will go to the Reading Garden budget.
 - b. Phase I layout
 - i. Chairs and bench have temporarily been placed in the Reading Garden area.
Recent rain has delayed the outside work. The Town workers will be assisting this week.
 - c. Landscaping for Phase II
 - i. Reviewed pictures of a completed Reading Garden.
 - ii. Rotarian Faye Teluk explained the \$1,000 Grant for the Reading Garden. If Grant should fail, Rotary is committed to donating \$1000. No decision on the Grant will be made until Rotary's July Board meeting. Peg Koppman will be able to purchase supplies before July and submit receipts for reimbursement.
 - iii. Dick Crawford will get quotes for concrete surface from the Town. Peg Koppman will get quotes for plants and concrete from Lovacat's Nursery.
 - iv. Reviewed permanent signage and Story Walk posters.
Peg Koppman explained that the landscaping around the Reading Garden will include native plants, pollinators and cultivars.
Discussed a possible water feature to attract birds.

Meeting adjourned at 4:55.

Next meeting: Thursday, May 16, 2024 at 4 PM.

GRAND ISLAND MEMORIAL LIBRARY COUNTY FUNDS FINANCIAL REPORT

MARCH-APRIL 2024

Deposits

3/30/2024	Fines & Printing	\$190.40	Total March Deposits: \$190.40 Total April Deposits: \$0
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Total Deposits March-April: \$190.40

Disbursements

3/5/2024	NC45: B&ECPL - 2023 Return to System (invoice #23078)	\$2,079.40	Total March Disbursements: \$2919.40
3/26/2024	NC47: Fire Safety Systems - 2024 Central Monitoring charge 1/1/24-12/31/24	\$360.00	
3/26/2024	NC48: Fire Safety Systems - 2024 Annual security alarm system testing, inspection and maintenance agreement 3/1/24-2/28/24	\$200.00	
3/30/2024	NC46: Ancient Eyes Productions (Paul Krupinski) - Planetarium: 2 sessions on 3/30/24	\$280.00	
4/24/2024	NC49: Town of GI - water/sewer 1/16/24-4/15/24	\$77.80	
4/24/2024	NC50: Brodart - book covers – 9” and 12” – 200 total	\$74.15	Total April Disbursements: \$151.95

Total Disbursements March-April: \$3,071.35

Balance County Funds

3/31/2024	\$1,946.49
4/30/2024	\$1,296.89

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: GRAND ISLAND MEMORIAL LIBRARY

MONTH: May-24

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	200	0	66	134		200	
515000	Sewer	250	0	99	151		250	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	600	0	95	505		600	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	1,500	0	803	697		1,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	450	0	0	450		450	
530000	Other Expenses & Charges	700	0	757	(57)		700	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		3,700	0	1,820	1,880	0	3,700	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	37	63			
Copy Machines	0	0	0	0			
Print Cost Recovery	1,700	0	531	1,169			
Other Income	0	0	26	(26)			Other income: usb drives/headphones
State Funding	0	0	0	0			
Municipal Support	0	0	0	0			
Donations (priv. persons/foundations)	0	0	0	0			
Fundraising (events/booksales)	0	0	0	0			
Interest Income	0	0	0	0			
Misc Income	0	0	0	0			
Use of Fund Balance	0	0	0	0			
TOTAL DIRECT INCOME	1,800	0	594	1,206	0	0	

GRAND ISLAND MEMORIAL LIBRARY PRIVATE/LOCAL FUNDS FINANCIAL REPORT

MARCH-APRIL 2024

Balance Private/Local Checking Account

3/31/2024	\$27,872.89
4/30/2024	\$27,772.89

Deposits Private/Local Checking

3/1/2024	Paint Can and Bottle Return proceeds - Reading Garden	\$76.04	
	2024 Year End Appeal money for OTC order #729713862 and Amazon order for photo		
3/5/2024	backdrops and cardboard castle	\$882.24	
3/15/2024	Tower Donation (Youth Services) - replacement check	\$10,000.00	
3/27/2024	Art raffle proceeds (Reading Garden)	\$181.00	
3/27/2024	Rita & Kevin Packard donation	\$500.00	
			Total March Deposits: \$11639.28
			Total April Deposits: \$0

TOTAL Deposits March-April: \$11,639.28

Disbursements Private/Local Checking

	N180: OTC Brands - invoice #72913862-01: Easter program, outreach and preschool	\$722.29	
3/5/2024	story time supplies (2024 Year End Appeal Funds from BECPL)		
3/26/2024	N181: Rose Ann Hirsch - Local Author talk on 3/26/24 (2023 Tower - Adult)	\$50.00	Total March Disbursements: \$772.29
	N182: 4 touchless faucets for public restrooms - voucher submitted to Town for		
4/4/2024	reimbursement 4/11/24	\$1,549.48	
	N183: Rick Falkowski - History of Buffalo Women presentation on 4/23/24 (2024		
4/23/2024	Tower Donation - Adult)	\$100.00	Total April Disbursements: \$1649.48

TOTAL Disbursements March-April : \$2,421.77

Balance Money Market Account

3/31/2024	\$134,424.90
4/30/2024	\$134,670.61

Disbursements Money Market Account

Total March-April Disbursements: \$0

Deposits Money Market Account

3/31/2024	interest	\$253.42	
4/30/2024	interest	\$245.71	
	TOTAL:	<u><u>\$499.13</u></u>	

Expense Ledger Parameters

Report ID: LIBDETAIL
 Year: 2024 Include Beg. Encumbrance: Yes
 Period: 1 To: 12 Apply to Budget Columns: No
 Trans Date: To:
 Description: Display Vendor/Desc: Both
 Sort by: Date Subtotal by Sort by: No Use Alt Fund: No
 Spacing: Single Print Budget Adj.: No
 Acct Status: Active Print Parent Account: No
 Summary Only: No Suppress Zero Accts: Yes
 Grand Totals on Separate Page: No Open Enc. Only: No Include Req:

Account Table: LIB LIBRARY

Rule No.	Component	From	To	Acct Type	
				From	To
1	FUND	001	001		
1	DEPT	7410	7410		

Alt. Sort Table:

Sort	Sort	Subtotal	Page Break	Subheading
1	Fund	No	No	Yes
2	Item	Yes	No	Yes

Print Display Description: No

TOWN OF GRAND ISLAND

Expense Ledger

Fiscal Year: 2024 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
Fund 001		GENERAL FUND							
Item 0408		DUES & SUBSCRIPTIONS							
001.7410.0408		DUES & SUBSCRIPTIONS.LIBRARY				100.00			100.00
Total Item 0408		DUES & SUBSCRIPTIONS				100.00	0.00	0.00	100.00
Item 0412		TRAINING & EDUCATION							
001.7410.0412		TRAINING & EDUCATION.LIBRARY				300.00			300.00
Total Item 0412		TRAINING & EDUCATION				300.00	0.00	0.00	300.00
Item 0422		REP/MAIN. BLDGS. & GROUNDS							
001.7410.0422		REP/MAIN. BLDGS. & GROUNDS.LIBRARY				22,995.00			
01/16/24	0000000207	JOHN W DANFORTH CO. PLANNED MAINTENANCE 12/1/23- 2/29/24		144165	57850		0.00	493.00	
01/16/24	0001001262	GREAT LAKES EXTERMINATING OF WNY COMMERICAL RODENT SERVICE FEE		144205	57933		0.00	65.00	
02/15/24	0001001262	GREAT LAKES EXTERMINATING OF WNY COMMERICAL RODENT SERVICE - MONTHLY FEE		144498	58132		0.00	65.00	
03/18/24	0000039750	GUI'S LUMBER FEBRUARY PURCHASES- LIBRARY		144719	58286		0.00	31.97	
03/18/24	0001001262	GREAT LAKES EXTERMINATING OF WNY RODENT MONTHLY FEE -		144806	58350		0.00	65.00	
04/01/24	0001001162	MARTY'S SEAL COATING, LLC 50% DEPOSIT FOR PARKING LOT SEALING/STRIPING		144886	58413		0.00	2,497.50	
04/15/24	0000000207	JOHN W DANFORTH CO. PLANNED MAINTENANCE 3/1/24- 5/31/24		144917	58435		0.00	493.00	
04/15/24	0000032993	FIRE SAFETY SYSTEMS, INC. ANNUAL FIRE ALARM SYSTEM TESTING		144943	58461		0.00	200.00	
Total Item 0422		REP/MAIN. BLDGS. & GROUNDS				22,995.00	0.00	3,910.47	19,084.53
Item 0434		LANDSCAPING MATERIALS							
001.7410.0434		LANDSCAPING MATERIALS.LIBRARY				300.00			300.00

TOWN OF GRAND ISLAND

Expense Ledger

Fiscal Year: 2024 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
Fund 001		GENERAL FUND							
Item 0434		LANDSCAPING MATERIALS							
Total Item 0434		LANDSCAPING MATERIALS				300.00	0.00	0.00	300.00
Grand Total						<u>23,695.00</u>	<u>0.00</u>	<u>3,910.47</u>	<u>19,784.53</u>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 3/27/24 March 2024 Total Claims (# of invoices): 2

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC47	Fire Safety Systems: 2024 Central Monitoring Charge 1/1/24-12/31/24	\$360.00	139	3/26/24
NC48	Fire Safety Systems: 2024 Annual Security Alarm System testing, inspection and maintenance agreement 3/1/24-2/28/25	\$200.00	140	3/26/24

Total: \$560.00

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 4/5/24 April 2024 Total Claims (# of invoices): 2

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N182	Amazon: 4 touchless faucets for public restrooms - voucher to be submitted to Town for reimbursement.	\$1549.48	cc	4/4/24
N183	Rick Falkowski – History of Buffalo Women Presentation 4/23/24 (2023 Tower – Adult)	\$100.00	3215	4/23/24

Total: \$1649.48

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 4/25/24 April 2024 Total Claims (# of invoices): 2

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC49	Town of GI: water/sewer 1/16/24-4/15/24	\$77.80	142	4/24/24
NC50	Brodart: book covers – 9” and 12” – 200 total	\$74.15	141	4/24/24

Total: \$151.95

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 4/25/24 April 2024 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N184	Adele Upton: water color irises program on 5/30/24 (2023 Tower - Adult)	\$50.00	3216	5/30/24

Total: \$50.00

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 5/7/24 May 2024 Total Claims (# of invoices): 3

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC51	Amazon: Summer scavenger hunt prizes	\$198.37	cc	5/2/24
NC52	USPS: postage stamps	\$199.92	143	5/3/24
NC53	Amazon: fluorescent light covers and color labels	\$247.32	cc	5/3/24

Total: \$645.61

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 5/7/24 May 2024 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N185	Amazon: Scotts Turf seed spreader – voucher to be submitted to Town for reimbursement	\$44.34	cc	5/3/24

Total: \$44.34

Grand Island Memorial Library Board Meeting

May 16th, 2024 @ 4:00 pm

Library Meeting Room

Director's Report

Minutes

- Regular Library Board meeting 3/21/24
- Reading Garden Committee Meeting 4/16/24

Financial Report

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Claims Audit

- 7 audits

Correspondence

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Director's Report

- Parking Lot: sealing/stripping scheduled for 5/20/24
- May-August 2024 Event Calendar - updated (see handout)
- The following meetings/trainings were attended by Director Heintz in March and April:
 - 3/6/24 – Friends of GIML meeting
 - 3/7/24 – Reading Garden Committee meeting
 - 3/8/24 – Public Library Administration Certificate Program class @ WNYLRC
 - 3/9/24 – Association of Contract Trustees meeting @ Central Library
 - 3/13/24 – Manager/Director meeting @ Central Library
 - 3/28/24 - Public Library Administration Certificate Program class via Zoom
 - 4/10/24 - Manager/Director meeting via Zoom
 - 4/26/24 - Public Library Administration Certificate Program class @ WNYLRC

Unfinished Business

- Reading Garden – Phase II Discussion
 - Landscaping quotes
 - Ground surface quotes
 - Chicken BBQ

New Business

- Policy updates for 2024 – discussion

Period for Public Expression (any library related topic)

Respectfully submitted,
Bridgette Heintz

GRI Events May-August 2024 – updated 5/11/24

TBD = to be determined. Either a change to the program is in the works, or a funding request is pending.

Working document. More to be added.

Ongoing

Book Club: meets monthly – Tuesdays at 6:00 pm

5/14/24 The Bluest Eye by Toni Morrison

6/11/24 Sea Wolf by Jack London

7/9/24 A Gentleman in Moscow by Amor Towles

8/13/24 Treasure Island by Robert Louis Stevenson

Read to a Dog (SPCA Therapy Dogs): once a month 1:00-3:00 pm

5/11/24 (Saturday), 7/22/24 (Monday), 8/5/24 (Monday)

Preschool Story Time (ages 3-5 years): Wednesdays 10:00-10:45 am

7/10, 7/17, 7/24, 7/31, 8/7, 8/14

Itty Bitty Story Time (ages 0-2 years): Thursdays 10:00-10:30 am

7/11, 7/18, 7/25, 8/1, 8/8, 8/15

Battle of the Books: Wednesdays 1 pm

7/10, 7/24, 7/31, 8/14

Battle Day: TBD

Battle Field day @ Audubon Library: 8/24, Time TBD

Lego: 1:00 - 2:00 pm

5/4 (Saturday), 7/15 (Monday), 7/29 (Monday), 8/12 (Monday)

Senator Ryan Outreach (info table in the lobby): one Tuesday/month 10am-2 pm

5/14, 6/11, 7/9, 8/13

Fitness Fun & Reading (with GI Rec. Dept.) – story time –Tues./Thurs. 10-11:15 am

Session 1: 6/27, 7/2, 7/9, 7/11, 7/16

Session 2: 7/23, 7/25, 7/30, 8/1, 8/6

Kiddos Korner field trips: Wednesdays 11-12:30 pm

6/26 thru 8/21

YMCA: Fitness in the Parks – June 3rd thru August 26th

(drop-in, no registration necessary, located at the yellow/white striped tent)

Yoga – Mondays from 6-7 pm

Zumba – Fridays 10:15-11:15 am

BINGO Summer Reading Program running all summer: final dates TBD

4 age groups: Adult, Teen, Children, Baby/Toddler

Prizes provided by the Friends: scooters, helmets, pop up camping set,

Amazon gift cards

Outreach

Carly: Kiddos Korner Daycare – one Friday/month 10-11:30 am
(3 groups: 2, 3 & 4 year olds)

Jack and Jill Preschool – one Tuesday/month 10-11 am

Ladders to Outdoors Festival at Beaver Island Fri. August 2nd 9:30 am-2 pm

Just For Kids afterschool programs

Huth: 5/14 3:30-4:15 pm

Sidway: 5/15 3:30-4:15 pm

Kaegebein: 5/16 3:30-4:15 pm

Bridgette: Golden Age Center – one Friday/month 11:00 am-12:30 pm

5/10, 6/14, 7/12, 8/9

May

- 5/7/24 My House is Giving Me a Vibe, presented by Grosvenor Room staff (Tues. 6-8 pm)
- 5/11/24 Mental Health First Aide (dealing with adults) part 1 (Sat. 1-4:30 pm)
- 5/15/24 Friends Annual Meeting – Guest Speaker: Matt Bindig, Local Author (Wed. 6 pm)
- 5/18/24 Mental Health First Aide (dealing with adults) part 2 (Sat. 1-4:30 pm)
- 5/24/24 Sidway Kindergarten class visit (Friday 12:30-1:30 pm)
- 5/29/24 Technology class: Buying Tech (Wed. 5:30-7:30 pm)
- 5/30/24 Adele Upton: Water Color Irises (Thurs. 6 pm)

June

- 6/6/24 Traditional Chinese Mah Jongg Basics (Thurs. 6 pm)
- 6/12/24 Book a Tech Trainer (Wed. 1-7pm)
- 6/20/24 Cooking Demo: Side Dishes – Storybook Cook (Thurs. 6:30 pm)
- 6/27/24 Local Author: Sophie Knab (Thurs. 6:30-7:30 pm)

July

- 7/2/24 Medicare Info Night (Tues. 6 pm)
- 7/8/24 Summer Kickoff – Buffalo Zoomobile: World Safari (Mon. 1-3 pm)
- 7/8/24 Ice Cream Social presented by the Friends – Time TBD
- 7/10/24 Storybook Cook: Teen Chopped (Wed. 6:30 pm)
- 7/19/24 Barb's Book Buddies Campout (Fri. 3 pm)
- 7/26/24 Miss Melissa's Sprouts (Fri. 10 am)

August

- 8/6/24 Earth Spirit: Animal Detectives (Tues. 1 pm)
- 8/7/24 Tom Paul Fox: Anime/Manga Workshop (Wed. 6 pm)

- 8/9/24 Explore and More: Dino Bone Painting (Fri. 1 pm)
- 8/13/24 Science Museum: Bubble Blast (Tues. 1pm)
- 8/16/24 End of Summer – Spencer’s Animal Encounters: Petting Zoo (Fri. 1 pm)

Holidays:

- 5/27/24 Memorial Day
- 6/19/24 Juneteenth
- 7/4/24 Independence Day

Summer hours run 5/28/24-9/2/24.

- Monday 9:30-5:00
- Tuesday 9:30-8:00
- Wednesday 9:30-8:00
- Thursday 9:30-8:00
- Friday 9:30-5:00
- Saturday CLOSED
- Sunday CLOSED

Last open Saturday is 5/25/24.

First open Monday 6/3/24.

GRAND ISLAND MEMORIAL LIBRARY POLICY LIST

updated 2/14/2024

Policies adopted by Grand Island Memorial Library Board of Trustees:	B&ECPL applicable Systemwide	Effective Date	Amended	Last Reviewed/Reapproved
Bulletin Board Policy		7/19/2007- retired 3/8/17		
Claims Audit Policy		3/14/2019		11/10/22
Code of Ethics Policy		1/29/2009- retired	adopted BECPL Policy	
Ethics Policy		New GI policy 3/14/19		
Conflict of Interest Policy		7/1/2014	9/12/2019	9/12/2019
Display Policy		7/19/2007	1/2/2023	1/2/2023
Distribution of Community Information Policy		7/19/2007	5/3/2018	1/12/2023
Gift Policy		Sept 2016	11/1/18	11/1/18 Added donor form
Investment Policy		8/20/2015		9/9/2021
Materials Selection Policy		Sept 2016	Sept 2016	11/4/2021
Meeting Room Policy		1/15/2015	9/9/2021	9/9/2021 1/4/2024
Open Meeting Policy		3/11/2021		
Petition Policy		5/30/1990	7/25/2019	7/25/2019
Policy for Cooperation with Organizations and Agencies		7/19/2007		5/17/2019
Procedure for Reconsideration of Materials		7/19/2007- retired 2019	Systemwide Policy (included in Collection Development)	
Procurement Policy		8/20/2015		11/4/2021
Progression of Patron Discipline Policy		5/17/2019		
Public Health Emergency Operations Plan		3/11/2021		
Whistleblower Policy (GIML based on BECPL)		9/12/2019	minor correction	9/9/2021 BECPL updated policy 9/17/20
Credit Card Policy		1/4/2024		
Freedom of Information Request		11/28/2023		
Rules of Conduct		5/16/2002	12/21/2007	adopted by GI 3/8/18 amended 5/16/2019 amended 1/4/24
Petty Cash Policy		11/1/2018	1/4/2024	1/4/2024 6/29/2021 reviewed/re-approved (no changes)
B&ECPL policies applicable Systemwide:				
Accessibility of Library Services Policy	x	9/19/2029		Last updated by BECPL
Circulation	x	3/17/2006	3/17/16 (2016-07)	12/17/2020
Collection Development Policy	x	1/18/2001	7/21/16(2016-28)	9/19/2019
Confidentiality of Library Records	x	6/17/1993	12/15/16 (2016-51)	11/21/2019
Equal Employment Opportunity and Anti-Harassment Policy	x	4/20/2017		11/19/2020 reviewed, no changes
Free Direct Access Plan	x	12/16/1999		7/15/2021
Internet Safety and Acceptable Use Policy	x	6/20/2002	9/21/2017	7/15/2021
New Construction/Library Expansion	x	12/15/2016		12/20/2018
Sexual Harassment Prevention Policy	x			8/12/2020
Volunteer Program Policy	x	10/20/2005	3/17/16 (2016-8)	11/21/2019
Personnel Policies and Procedures Manual	x	1/1/2015		adopted by GI 7/25/19
<i>System policies texts are available at www.buffalolib.org</i>				
B&ECPL policies adopted specifically by Grand Island Memorial				
Bulletin Board		5/18/2006	3/16/2017 (2017-8)	adopted by GI 3/8/18 4/15/2021 reviewed/re-approved (no changes)
Grand Island Memorial Library 5 Year Plan		9/7/2017	5/11/2023	5/11/2023
Grand Island Memorial Library Trustees By-Laws		1/15/2015	5/13/2021	5/13/2021