

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK 14072-1796 \* 773-7124

**BOARD OF TRUSTEES SPECIAL MEETING  
WEDNESDAY, MARCH 26<sup>th</sup>, 2025 @ 4:00 PM  
LIBRARY MEETING ROOM  
AGENDA**

- I. Call to Order
- II. Minutes:
  - a. 3/13/25 Regular Library Board Meeting
- III. Period for Public Expression (agenda items)
- IV. Financial Reports – moved to next regular meeting
- V. Claims Audit Abstract Report – moved to next regular meeting
- VI. Correspondence – moved to next regular meeting
- VII. Director's Report – moved to next regular meeting
- VIII. Unfinished Business – moved to next regular meeting
- IX. New Business
  - a. 2024 State Report – discussion and approval pending
- X. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, May 8<sup>th</sup>, 2025

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**\*\*Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.**

GRAND ISLAND MEMORIAL LIBRARY  
1715 Bedell Road\*Grand Island, New York 14072-1796\*773-7124

BOARD OF TRUSTEES SPECIAL MEETING  
THURSDAY, MARCH 13, 2025 @ 4:00 PM  
LIBRARY MEETING ROOM  
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:01 pm.

ROLL CALL: Present were:

President Richard Crawford  
Vice President Jill Banaszak  
Secretary Agnes Becker

Treasurer Pat Rizzuto.  
Library Director Bridgette Heintz  
Trustee Russ Person

MINUTES

Trustee Rizzuto made a motion to approve the minutes of the January 9, 2025 Regular Library Board Meeting. Trustee Person seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

The financial reports were received, reviewed, and filed for audit.

CLAIMS AUDIT ABSTRACT REPORT

The audited reports were reviewed and will be authorized by Trustee Banaszak.

CORRESPONDENCE

Director Heintz reported on three recent correspondences:

On 1/14/25 the Grand Island Lions Club granted the GIML \$825.00, with which 10 Vox Books and items to create 4 activity kits were purchased.

On 1/14/25 Sandy Beach Yacht Club donated \$250.00 for "general support" of the library. Funds are stored in the private/local account until a use is determined.

On 2/19/25 Assemblymember Morinello granted the library \$20,000 from Grants in Aid funding. Funds are stored in the Money Market account until a use is determined.

DIRECTOR'S REPORT

The complete Director's Report is attached.

UNFINISHED BUSINESS

a. Funding Request

Trustee Banaszak made a motion to approve up to \$3200 from the Money Market account to purchase acoustic ceiling panels for the Children's area. The vendor will be GS Acoustics. Trustee Rizzuto seconded the motion. Motion approved 5-0.

NEW BUSINESS

a. Copier replacement and proposal

Following a discussion, it was decided that the copier will be replaced by Brian Parisi Copier Systems for \$5130. No motion was required since Central will be making the purchase and proceeds from the copier will go to Central.

Public Faxing

Public faxing will be made available to patrons through Fax24 service which is free to the library. Patrons will pay \$1.75 per page for faxing.

b. Policy reviews

i. Bulletin Board Policy

Trustee Rizzuto made a motion to re-approve the Bulletin Board Policy as written. Trustee Banaszak seconded the motion. Motion approved 5-0.

ii. Conflict of Interest Policy

Trustee Banaszak moved to re-approve the Conflict of Interest Policy as written. Trustee Becker seconded the motion. Motion approved 5-0.

iii. GIML Trustee By-Laws

Trustee Becker moved to re-approve the GIML Trustee By-Laws with minor changes. Trustee Person seconded the motion. Motion approved 5-0.

c. 2024 Annual Report to the Community

After reviewing the Annual Report to the Community Trustee Banaszak moved to approve the report with minor changes.

Trustee Rizzuto seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

a. Director Heintz reminded trustees that the ACT Annual meeting will be held on 3/22/25.

b. Director Heintz and Trustees set March 26 at 4:00 for a special board meeting to approve the annual state report. Following that, at 4:20, there will be a Reading Garden meeting to plan a BBQ dinner fundraiser and landscaping for the garden.

Trustee Banaszak made a motion to adjourn the meeting at 5:01. Trustee Person seconded the motion. Motion approved 5-0.

Next meetings:

Special Board Meeting: Thursday, March 26, 2025 @ 4:00 pm

Reading Garden Meeting: Thursday, March 26, 2025 @ 4:20 pm.

Regular Meeting: Thursday, May 8, 2025 @ 4:00 pm

# Grand Island Memorial Library

## Annual Report For Public And Association Libraries - 2024

CURRENT YEAR

PREVIOUS YEAR

### 1. GENERAL LIBRARY INFORMATION

Library / Director Information

[Outline of Major Changes](#)

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	0800142590	0800142590
1.2	Library Name	GRAND ISLAND MEMORIAL LIBRARY	GRAND ISLAND MEMORIAL LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.5	Community	Grand Island	Grand Island
1.6	Beginning Fiscal Reporting Year	01/01/2024	01/01/2023
1.7	Ending Fiscal Reporting Year	12/31/2024	12/31/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	No

1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2024	01/01/2023
1.12	Ending <u>Local</u> Fiscal Year	12/31/2024	12/31/2023
1.13	Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.14	Street Address	1715 BEDELL ROAD	1715 BEDELL ROAD
1.15	City	GRAND ISLAND	GRAND ISLAND
1.16	Zip Code	14072	14072
1.17	Mailing Address	1715 BEDELL ROAD	1715 BEDELL ROAD
1.18	City	GRAND ISLAND	GRAND ISLAND
1.19	Zip Code	14072	14072
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(716) 773-7124	(716) 773-7124
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(716) 774-1146	(716) 774-1146
1.22	E-Mail Address (enter M (Missing) if no E-Mail)	gri@buffalolib.org	gri@buffalolib.org

1.23	Library Home Page URL (Enter M (Missing) if no home page URL)	<a href="https://www.buffalolib.org/locations-hours/grand-island-memorial-library">https://www.buffalolib.org/locations-hours/grand-island-memorial-library</a>	<a href="https://www.buffalolib.org/locations-hours/grand-island-memorial-library">https://www.buffalolib.org/locations-hours/grand-island-memorial-library</a>
1.24	Population Chartered to Serve (per 2020 Census)	21,389	21,389
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Town	<i>Town</i>
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	<i>N</i>
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	10/25/1974	10/25/1974
1.30	Date the library was last registered	11/20/1974	11/20/1974
1.31	Federal Employer Identification Number	160805209	160805209
1.32	County	ERIE	<i>ERIE</i>
1.33	School District	Grand Island Central	<i>Grand Island Central</i>
1.34	Town/City	Grand Island	<i>Grand Island</i>
1.35	Library System	Buffalo & Erie County Public Library	<i>Buffalo &amp; Erie County Public Library</i>

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

1.36a	President/CEO Name	N/A	<i>N/A</i>
1.36b	President/CEO Phone Number	N/A	<i>N/A</i>
1.36c	President/CEO Email	N/A	<i>N/A</i>

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Bridgette	<i>Bridgette</i>
1.38	Last Name of Library Director/Manager	Heintz	<i>Heintz</i>
1.39	NYS Public Librarian Certification Number	TTAEEKD	<i>TTAEEKD</i>
1.40	What is the highest education level of the library manager/director?	Master's Degree	<i>Master's Degree</i>
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	<i>Y</i>
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	<i>Y</i>
1.43	E-mail Address of the Director/Manager	heintzb@buffalolib.org	<i>heintzb@buffalolib.org</i>
1.44	Fax Number of the Director/Manager	(716) 774-1146	<i>(716) 774-1146</i>

1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	Y
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**Note:** Out of county fees were discontinued beginning March 2024.

**Public Votes / Contracts**

1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N	N
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**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Name of municipality or district holding the public vote	N/A	N/A
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2.	Indicate the type of municipality or district holding the public vote	N/A	N/A
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3.	Date the vote was held (mm/dd/2024)	N/A	N/A
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4.	Was the vote successful? Y/N	N/A	N/A
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5.	What type of public vote was it?	N/A	N/A
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6a.	Most recent prior year approved appropriation from a public vote:	N/A	N/A
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6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A	N/A
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6c.	Total proposed appropriation (manually sum of 6a and 6b):	N/A	N/A
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**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding N N  
from an appropriation which was  
approved by public vote in a prior year?  
(Prior to Calendar Year 2024) Enter Y  
for Yes, N for No. If Yes, complete one  
record for the vote from each funding  
source. If No, go to question 1.48.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district N/A N/A  
holding the public vote

2. Indicate the type of municipality N/A  
or district holding the public vote

3. Date the last successful vote was N/A N/A  
held (mm/dd/yyyy)

4. What type of public vote was it? N/A

5. What was the total dollar N/A N/A  
amount of the appropriation from tax  
dollars resulting from the last successful  
vote?

#### **Unusual Circumstances**

1.48 Does the reporting library have N N  
a contractual agreement with a  
municipality or district to provide  
library services to residents of an area  
not served by a chartered library? Enter  
Y for Yes, N for No. If yes, please  
complete one record for *each* contract.  
If no, go to question 1.49.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of contracting N/A N/A  
municipality or district

2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u> ; if no, please go to Part 2, Library Collection.	N	Y
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## 2. LIBRARY COLLECTION

### Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	15,662	15,433
2.2	Adult Non-fiction Books	10,093	9,964

2.3	Total Adult Books (Total questions 2.1 & 2.2)	25,755	25,397
2.4	Children's Fiction Books	10,173	10,206
2.5	Children's Non-fiction Books	3,985	4,502
2.6	Total Children's Books (Total questions 2.4 & 2.5)	14,158	14,708
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	39,913	40,105
<b>Other Print Materials</b>			
2.8	Total Uncataloged Books	2,355	2,879
2.9	Total Print Serials	1,492	1,552
2.10	All Other Print Materials	2	2
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	3,849	4,433
2.12	Total Print Materials (Total questions 2.7 and 2.11)	43,762	44,538
<b>ALL OTHER MATERIALS</b>			
2.13	Audio - Physical Units	2,935	3,330
2.14	Video - Physical Units	9,153	9,416
2.15	Other Circulating Physical Items	127	71
2.16	Total Other Physical Materials (Total questions 2.13 through 2.15)	12,215	12,817
<b>Grand Total / Additions to Holdings</b>			

2.17	<b>GRAND TOTAL HOLDINGS</b>	55,977	57,392
(Total questions 2.12 and 2.16)			

**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.18	Cataloged Books	2,052	2,248
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2.19	All Other Print Materials	1,045	890
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2.20	All Other Materials	505	741
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2.21	<b>Total Additions (Total questions 2.18 through 2.20)</b>	3,602	3,879
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### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

**Visits / Borrowers / Policies / Accessibility**

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

#### LIBRARY USE

3.1	Library visits (total annual attendance)	52,705	48,023
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3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	<i>CT - Annual Count</i>
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3.2	Registered resident borrowers	10,972	11,100
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3.3	Registered non-resident borrowers	89	13
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Please report information on WRITTEN POLICIES as of 12/31/24.

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y	Y
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3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
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3.6	Does the library have an Internet use policy?	Y	Y
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3.7	Does the library have a disaster plan?	Y	Y
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3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
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3.9	Does the library have a board-approved whistle blower policy?	Y	Y
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3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	Y
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Please report information on ACCESSIBILITY as of 12/31/24.

**ACCESSIBILITY (Answer Y for Yes, N for No)**

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
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**Note:** Library By Mail offered at System level.

3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N	N
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3.13	Does the library have large print books?	Y	Y
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3.14 Does the library have assistive technology for people who are visually impaired or blind?	Y	Y
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3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS, Windoweyes or NVDA	Yes	Yes
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refreshable Braille commonly referred to as a refreshable Braille display	No	No
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screen magnification software, such as Zoomtext	Yes	Yes
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electronic scanning and reading software, such as OpenBook	No	No
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3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	Y
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**Library Sponsored Programs**

## LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### Live Program Sessions

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17a	Number of Sessions Targeted at	55	60
	Children Ages 0-5		
3.17b	Attendance at Sessions Targeted	878	1,311
	at Children Ages 0-5		
3.18a	Number of Sessions Targeted at	28	20
	Children Ages 6-11		
3.18b	Attendance at Sessions Targeted	841	656
	at Children Ages 6-11		
3.19a	Number of Sessions Targeted at	10	13
	Young Adults Ages 12-18		
3.19b	Attendance at Sessions Targeted	90	128
	at Young Adults Ages 12-18		
3.20a	Number of Sessions Targeted at	83	41
	Adults Age 19 or Older		
3.20b	Attendance at Sessions Targeted	1,142	775
	at Adults Age 19 or Older		

3.21a	Number of General Interest Program Sessions	326	82
3.21b	Attendance at General Interest Program Sessions	4,681	4,512
3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	502	216
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	7,632	7,382
Live Programs Categorized by Venue			
3.24a	Total Live Onsite Program Sessions	450	170
3.24b	Total Live Onsite Program Attendance	6,624	6,564
3.25a	Total Live Offsite Program Sessions	51	45
3.25b	Total Live Offsite Program Attendance	998	811
3.26a	Total Live Virtual Program Sessions	1	1
<b>Note:</b> Battle of the Books competition was virtual this year. Number is correct.			
3.26b	Total Live Virtual Program Attendance	10	7
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	502	216
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	7,632	7,382



### Prerecorded and One-on-One Programs

3.29	Total Number of Prerecorded Program Presentations	0	0
3.30	Total Views of Prerecorded Program Presentations within 30 Days	0	0
3.31	One-on-One Program Sessions	3,180	3,907
3.32	Attendance at One-on-One Program Sessions	3,181	3,907

**Note:** On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

### Teen-Led / Promotion / Summer Reading

3.33	Did your library offer teen-led activities during the 2024 calendar year?	N	N
3.34a	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes
3.34b	Does your library use Facebook for promotion?	Yes	
3.34c	Does your library use Instagram for promotion?	No	
3.34d	Does your library use Twitter/X for promotion?	No	

3.34e Does your library use TikTok for promotion? No

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### SUMMER READING PROGRAM

3.35 Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.36 Library outlets offering the summer reading program	1	1
3.37 Children registered for the library's summer reading program	628	2,189
3.38 Young adults registered for the library's summer reading program	40	119
3.39 Adults registered for the library's summer reading program	0	128
3.40 Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	668	2,436
3.41a Children's program sessions - Summer 2024	52	40
3.41b Children's program attendance - Summer 2024	1,944	1,752
3.42a Young adult program sessions - Summer 2024	9	11
3.42b Young adult program attendance - Summer 2024	68	103
3.43a Adult program sessions - Summer 2024	1	2

3.43b	Adult program attendance - Summer 2024	13	54
3.44	Total program sessions - Summer 2024 (total 3.41a + 3.42a + 3.43a)	62	53
3.45	Total program attendance - Summer 2024 (total 3.41b + 3.42b + 3.43b)	2,025	1,909
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	Y	Y
3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y	Y

## **COLLABORATORS**

3.48	Public school district(s) and/or BOCES	1	0
3.49	Non-public school(s)	0	0
3.50	Childcare center(s)	0	1
3.51	Summer camp(s)	1	1
3.52	Municipality/Municipalities	1	1
3.53	Literacy provider(s)	0	0

3.54 Other (describe using the State note)	11	8
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**Note:** SPCA Serving Erie County <https://yourspca.org/> Buffalo Museum of Science <https://www.sciencebuff.org/> Friends of the Grand Island Memorial Library - Mary Cooke - President [maryscooke@roadrunner.com](mailto:maryscooke@roadrunner.com) Buffalo Zoo <https://buffalozoo.org/> Barb Sanchez <https://www.barbsbookbuddies.com/> Miss Melissa's Sprouts <https://view.flodesk.com/pages/603885a054e7577eec632235> Earth Spirit <https://earthspiritedu.org/> Tom Paul Fox <https://www.picbookfoxpublish.com/> Kenmore Library <https://www.buffalolib.org/locations-hours/kenmore-branch> Explore and More Children's Museum - <https://exploreandmore.org/> WNY Tiny Petting Zoo <https://www.wnytinzoo.com/>

3.55 <b>Total Collaborators (total 3.48 through 3.54)</b>	14	11
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### Early Literacy

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### EARLY LITERACY PROGRAMS

3.56 Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
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3.57a Focus on birth - school entry (kindergarten) sessions	55	60
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3.57b Focus on birth - school entry (kindergarten) attendance	878	1,311
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3.58a Focus on parents & caregivers sessions	0	0
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3.58b Focus on parents & caregivers attendance	0	0
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3.59a Combined audience sessions	58	51
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3.59b	Combined audience attendance	1,608	1,628
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3.60	Total Sessions	113	111
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3.61	Total Attendance	2,486	2,939
------	------------------	-------	-------

3.62 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes	Yes
----	---------------------	-----	-----

b.	Public School District(s) and/or BOCES	No	Yes
----	--	----	-----

c.	Non-Public School(s)	No	No
----	----------------------	----	----

d.	Health care providers/agencies	No	No
----	--------------------------------	----	----

e.	Other (describe using the State note)	Yes	Yes
----	---------------------------------------	-----	-----

**Note:** Grand Island Rec. Dept. <https://www.grandislandny.us/295/Recreation> Buffalo Museum of Science <https://www.sciencebuff.org/> SPCA Serving Erie County <https://yoursPCA.org/> Miss Melissa's Sprouts <https://view.flodesk.com/pages/603885a054e7577eec632235>

### Adult Literacy

Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### ADULT LITERACY

3.63	Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	N	N
------	---	---	---

3.64a	Total group program sessions	0
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3.64b [Total group program attendance](#) 0

3.65a Total one-on-one program sessions 0

3.65b [Total one-on-one program attendance](#) 0

3.66 - Collaborators (check all that apply)

a. Literacy NY (Literacy Volunteers of America) No No

b. Public School District(s) and/or BOCES No No

c. Non-Public Schools No No

d. Other (see instructions and describe using Note) No No

#### ESOL / Digital Literacy

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

#### ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. N

3.68a Children's program sessions 0

3.68b [Children's program attendance](#) 0

3.69a	Young adult program sessions		0
3.69b	Young adult program attendance		0
3.70a	Adult program sessions		0
3.70b	Adult program attendance		0
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	0	0
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	0	0
3.73a	One-on-one program sessions		0
3.73b	One-on-one program attendance		0
3.74	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### **DIGITAL LITERACY**

3.75	Did the library offer digital literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.76a	Total group program sessions	1	1

3.76b	Total group program attendance	4	25
3.77a	Total one-on-one program sessions	24	42
3.77b	Total one-on-one program attendance	24	42

## 4. LIBRARY TRANSACTIONS

### Circulation / Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	32,694	30,519
4.2	Adult Non-fiction Books	11,960	11,928
4.3	Total Adult Books (Total questions 4.1 & 4.2)	44,654	42,447
4.4	Children's Fiction Books	41,232	43,826
4.5	Children's Non-fiction Books	6,906	7,212
4.6	Total Children's Books (Total questions 4.4 & 4.5)	48,138	51,038
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	92,792	93,485

### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	25,528	30,466
4.9	Circulation of Children's Other Materials	9,538	9,543



4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	35,066	40,009
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	127,858	133,494
4.12	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No	No
4.13	Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	Yes	

#### REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	491	408
4.14a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
4.15	Does the library offer virtual reference?	Y	Y

#### Interlibrary Loan / E-Rate

#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16	TOTAL MATERIALS RECEIVED	0	0
------	--------------------------	---	---

**Note:** This is being reported at the System level.

#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17	TOTAL MATERIALS PROVIDED	0	0
------	--------------------------	---	---

**Note:** This is being reported at the System level.

## E-RATE

4.18	Does the library file for E-rate benefits?	Y	Y
------	--	---	---

**Note:** Included as a component unit of B&ECPL.

4.19	Is the library part of a consortium for E-rate benefits?	N	N
------	--	---	---

4.20	If yes, in which consortium are you participating?	N/A	N/A
------	--	-----	-----

## 5. ELECTRONIC USE

### Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1	Did the library provide access to e-books purchased solely by the library?	No
-----	--	----

**Note:** Answered Yes at System level.

5.2	Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No
-----	---	----

5.3 Did the library provide access to No  
e-books provided by the New York State  
Library at no or minimal cost to the  
library?

### **Electronic Serials**

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to No  
e-serials purchased solely by the  
library?

**Note:** Answered Yes at System level.

5.5 Did the library provide access to No  
e-serials purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.6 Did the library provide access to No  
e-serials provided by the New York  
State Library at no or minimal cost to  
the library?

### **Electronic Audio**

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to No  
e-audio purchased solely by the library?

**Note:** Answered Yes at System level.

5.8 Did the library provide access to No  
e-audio purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.9 Did the library provide access to No  
e-audio provided by the New York State  
Library at no or minimal cost to the  
library?

## Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to No  
e-videos purchased solely by the  
library?

**Note:** Answered Yes at System level.

5.11 Did the library provide access to No  
e-videos purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level? (Do  
not include New York State Library-  
provided content here; that should be  
entered in 5.12.)

5.12 Did the library provide access to No  
e-videos provided by the New York  
State Library at no or minimal cost to  
the library?

## Databases / Online Learning / E-Material Circulation

### Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to No  
research databases purchased solely by  
the library?

**Note:** Answered Yes at System level.

5.14 Did the library provide access to No  
research databases purchased via a  
consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.15 Did the library provide access to Yes  
research databases provided by the New  
York State Library at no or minimal cost  
to the library (e.g., NOVELny)?

### **Online Learning**

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to No  
online learning platforms purchased  
solely by the library?

5.17 Did the library provide access to No  
online learning platforms purchased via  
a consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.18 Did the library provide access to No  
online learning platforms provided by  
the New York State Library at no or  
minimal cost to the library?

### **E-Material Circulation**

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books 0  
during the reporting period

**Note:** Reported at System level.

5.20 The total circulation of e-serials 0  
during the reporting period.

**Note:** Reported at System level.

5.21 The total circulation of e-audio 0  
during the reporting period

**Note:** Reported at System level.

5.22 The total circulation of e-videos 0  
during the reporting period.

**Note:** Reported at System level.

## 6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

Include the FTE for all positions funded in the library's budget whether those positions are filled or not.

This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Library Manager (not certified)	0	0
6.5	Vacant Library Manager (not certified)	0	0
6.6	Librarian	1.29	1.46
6.7	Vacant Librarian	.23	0
6.8	Library Specialist/Paraprofessional	0	0

6.9	Vacant Library Specialist/Paraprofessional	0	0
6.10	Other Staff	4.31	4.57
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	6.60	7.03
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	0.23	0.00

## **SALARY INFORMATION**

6.14	FTE - Library Director (certified)	1	1
6.15	Salary - Library Director (certified)	\$77,334	\$75,448
6.16	FTE - Library Manager (not certified)	0	0
6.17	Salary - Library Manager (not certified)	\$0	\$0
6.18	FTE - Librarian	1	1
6.19	Salary - Librarian	\$49,211	\$48,011

## **7. MINIMUM PUBLIC LIBRARY STANDARDS**

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	Y
7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
8a.	space	Y	Y



8b.	lighting	Y	Y
8c.	shelving	Y	Y
8d.	seating	Y	Y
8e.	power infrastructure	Y	Y
8f.	data infrastructure	Y	Y
8g.	public restroom	Y	Y
9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y

13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	Y
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	46.50	43.50
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0.00

8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	46.50	43.50
8.10	Annual Total Hours - Main Library	2,349.00	2,208.00
8.11	Annual Total Hours - Branch Libraries	0.00	0.00
8.12	Annual Total Hours - Bookmobiles	0.00	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,349.00	2,208.00

## 9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

**NOTE:** Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

**NEW OUTLETS:** If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

**CLOSED OUTLETS:** Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed*, *will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

1.	Outlet Name	GRAND ISLAND MEMORIAL LIBRARY	<i>GRAND ISLAND MEMORIAL LIBRARY</i>
2.	Outlet Name Status	00 (for no change)	<i>00</i>
3.	Street Address	1715 BEDELL ROAD	<i>1715 BEDELL ROAD</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00</i>
5.	City	GRAND ISLAND	<i>GRAND ISLAND</i>
6.	Zip Code	14072	<i>14072</i>
7.	Phone (enter 10 digits only)	(716) 773-7124	<i>(716) 773-7124</i>
8.	Fax Number (enter 10 digits only)	(716) 774-1146	<i>(716) 774-1146</i>
9.	E-mail Address	<a href="mailto:gri@buffalolib.org">gri@buffalolib.org</a>	<i><a href="mailto:gri@buffalolib.org">gri@buffalolib.org</a></i>
10.	Outlet URL	<a href="https://www.buffalolib.org/locations-hours/grand-island-memorial-library">https://www.buffalolib.org/locations-hours/grand-island-memorial-library</a>	<i><a href="https://www.buffalolib.org/locations-hours/grand-island-memorial-library">https://www.buffalolib.org/locations-hours/grand-island-memorial-library</a></i>
11.	County	ERIE	<i>ERIE</i>
12.	School District	Grand Island Central	<i>Grand Island Central</i>
13.	Library System	Buffalo & Erie County Public Library	<i>Buffalo &amp; Erie County Public Library</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	2,349	<i>2,208</i>
16.	Number of Weeks This Outlet is Open	52	<i>52</i>

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	Y
18. Is the meeting space available for public use even when the outlet is closed?	N	N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet	328	249
20. Enter the appropriate outlet code (select one):	LRF	LRF
21. Who owns this outlet building?	Town	Town
22. Who owns the land on which this outlet is built?	Town	Town
23. Indicate the year this outlet was initially constructed	1989	1989
24. Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2019	2019
25. Square footage of the outlet	12,144	12,144
26. Number of Internet Computers Used by General Public	14	15
27. Number of uses (sessions) of public Internet computers per year	2,583	2,690
27a Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	CT - Annual Count
28. Type of connection on the outlet's public Internet computers	Other (specify using the State note)	Other (specify using the State note)

**Note:** Ethernet connections to Central.

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps	<i>10 Greater than or equal to 50 mbps and less than 100 mbps</i>
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps	<i>10 Greater than or equal to 50 mbps and less than 100 mbps</i>
31.	Internet Provider	Crown Castle Fiber	<i>Crown Castle Fiber</i>
32.	WiFi Access	Password required	<i>Password required</i>
33.	Wireless Sessions	9,677	<i>7,998</i>
33a	Reporting Method for Wireless Sessions	CT - Annual Count	<i>CT - Annual Count</i>
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
36.	Does your <b>outlet</b> have a Makerspace?	N	<i>N</i>
37.	<i>LIBID</i>	0800142590	<i>0800142590</i>
38.	<i>FSCSID</i>	NY0017	<i>NY0017</i>
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00</i>

## 10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

## BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024)	8	9
------	---	---	---

## NUMBER OF TRUSTEES AND TERMS

10.2	If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.	N/A	N/A
------	--	-----	-----

10.3	If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.	N/A	N/A
------	--	-----	-----

10.4	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.	5	5
------	---	---	---

10.5	What is the <b>trustee term length, as stated in your library's charter documents (incorporation)</b> ? If a term length is not stated, please explain in a Note.	5 years	5 years
------	---	---------	---------

10.6	I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note.	Y	Y
------	---	---	---

## BOARD MEMBER SELECTION

10.7	Enter Board Member Selection Code (select one):	A - board members are appointed by municipality(ies)	A - board members are appointed by municipality(ies)
------	---	--	--

List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Jill	<i>Jill</i>
3.	Last Name of Board Member	Banaszak	<i>Banaszak</i>
4.	Mailing Address	3474 East River Rd.	<i>3474 East River Rd.</i>
5.	City	Grand Island	<i>Grand Island</i>
6.	Zip Code (5 digits only)	14072	<i>14072</i>
7.	E-mail address	jbanasz@wm.com	<i>jbanasz@wm.com</i>
8.	Office Held or Trustee	Vice President	<i>Vice President</i>
9.	Term Begins - Month	January	<i>January</i>
10.	Term Begins - Year (year)	2025	<i>2020</i>
11.	Term Expires	December	<i>December</i>
12.	Term Expires - Year (yyyy)	2029	<i>2024</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>



14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/11/2025	01/17/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/11/2025	01/17/2020
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Richard	<i>Richard</i>
3.	Last Name of Board Member	Crawford Jr.	<i>Crawford Jr.</i>
4.	Mailing Address	820 North Colony Road	<i>82 North Colony Road</i>
5.	City	Grand Island	<i>Grand Island</i>
6.	Zip Code (5 digits only)	14072	<i>14072</i>
7.	E-mail address	richard.crawford.jr@gmail.com	<i>richard.crawford.jr@gmail.com</i>
8.	Office Held or Trustee	President	<i>President</i>
9.	Term Begins - Month	January	<i>January</i>
10.	Term Begins - Year (year)	2021	<i>2021</i>
11.	Term Expires	December	<i>December</i>
12.	Term Expires - Year (yyyy)	2025	<i>2025</i>

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/13/2021	<i>02/13/2021</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/13/2021	<i>02/13/2021</i>
16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Russell	<i>Russell</i>
3.	Last Name of Board Member	Person	<i>Person</i>
4.	Mailing Address	2130 Bush Road	<i>2130 Bush Road</i>
5.	City	Grand Island	<i>Grand Island</i>
6.	Zip Code (5 digits only)	14072	<i>14072</i>
7.	E-mail address	russperson@gmail.com	<i>russperson@gmail.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	January	<i>January</i>
10.	Term Begins - Year (year)	2024	<i>2024</i>
11.	Term Expires	December	<i>December</i>

12.	Term Expires - Year (yyyy)	2028	2028
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/02/2024	01/02/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/02/2024	01/02/2024
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	Agnes	Agnes
3.	Last Name of Board Member	Becker	Becker
4.	Mailing Address	3448 East River Rd.	3448 East River Rd.
5.	City	Grand Island	Grand Island
6.	Zip Code (5 digits only)	14072	14072
7.	E-mail address	ambecker13@gmail.com	ambecker13@gmail.com
8.	Office Held or Trustee	Secretary	Secretary
9.	Term Begins - Month	January	January
10.	Term Begins - Year (year)	2023	2023

11.	Term Expires	December	<i>December</i>
12.	Term Expires - Year (yyyy)	2027	<i>2027</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/03/2023	<i>01/03/2023</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/03/2023	<i>01/03/2023</i>
16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Patrina	<i>Patrina</i>
3.	Last Name of Board Member	Rizzuto	<i>Rizzuto</i>
4.	Mailing Address	48 Hemlock Dr.	<i>48 Hemlock Dr.</i>
5.	City	Grand Island	<i>Grand Island</i>
6.	Zip Code (5 digits only)	14072	<i>14072</i>
7.	E-mail address	gprizzuto@gmail.com	<i>gprizzuto@gmail.com</i>
8.	Office Held or Trustee	Financial Officer	<i>Financial Officer</i>
9.	Term Begins - Month	January	<i>January</i>

10.	Term Begins - Year (year)	2022	2022
11.	Term Expires	December	<i>December</i>
12.	Term Expires - Year (yyyy)	2026	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/03/2022	<i>01/03/2022</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/03/2022	<i>01/03/2022</i>
16.	Is this a brand new trustee?	N	<i>N</i>

## 11. OPERATING FUNDS RECEIPTS

### Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.	Y	<i>Y</i>
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**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Source of Funds	County	<i>County</i>
2.	Name of funding County, Municipality or School District	Erie	<i>Erie County</i>
3.	Amount	\$567,343	<i>\$536,811</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	<i>N</i>
5.	Written Contractual Agreement	Y	<i>Y</i>

11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$567,343	<i>\$536,811</i>
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#### **SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3	Local Library Services Aid (LLSA)	\$6,601	<i>\$6,351</i>
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11.4	Record all Central Library Services Aid monies received from system headquarters	\$0	<i>\$0</i>
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11.5	Additional State Aid received from the System	\$20,000	<i>\$0</i>
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**Note:** NYS Member aid awarded in 2024. No funding received in prior year.

11.6	Federal Aid received from the System	\$0	<i>\$0</i>
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11.7	Other Cash Grants	\$0	<i>\$0</i>
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11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$26,601	<i>\$6,351</i>
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#### **OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$458	\$4,113
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**Note:** Balance of State construction grant funding received in 2024

#### Federal Aid / Other Receipts

#### FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
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11.11	Other Federal Aid	\$0	\$0
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11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	\$0
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11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	\$0
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#### OTHER RECEIPTS

11.14	Gifts and Endowments	\$12,706	\$6,757
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11.15	Fund Raising	\$2,275	\$7,530
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11.16	Income from Investments	\$3,004	\$2,152
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11.17	Library Charges	\$2,280	\$2,258
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11.18	Other	\$3,266	\$1,684
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11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$23,531	\$20,381
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11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$617,933	\$567,656
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11.21	<b>BUDGET LOANS</b>	\$0	\$0
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**Transfers / Grand Total**

**TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
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11.23	From Other Funds	\$0	\$570
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11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	\$570
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11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$151,164	\$149,437
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11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$769,097	\$717,663
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## **12. OPERATING FUND DISBURSEMENTS**

**Staff / Collection / Capital  
Operation and Maintenance**

**Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.**

**STAFF EXPENDITURES**

**Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$157,543	\$141,078
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12.2	Other Staff	\$158,793	<i>\$156,003</i>
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$316,336	<i>\$297,081</i>
12.4	<b>Employee Benefits Expenditures</b>	\$152,752	<i>\$141,439</i>
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$469,088	<i>\$438,520</i>

#### **COLLECTION EXPENDITURES**

12.6	Print Materials Expenditures	\$29,537	<i>\$31,797</i>
12.7	Electronic Materials Expenditures	\$30,722	<i>\$32,451</i>
12.8	Other Materials Expenditures	\$15,957	<i>\$13,553</i>
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$76,216	<i>\$77,801</i>

#### **CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10	From Local Public Funds (71PF)	\$0	<i>\$0</i>
12.11	From Other Funds (71OF)	\$0	<i>\$0</i>
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$0	<i>\$0</i>

#### **OPERATION AND MAINTENANCE OF BUILDINGS**

##### **Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$16,824	<i>\$67</i>
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**Note:** Sound wall construction project in children's area in 2024.

12.14	From Other Funds (72OF)	\$0	<i>\$5,000</i>
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$16,824	<i>\$5,067</i>
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$17,675	<i>\$15,889</i>
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$34,499	<i>\$20,956</i>

#### **MISCELLANEOUS EXPENSES**

12.18	Office and Library Supplies	\$7,061	<i>\$2,683</i>
12.19	Telecommunications	\$1,614	<i>\$1,603</i>
12.21	Professional & Consultant Fees	\$4,316	<i>\$6,663</i>
12.22	Equipment	\$323	<i>\$4,077</i>
12.23	Other Miscellaneous	\$8,952	<i>\$12,117</i>
12.24	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$22,266	<i>\$27,143</i>

#### **Contracts / Debt Service / Transfers / Grand Total**

12.25	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	<i>\$0</i>
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#### **DEBT SERVICE**

##### **Capital Purposes Loans (Principal and Interest)**

12.26	From Local Public Funds (73PF)	\$0	<i>\$0</i>
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12.27	From Other Funds (73OF)	\$0	\$0
12.28	<b>Total</b> (Add Questions 12.26 and 12.27)	\$0	\$0
Other Loans			
12.29	Budget Loans (Principal and Interest)	\$0	\$0
12.30	Short-Term Loans	\$0	\$0
12.31	<b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$0	\$0
12.32	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$602,069	\$564,420
<b>TRANSFERS</b>			
<b>Transfers to Capital Fund</b>			
12.33	From Local Public Funds (76PF)	\$0	\$0
12.34	From Other Funds (76OF)	\$0	\$0
12.35	<b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0	\$0
12.36	<b>Transfer to Other Funds</b>	\$1,788	\$2,079
12.37	<b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$1,788	\$2,079
12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$603,857	\$566,499

12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2024	\$165,240	\$151,164
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12.40	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.38 and 12.39; same as Question 11.26)	\$769,097	\$717,663
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## ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/26/2025	03/21/2024
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## FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	04/07/1980	04/07/1980
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12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/1975-12/30/1978	01/01/1975-12/30/1978
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12.44	Indicate type of audit (select one):	State	State
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## CAPITAL FUND

12.45	Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N
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## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
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13.2	All Other Revenues from Local Sources	\$0	\$0
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13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$0	\$0
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**STATE AID FOR CAPITAL PROJECTS**

13.4	State Aid Received for Construction	\$0	\$0
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13.5	Other State Aid	\$0	\$0
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13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0	\$0
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**FEDERAL AID FOR CAPITAL PROJECTS**

13.7	<b>TOTAL FEDERAL AID</b>	\$0	\$0
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**INTERFUND REVENUE**

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$0	\$0
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13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
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13.10	<b>NON-REVENUE RECEIPTS</b>	\$0	\$0
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13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$0	\$0
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13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0
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13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0	\$0
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## 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
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14.2	Incidental Construction	\$0	\$0
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### Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
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14.4	Interest	\$0	\$0
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14.5	Collection Expenditures	\$0	\$0
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14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
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14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
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14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0	\$0
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14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	\$0
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14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
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14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2024	\$0	\$0
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14.12	<b>TOTAL CASH</b>	\$0	\$0
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**DISBURSEMENTS AND BALANCE**  
 (Add Questions 14.10 and 14.11; same  
 as Question 13.13)

## 15. CENTRAL LIBRARIES

**PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY**

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	2.21	2.15
16.2	Total Librarians	2.21	2.15
16.3	All Other Paid Staff	3.77	4.00
16.4	Total Paid Employees	5.98	6.15
16.5	State Government Revenue	\$27,059	\$10,464
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$23,531	\$20,381
16.8	Total Operating Revenue	\$617,933	\$567,656
16.9	Other Operating Expenditures	\$56,765	\$48,099
16.10	Total Operating Expenditures	\$602,069	\$564,420
16.11	Total Capital Expenditures	\$0	\$0
16.12	Print Materials	43,760	44,536
16.12a	Total Physical Items in Collection	55,975	57,353

16.13	Circulation of Children's Physical Material	57,676	
16.14	Total Registered Borrowers	11,061	11,113
16.15	Other Capital Revenue and Receipts	\$0	\$0
16.16	Number of Internet Computers Used by General Public	14	15
16.17	Total Uses (sessions) of Public Internet Computers Per Year	2,583	2,690
16.18	Wireless Sessions	9,677	7,998
16.19	Total Capital Revenue	\$0	\$0

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	0800142590	0800142590
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	CI	CI
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y
17.6	Geographic Code	CD1	CD1
17.7	FSCS ID	NY0017	NY0017
17.8	SED CODE	141501700009	141501700009
17.9	INSTITUTION ID	800000052233	800000052233

## SUGGESTED IMPROVEMENTS



Library Name:

GRAND ISLAND  
MEMORIAL LIBRARY

*GRAND ISLAND MEMORIAL  
LIBRARY*

Library System:

Buffalo & Erie County Public  
Library

*Buffalo & Erie County Public  
Library*

Name of Person Completing  
Form:

Bridgette Heintz

*Bridgette Heintz*

Phone Number:

(716) 773-7124

*(716) 773-7124*

I am satisfied that this resource  
(Collect) is meeting library needs:

Agree

*Agree*

Applying this resource (Collect)  
will help improve library services to the  
public:

Agree

*Agree*

Please share with us your  
suggestions for improving the *Annual  
Report*. When providing feedback, if  
applicable please indicate the question  
number each comment/suggestion refers  
to. Thank you!

*Response has been entered.*