

# GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD \* GRAND ISLAND, NEW YORK 14072-1796 \* 773-7124

## BOARD OF TRUSTEES REGULAR MEETING

WEDNESDAY, MAY 8<sup>th</sup>, 2025 @ 4:00 PM

### LIBRARY MEETING ROOM

#### AGENDA

- I. Call to Order
- II. Minutes:
  - a. 3/26/25 Library Board Special Meeting
  - b. 3/26/25 Reading Garden Committee Meeting
  - c. 4/9/25 Reading Garden Committee Meeting
- III. Period for Public Expression (agenda items)
- IV. Financial Reports
- V. Claims Audit Abstract Report
- VI. Correspondence
- VII. Director's Report
  - a. April Donated Book Sale follow-up
  - b. May-August 2025 Event Calendar
- VIII. Unfinished Business
- IX. New Business
  - a. Reading Garden – Phase II: proposal overview and funding request
  - b. Funding Requests – summer programming
    - i. Youth
    - ii. Adult
  - c. Policy Reviews:
    - i. Investment Policy
    - ii. Materials Selection Policy
    - iii. Open Meeting Policy
- X. Executive Session – personnel issue discussion
- XI. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, September 11<sup>th</sup>, 2025

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

**\*\*Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.**

GRAND ISLAND MEMORIAL LIBRARY  
1715 Bedell Road\*Grand Island, New York 14072-1796\*773-7124  
Regular meeting.  
BOARD OF TRUSTEES SPECIAL MEETING  
WEDNESDAY, MARCH 26, 2025 @ 4:00 PM  
LIBRARY MEETING ROOM  
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:00 pm.

ROLL CALL: Present were:

President Richard Crawford  
Vice President Jill Banaszak  
Secretary Agnes Becker

Treasurer Pat Rizzuto.  
Library Director Bridgette Heintz  
Trustee Russ Person

MINUTES

Trustee Rizzuto made a motion to approve the minutes of the March 13, 2025 Regular Library Board Meeting. Trustee Banaszak seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

Moved to next regular meeting.

CLAIMS AUDIT ABSTRACT REPORT

Moved to next regular meeting.

CORRESPONDENCE

Moved to next regular meeting.

DIRECTOR'S REPORT

Moved to next regular meeting.

UNFINISHED BUSINESS

Moved to next regular meeting.

NEW BUSINESS

a. 2024 State Report

The State Report resolution was read by the secretary. Trustee Banaszak moved to approve the resolution. Trustee Rizzuto seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

Trustee Rizzuto made a motion to adjourn the meeting at 4:08. Trustee Person seconded the motion. Motion approved 5-0.

Next meetings:

Regular Meeting: Thursday, May 8, 2025 @ 4:00 pm

**READING GARDEN COMMITTEE MEETING**  
**Wednesday, March 26th, 2025 @ 4:20 PM**  
**LIBRARY MEETING ROOM**  
**DRAFT Minutes**

- I. The meeting was called to order by Director Heintz at 4:24 PM.  
Present were Director Heintz, Trustees Banaszak, Person, Rizzuto and Becker, Sherry Miller representing the Grand Island Rotary Club and Peg Koppmann representing the Cinderella Isle Garden Club.
- II. Topics of Discussion
  - a. Fundraising and Budget update
    - i. Upcoming Bake Sale April 24th-26th  
To date received \$8201.70  
Spent \$4026.56  
Balance on hand \$4175.14
    - ii. 2025 Chicken BBQ  
The following decisions were made regarding the BBQ dinner fundraiser:  
BW's will be the vendor  
August 21st was selected as the best date, August 20th, if the 21st is not possible  
Presale of tickets will take place the 3 weeks before the dinner  
The order will be for 350 dinners plus an extra 50 on the truck  
Price will be set after BW's quotes their price  
Dinners will include chicken and 2 sides  
Dinner pick up will be between 4:30 and 6:30 (prep for 4:15 pick up)
  - b. Landscaping bids for Phase II  
The following discussions were held regarding landscaping:  
A landscaper needs to be selected soon  
We need to have quotes updated to 2025 prices  
Director Heintz will recommend to the Board that Money Market funds be used  
The advantages of using a wall or boulders for the perimeter were compared  
Peg Koppmann shared her recent discussion with a landscaper. She has an appointment with a Lincoln Park landscaper next week and will report at the next meeting

III Next meeting Thursday, April 9, 2025 @ 4:00

Meeting adjourned at 5:22

### Reading Garden Committee Meeting 4/9/25 – Bridgette's Notes

- The meeting was held in the GI Library meeting room and began at 4:11pm
- Present were Director Heintz, Trustees Banaszak, Person, Rizzuto and Becker, Sherry Miller representing the Grand Island Rotary Club and Peg Koppmann representing the Cinderella Isle Garden Club. Absent was Trustee Crawford.
- **Landscaping Quotes:** Peggy reported on three vendor quotes received
  - **Lavocat's Family Greenhouse and Nursery:** \$29,125 for pavers, half wall and garden bed expansion (no plants included) and labor
  - **Dore Landscaping Associates, Inc.:** \$22,540 for pavers, boulders (in lieu of half wall), garden bed expansion, plants and labor
  - **Lincoln Park Nursery:** \$28,963 for multi-colored flagstone, boulders (in lieu of half wall), garden bed expansion, plants and labor

The committee voted unanimously to work with Dore. Peggy will reach out to inform them.

- **Chicken BBQ: Thursday, August 21<sup>st</sup> 4:30 pm – 6:30 pm**

- **Peggy:** from her email to me dated 4/1/25

*Just got off the phone with Carly of BW's BBQ. We're booked for Thursday, August 21 with the sale hours of 4:30 - 6:30 pm. They can be ready by 4:15 to accommodate early birds.*

*-I ordered 350 dinners with 50 extra. Those numbers can change any time until 2 days before.*

*-The cost is \$8.50/dinner if we sell all 400 and \$8.75/dinner if we don't sell the ordered number.*

*-Dinner will include 1/2 chicken, potato salad, coleslaw, roll & butter.*

*- Utensil/napkins packets are \$.40 each.*

*I asked if she knew what other groups might be charging and she said it varies, but that they sold the same meal for \$16 each at their business. I'll work up a cost chart and send it along.*

- **Sherry:** from her email dated 4/1/25

*I contacted Natalie Grunzweig, town sports, who confirmed soccer will go through August and there maybe more. Regular baseball will be done but there may be other sports in August. She can let us know in June once the schedule is filled out. Also, once we have a flyer she is willing to post on their website to generate presales.*

Natalie also recommended we post a few fliers at the Snack Shack.

- **Pat:** she checked with the VFW and St. Martin's in the Fields. Neither of their BBQ's will conflict with ours.

### **Other notes**

- Recommendation made to purchase pre-packaged utensil sets from Gordon's in Kenmore as it would be cheaper  
<https://www.gordonrestaurantmarket.com/departments/Disposables/Cutlery/>
- The group discussed prices for the bbq this year and determined \$16/ticket and to start selling on August 1<sup>st</sup>.
- Peggy said she would research metal archways for the garden entrance

The meeting ended at 4:54 pm

Next meeting date to be determined. I will reach out to the group when there is more actionable information regarding the final landscaping quote. The goal is to have landscaping funding approved by the library board at the 5/9/25 meeting. The funding source would be Money Market funds. It may make sense to invite Sherry and Peggy to that meeting for final discussion before a funding vote in lieu of a separate committee meeting before that time.

## GRAND ISLAND MEMORIAL LIBRARY COUNTY FUNDS FINANCIAL REPORT

MARCH-APRIL 2025

### Deposits

3/27/2025	Fines & Print	\$161.85	<b>Total March Deposits: \$161.85</b>
4/30/2025			<b>Total April Deposits: \$</b>

### Total Deposits March-April:

**\$161.85**

### Disbursements

3/11/2025	NC73: BECPL - 3/22/25 ACT Annual Meeting registration fee	\$75.00	<b>Total March Disbursements: \$75.00</b>
4/5/2025	NC74: Adele Upton - Origami Box workshop on 4/5/25	\$100.00	
4/5/2025	NC75: Fire Safety Systems - 2025 Annual Central Station Monitoring charges	\$360.00	
4/5/2025	NC76: B&ECPL - additional return to system for 2024	\$198.82	<b>Total April Disbursements: \$658.82</b>

### Total Disbursements March-April:

**\$733.82**

### Balance County Funds

3/31/2025	\$3,836.03
4/30/2025	\$3,177.21

# CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: GRAND ISLAND MEMORIAL LIBRARY

MONTH: Apr-25

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	200	0	83	117		200	
515000	Sewer	300	0	107	193		300	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	300	0	95	205		300	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	1,500	0	371	1,129		1,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	450	0	37	413		450	
530000	Other Expenses & Charges	2,750	0	186	2,564		2,750	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
<b>TOTAL EXPENSES</b>		<b>5,500</b>	<b>0</b>	<b>879</b>	<b>4,621</b>	<b>0</b>	<b>5,500</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	18	82			
Copy Machines	0	0	0	0		0	copy machine income to be added monthly beginning in June
Print Cost Recovery	1,900	0	555	1,345			
Other Income	0	0	0	0		0	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>2,000</b>	<b>0</b>	<b>573</b>	<b>1,427</b>	<b>0</b>		

# GRAND ISLAND MEMORIAL LIBRARY PRIVATE/LOCAL FUNDS FINANCIAL REPORT

MARCH-APRIL 2025

## Balance Private/Local Checking Account

3/31/2025	\$22,658.81
4/30/2025	\$21,713.32

## Deposits Private/Local Checking

3/29/2025 O'Hara memorial (Stellmach)	\$30.00	
3/29/2025 O'Hara memorial (Felix Family)	\$100.00	
3/29/2025 Friends reimbursement for summer raffle/tables Amazon purchase made 3/27/25	\$874.61	
3/29/2025 Scheitheir memorial (Beis)	\$50.00	<b>Total March Deposits: \$1054.61</b>
4/25/2025 McDermott donation	\$200.00	<b>Total April Deposits: \$200.00</b>

<b>TOTAL Deposits March-April:</b>	<b><u>\$1,254.61</u></b>
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## Disbursements Private/Local Checking

3/4/2025 N226: Sprouts NY LLC - Miss Melissa's Sprouts program on 3/4/25 (Tower-Youth)	\$200.00	
3/4/2025 N234: Theresa Wiater - True crime presentation on 3/4/25 (Tower-Adult)	\$25.00	
N241: Amazon - Vacuum bags and filters - Total owed: \$47.09. Used \$45.00 in Uchoose reward points to pay toward. Remainder paid on cc: \$2.09 (Confirmation		
3/11/2025 #25031195869492).	\$2.09	
N227: CCE-Master Gardeners of Erie County - Gardening on a Dime program on		
3/15/2025 3/15/25 (Tower-Adult)	\$75.00	
N228: Rick Falkowski - Spirit of Buffalo Women – Society & Business talk on 3/19/25		
3/19/2025 (Tower-Adult)	\$100.00	
N243: Amazon - Summer order - to be reimbursed by the Friends: 2 helmets/16"		
3/27/2025 bike/wooden ice cream spoons/easel/4 amazon giftcards/7 folding tables	\$756.61	
3/27/2025 N244: Walmart- Summer order - to be reimbursed by the Friends: 20" bike	\$118.00	
3/27/2025 N245: Amazon - replacement switches for rug shampooer (PVT funds)	\$5.88	
N235: Liz Bauld - The Storybook Cook: Mocktails & Appetizers cooking demo on		
3/29/2025 3/29/25 (Tower-Adult)	\$265.00	<b>Total March Disbursements: \$1547.58</b>
		<b>Total April Disbursements: \$0</b>

<b>TOTAL Disbursements March-April:</b>	<b><u>\$1,547.58</u></b>
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## Balance Money Market Account

3/31/2025	\$142,071.50
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4/30/2025

\$142,303.87

**Deposits Money Market Account**

3/31/2025 interest

\$239.71

4/30/2025 interest

\$232.37 *Total March-April deposits: \$472.08*

**TOTAL:**

**\$472.08**

**Disbursements Money Market Account**

*Total March-April Disbursements: \$0*

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 3/13/25 March 2025 Total Claims (# of invoices): 1

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I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

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Date

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Authorizing Official

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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N241: Amazon	Vacuum bags and filters - Total owed: \$47.09. Used \$45.00 in Uchoose reward points to pay toward. Remainder paid on cc: \$2.09.	\$2.09	cc	3/11/25

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Total: \$2.09

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 3/13/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_  
Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC73	BECPL: 3/22/25 ACT Annual Meeting registration fee.	\$75.00	159	3/11/25

Total: \$75.00

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 3/26/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
<del>N241</del> N242	Sprouts NY LLC: Miss Melissa's Sprouts program on 5/6/25	\$200.00	3254	5/6/25

Total: \$200.00

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 3/26/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_  
Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC74	Adele Upton: Origami Box workshop on 4/5/25	\$100.00	160	4/5/25

Total: \$100.00

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 4/10/25 March 2025 Total Claims (# of invoices): 3

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

\_\_\_\_\_  
Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N243	Amazon: Summer order - to be reimbursed by the Friends: 2 helmets/16" bike/wooden ice cream spoons/easel/4 amazon giftcards/7 folding tables	\$756.61	cc	3/27/25
N244	Walmart: Summer order - to be reimbursed by the Friends: 20" bike	\$118.00	cc	3/27/25
N245	Amazon: replacement switches for rug shampooer (PVT funds)	\$5.88	cc	3/27/25

Total: \$880.49

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 4/10/25 April 2025 Total Claims (# of invoices): 2

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I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

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Date	Authorizing Official
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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC75	Fire Safety Systems: 2025 Annual Central Station Monitoring charges 1/1/25-12/31/25	\$360.00	161	4/5/25
NC76	BECPL: remainder of 2024 return to system	\$198.82	162	4/5/25

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Total: \$558.82

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 4/25/25 April 2025      Total Claims (# of invoices): 1

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I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

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_____	_____
Date	Authorizing Official

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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC77	Town of Grand Island: water/sewer 1/16/25-4/15/25	\$108.65	163	4/24/25

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Total: \$108.65



## **Grand Island Memorial Library Board Meeting**

**May 8th, 2025 @ 4:00 pm**

**Library Meeting Room**

**Director's Report**

### **Minutes**

- Regular Library Board meeting 3/13/25
- Reading Garden Committee meeting 3/26/25
- Reading Garden Committee meeting 4/9/25

### **Financial Report**

### **Claims Audit**

- 7 audits

### **Correspondence**

### **Director's Report**

- Easter Event follow up report – 1,096 in attendance
- April Donated Book Sale follow-up report
  - Books \$1,843 – funds go to the Friends to benefit the library
  - Membership \$275 – funds go to the Friends to benefit the library
  - Bake sale \$277 – funds go to the reading garden
- Event Calendar: May through August 2025 – see separate handout
- Library improvement updates:
  - Acoustic panels – the panels for the children's area are expected to ship on 5/9/25
  - Copier & Public Fax
    - Copier: was informed by Parisi on 4/10/25 that the copier was received and they are waiting for the coin machine to arrive. Once all parts are ready on their end they will be in contact to schedule installation.
    - Public fax – is here, but need to coordinate running the fax cable through the ceiling to the location the machine will be. Work in progress. New directional signage has been ordered and the area has been prepped including reorganizing the adjacent children's area collections and three computers to make room. Of the aforementioned computers, 2 have been moved inside the children's area wall and the third will be converted to an extra Adult use computer. Those will be marked out of order until the data cables can be run through the ceiling to their new locations.
  - Parking Lot work – Marty's Seal Coating is/was scheduled to address the cracks in the parking lot on 5/5/25 while the library is closed. Funding will come from the Town library maintenance line.
- The following meetings/trainings were attended by Director Heintz in March and April:
  - 3/4/25 – Growing Readers/United Way meeting via Google Meet
  - 3/5/25 – Growing Readers Committee meeting via Google Meet
  - 3/13/25 – GIML Board meeting in GI library meeting room
  - 3/19/25 – B&ECPL Grant Committee meeting via Zoom

- 3/22/25 – Annual ACT meeting at the Central Library
- 3/25/25 – Friends of GIML board meeting in GI library meeting room
- 3/26/25 – GIML Board special meeting in GI library meeting room
- 3/26/25 – Reading Garden Committee meeting in GI library meeting room
- 4/9/25 – Reading Garden Committee meeting in GI library meeting room

### **Unfinished Business**

### **New Business**

- Reading Garden – Phase II: proposal overview and funding request
  - Funding source: Money Market account
- Funding requests – summer programming
  - Youth – see separate handout. Funding source: Tower-Youth
  - Adult - \$500 budget requested. Funding source: Tower-Adult
- Policy reviews
  - Investment Policy
  - Materials Selection Policy
  - Open Meeting Policy

### **Period for Public Expression (any library related topic)**

Respectfully submitted,  
Bridgette Heintz

## **GRI Events May-August 2025**

**\*\*TBD = to be determined. Either a change to the program is in the works, or a funding request is pending.\*\***

**Working document. More to be added.**

### **Ongoing**

Book Club: meets monthly – Tuesdays at 6:00 pm  
5/13/25 Demon Copperhead by Barbara Kingsolver  
6/10/25 The Guncle by Stephen Rowley  
7/8/25 The Frozen River by Ariel Lawhon  
8/12/25 The Women by Kristin Hannah  
Read to a Dog (SPCA Therapy Dogs): monthly 1:00-3:00 pm  
5/10/25 (Sat.), June TBD, 7/18/25 (Fri.), 8/1/25 (Fri.)  
Preschool Story Time (ages 3-5 years): Tuesdays 10:00-10:45 am  
5/20/25, 5/27/25, 6/3/25, 6/10/25  
7/8/25, 7/15/25, 7/22/25, 7/29/25, 8/5/25, 8/12/25  
Itty Bitty Story Time (ages 0-2 years): Thursdays 10:00-10:30 am  
5/22/25, 5/29/25, 6/5/25, 6/12/25  
7/10/25, 7/17/25, 7/24/25, 7/31/25, 8/7/25, 8/14/25  
Lego: one monthly 1:00-2:00 pm  
5/3/25 (Sat.), June TBD, July TBD, 8/11/25 (Mon.)  
Senator Ryan Outreach (info table in the lobby): one Tuesday/month 10am-2pm  
5/13/25, 6/10/25, 7/8/25, 8/12/25  
Fitness Fun and Reading – summer collaboration with GI Rec. Dept.  
Tuesdays and Thursdays 10:30 am-11:30 am  
Session #1: 7/1/25, 7/8/25, 7/15/25  
Session #2: 7/22/25, 7/29/25, 8/5/25

### **Outreach**

Carly: Kiddos Korner Daycare – one Friday/month 10:00 am-11:30 am  
(3 groups: 2, 3 & 4 year olds)  
5/2/25, 6/6/25  
Weekly in the summer on Wednesdays 10:30 am  
6/25/25 thru 8/13/25  
Jack and Jill Preschool – one Tuesday/month 10:00-11:00 am  
5/6/25, summer dates TBD  
St. Timothy's Preschool – monthly on Fridays 10:00 am  
5/16/25, summer dates TBD  
Bridgette: Golden Age Center – one Friday/month 11-12:30 pm  
5/9/25, 6/13/25, 7/11/25, 8/8/25

## May

- 5/3/25 Miss Melissa's Sprouts (Sat. @ 10:00 am)  
5/7/25 Friends of the GIML Annual Meeting (Wed. @ 6:00 pm)  
Local Author: Stephen Eoannou (Wed. @ 6:30 pm)  
5/9/25 HEAP outreach (Fri. 10:00 am-3:00 pm)  
5/14/25 Theresa Wiater: We Didn't Start the Fire (Wed. @ 6:30 pm) **TBD**  
5/16/25 Homeschool Lego (Fri. @ 1:00 pm)  
5/21/25 Medicare Info session (Wed. 6:30 pm-7:45 pm)  
5/24/25 Book a Technology Trainer (Sat. 11:00 am-5:00 pm)  
5/27/25 Advance Care Planning (Tues. 6:00 pm-7:30 pm) **TBD**

## June

- 6/9/25 Adele Upton: Everyday Calligraphy (Mon. 1:00 pm-3:00 pm) **TBD**  
6/13/25 Book a Technology Trainer (Fri. 10:00 am-5:00 pm)  
6/18/25 Adele Upton: Everyday Calligraphy – repeat of 6/9/25 class  
(Wed. 6:00 pm-7:30 pm) **TBD**  
6/24/25 Primary Day – Polling Location (5:30 am-9:00 pm)  
6/26/25 Theresa Wiater: Escape from Alcatraz (Thurs. @ 6:30 pm) **TBD**

## July

- 7/2/25 Miss Melissa's Sprouts (Wed. @ 10:00 am) **TBD**  
7/7/25 Summer Kick Off: foam party/craft stations/ice cream social (run by the Friends)  
(Foam party @ 1:00 pm, crafts/ice cream @ 2:00 pm) **TBD**  
7/9/25 Repco Wildlife – Color Our World (Wed. @ 1:00 pm) **TBD**  
7/11/25 HEAP outreach (Fri. 10:00 am-5:00 pm)  
7/14/25 Glow Party (Mon. @ 1:00 pm) **TBD**  
7/16/25 Feelings Rock (Wed. @ 10:00 am) **TBD**  
7/17/25 Barb's Book Buddies; Pajama Campout Time (Thurs. 6:30 pm-7:30 pm) **TBD**  
7/21/25 Stitch Buffalo: Circle Weaving – kids program ages 8-17 (Mon. @ 1:00 pm) **TBD**  
7/22/25 Explore & More – Piñata Party (Tues. @ 1:00 pm) **TBD**  
7/23/25 Book a Technology Trainer (Wed. 11:00 am-6:00 pm)  
7/25/25 The Storybook Cook – Eating a Rainbow (Fri. @ 3:00 pm) **TBD**  
7/28/25 Greater Niagara Ballet Company – Swan Lake Story Time (Mon. @ 1:00 pm)

## August

- 8/4/25 Stitch Buffalo: Embroidery – kids program ages 8-17 (Mon. @ 1:00 pm) **TBD**  
8/8/25 WNY Book Arts: Origami Book Accordions – kids program ages 8-17  
(Fri. 1:00 pm-2:30 pm) **TBD**  
8/13/25 Feelings Rock (Wed. @ 10:00 am) **TBD**  
8/15/25 Miss Melissa's Sprouts (Fri. @ 10:00 am) **TBD**

8/21/25      End of Summer Program: TBD (Fri. @ 1:00 pm) **TBD**  
Chicken BBQ (Thurs. 4:30 pm-6:30 pm)

**In the works:**

- Multi-week alternative to the Battle of the Books program
- More Adult programming

**Holidays:**

5/26/25      Memorial Day  
6/19/25      Juneteenth  
7/4/25      Independence Day  
9/1/25      Labor Day

Summer Hours begin 5/27/25 and run through 9/2/25.

Monday      9:30 am-5:00 pm  
Tuesday      9:30 am-8:00 pm  
Wednesday 9:30 am-8:00 pm  
Thursday    9:30 am-8:00 pm  
Friday       9:30 am-5:00 pm  
Saturday    Closed

First closed Saturday is 5/31/25. First open fall Saturday is 9/6/25.

# Youth Services Summer 2025

## Programs & Supplies -Part 1

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### Performers/Special Programs

#### FoamFest & Bubble Bash/Ice Cream Social

Summer Kickoff Event

Monday, July 7

Registered event at 1 pm; all ages & open to public at 2 pm

1 pm: Join us for a foam dance party! Ages 3 to 17. REGISTRATION IS REQUIRED.  
2 pm: Ice Cream Social and various unique bubble stations. Open to the public.  
All ages.

**\$426.37 for Foam Party equipment, set up/clean up, and entertainment**

**Program total: \$426.37**

Bubble Bash supply budget in Part 2

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#### Sprouts with Miss Melissa

Wednesday, July 2 at 10 am and Friday, August 15 at 10 am

Join Ms. Melissa in helping your little one learn & grow through music!

**Program total: \$400 (\$200 per session)**

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#### Repco Wildlife: Color Our World

Wednesday, July 9 at 1 pm

Join us for an exciting, educational, and interactive animal experience -  
featuring TEN colorful reptiles! Presented by Repco Wildlife.

**Program total: \$375**

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#### Feelings Rock

Wednesday, July 16 at 10 am and Wednesday, August 12 at 10 am

Feelings Rock is a fun, interactive music and movement class for babies,  
toddlers, and preschoolers. Be ready to dance, jump, spin, and more through  
guided activities!

**Program total: \$200 (\$100 per session)**

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## Barb's Book Buddies: Pajama Campout Time

Thursday, July 17 at 6:30 pm

Grab your happy little camper for an outdoor, interactive family reading experience. Gather at Barb's Book Buddies camper and discover new stories!

**Program total: \$100**

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## Stitch Buffalo

Monday, July 21 at 1 pm - Circle Weaving

Monday, August 4 at 1 pm - Embroidery

**Program total: \$550 (\$275 per session)**

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## Explore and More: Pinata Party

Tuesday, July 22 at 1 pm

Piñatas have a rich history that is hundreds of years old. This lesson will allow you to **create your very own piñata** and connect you directly to Mexican culture!

**Program total: \$350**

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## Greater Niagara Ballet Company: Swan Lake Storytime

Monday, July 28 at 1 pm

Join us for a fun introduction to ballet with dance instruction, prop and costume presentation, and character interaction! Additionally, costumed performers will be performing a short excerpt from the ballet and there will be a craft to take home!

**Program total: \$0**

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## WNY Book Arts: Origami Book Accordions

Friday, August 8 at 1 pm

Join WNY Book Arts to make a unique origami collage accordion book!

**Program total: \$255**

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**Part 1 total: \$2,656.37**

**Funding Source: 2023 Tower-Youth**

# Youth Services Summer 2025

## Programs & Supplies -Part 2

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### FoamFest & Bubble Bash/Ice Cream Social

Summer Kickoff Event

Monday, July 7

Bubble Bash Supplies = budget request total: \$135.00

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### Glow Party

Monday, July 14 at 2 pm

Enjoy dance remixes of classic children's songs and dance dance dance.  
Glow sticks, games, and a craft will be provided!

Program total: \$100 (for supplies)

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### Storybook Cook: Eating a Rainbow

Friday, July 25 at 3 pm

Join Liz Bould, The Storybook Cook, to make a variety of healthy & colorful foods!

Program total: \$215

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### End of Summer Carnival

Friday, August 15 at 1 pm

Roadside Grill Food Truck, a bounce house, chalk paint craft, cotton candy machine & slushy machine (borrowed from the Central Library's Fragile Use Items collection), and lawn games/activities

Program total: \$300 for cotton candy, craft, and miscellaneous supplies  
(the Friends have agreed to pay for the bounce house)

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## Supplies

### Fitness Fun and Reading (GI Recreation Partnership)

Session #1: July 1, July 3, July 8, July 10 & July 15

Session #2: July 22, July 24, July 29, July 31 & August 5

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## **Summer Camp Storytime (Kiddos Korner Preschool Partnership)**

June 25, July 2, July 9, July 16, July 23, July 30, August 6, August 13

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### **Preschool Storytime**

July 8, July 15, July 22, July 29, August 5, August 12

**Storytimes & Partnerships crafts total: \$600**

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**Collaborative Sticker Mosaic - Summer Reading Bingo  
Community Activity**

**Sticker mosaic total: \$50**

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**Part 2 total: \$1,400.00**

**Funding source: 2025 General Programming -  
Operating Budget**

## Storytimes

**Preschool Storytime**  
Tuesdays, July 8 – August 12

Join Miss Carly for stories, dancing, music, crafts  
& more!

Ages 3 to 5

**Itty Bitty Storytime**  
Thursdays, July 10 – August 14

Join Miss Carly for a baby & toddler storytime filled with  
stories, songs, and fun activities!

Ages 0 to 2 with caregiver

Registration is required.  
Storytime registration begins June 9.

## Lego Club

**Monday, August 11 at 1 pm**

Join us for a LEGO free build.

Ages 4 to 12

Registration begins June 12

## Read To A Dog

**Friday, July 18 from 1 pm to 3 pm**

Come read to a licensed therapy dog!

Ages 4 & Up

Registration begins June 13



1715 Bedell Road  
Grand Island, NY 14072  
716-773-7124

# COLOR OUR WORLD™

Grand Island Memorial Library  
**Children's Programs**



## Summer 2025

# Special Events

## Foamfest!

Summer Kickoff Event  
Monday, July 7 at 1 pm

Join us for a splashy-splashy foam party!  
Ages 4 to 17

**REGISTRATION IS REQUIRED**

Registration begins June 6

Bubble Bash & Ice Cream Social  
Monday, July 8 at 2 pm

Join us for bubble activities & ice cream!  
All Ages

Registration is \*not\* required

## Sprouts with Miss Melissa

Wednesday, July 2 at 10 am  
Friday, August 15 at 10 am

Join Ms. Melissa in helping your little one learn & grow through music!  
Ages 0 to 5 with caregiver  
Registration begins June 2

Repco Wildlife: Color Our World  
Wednesday, July 9 at 1 pm

Join us for an exciting animal experience – featuring TEN colorful reptiles!  
All ages  
Registration begins June 11

## Glow Party

Monday, July 14 at 2 pm

Dance to EDM remixes classic children's songs!  
Glow sticks, games, & a craft will be provided.  
Ages 3 to 8  
Registration begins June 13

## Feelings Rock

Wednesday, July 16 at 10 am  
Wednesday, August 13 at 10 am

Join Miss Paige for an interactive music and movement class for babies, toddlers, and preschoolers.  
Ages 0 to 5  
Registration begins June 16

Barb's Book Buddies: Pajama Campout Time  
Thursday, July 17 at 6:30 PM

Grab your little camper for an outdoor, bedtime reading experience.  
Feel free to wear your pajamas!  
Ages 4 to 10  
Registration begins June 17

## Stitch Buffalo

Circle Weaving

Monday, July 21 at 1 pm

Ages 8 to 17

Registration begins June 23

Embroidery

Monday, August 4 at 1 pm

Ages 8 to 17

Registration begins June 23

## Explore & More: Pinata Party

Tuesday, July 22 at 1 pm

Create your very own Piñata!  
Ages 6 to 12

Registration begins June 20

## Storybook Cook: Eating A Rainbow

Friday, July 25 at 3 pm

Make a variety of delicious & colorful foods!  
Ages 5 to 12  
Registration begins June 24

## Greater Niagara Ballet Company:

Swan Lake Storytime

Monday, July 28 at 1 pm

Become part of the story with interactive music, props, & dance instruction  
Ages 5 to 12  
Registration begins June 27

## WNY Book Arts: Origami Book Accordions

Friday, August 8 at 1 pm

Make a unique origami collage accordion book.  
Ages 8 to 17  
Registration begins July 3

## End of Summer Carnival

Friday, August 15 from 1 pm to 2:30 pm

Join us as we say goodbye to another awesome summer! There will be a food truck, bounce house, games, and more  
All Ages

Registration is \*not\* required

Registration is required for all programs unless noted.  
Please pay attention to registration start dates.  
To register, stop in or call 716-773-7124





# Dore Landscape Associates, Inc.

5911 Fisk Rd. Pendleton, N.Y. 14094-8910

716.625.8005

f. 716.625.6348

Date March 29, 2025

Proposal For: Grand Island Library Bedell Rd Grand Islandm NY

% Peggy Koppman 716.773.5451

Scope of Services: Install planting and patio as per design:

- 1) We have a trellis structure at entrance from main sidewalk and show location of 4 post for potential pergola at opposite end but do not include in cost.
- 2) At this point we have far end of patio emptying onto lawn area.
- 3) We have large format patio, with 2 sections of boulders surrounding patio that can be used to sit on, as benches
- 4) We drew in some of the large plants as a suggestion but there is areas remaining to add plants and any plants designated are only as a suggestion as I figure a garden club will have definite opinion on plant material.
- 5) There will be a slight slope up at trellis entrance so patio height is 2" higher than walkways to allow for positive drainage.

800 sq ft of larger format patio(such a Unilock Beacon hill)

@ 20.00 per sq ft instsalled \$ 16,000.00

1	Acer griseum Paperbark Maple 2" @	300.00
1	Pinky Winky Hydrangea tree form @ 185.00.....	185.00
1	Swiss stone Pine Pinus cembra 5' @ 250.00	250.00
3	Fothergilla 18" @ 40.00	120.00
3	Pennisetum Little Bunny @ 35.00	105.00
6	Boxwood 50.00	300.00
3	Buttterfly Bush @ 45.00	135.00
3	Gold Coast Juniper @ 50.00	150.00
3	Aronia melanocarpa @ 45.00	135.00
12	yrd planting mix @ 50.00	600.00
4	ydds hammered bark mulch 40.00	160.00
11	Boulders 1,000-1,500 lb...18" tall x 2-3 @ 100.00	<u>1,100.00</u>
	Plants and materials	3,540.00
	Installation	<u>3,000.00</u>
	Planting total ..\$	6,540.00

## Investment Policy – Grand Island Memorial Library

This policy applies to all of the Library's money which is available for investment on its own behalf.

The objectives of the investments are:

- a) to conform with all applicable legal requirements
- b) to safeguard principal
- c) to provide sufficient liquidity to meet operating requirements
- d) to obtain a reasonable rate of return

As provided by General Municipal Law Section 11, the Library Board of Trustees authorizes the treasurer, director or chair having custody of money to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following type of investments:

- Special time deposit accounts in or certificates of deposit issued by a bank or trust company authorized to do business in the State of New York
- Financial institution shall be FDIC insured or equivalent

Responsibility for administering the investment program is delegated to the treasurer, director or chair, who shall maintain a record of investments, including descriptions and amounts, transaction dates, earnings and any other pertinent information. Investments shall be those which a prudent person would make under prevailing circumstances in the best interests of the Library.

Approved  
August 20, 2015

Reviewed and re-approved without changes 9/9/2021

# **Grand Island Memorial Library**

## **Materials Selection Policy**

Pursuant to the provisions and the Bylaws of the Buffalo and Erie County Public Library, the Board of Trustees of the Grand Island Memorial Library adopts the following general principles for the selection of library material for the guidance of the administrative staff of the Library. These criteria shall apply to all materials, both purchases and gifts.

1. The selection of library materials should be based on comprehensive knowledge of the nature and special characteristics of residents of the Town of Grand Island and/or Erie County. While the majority of the books and other media are purchased by the Central Library of B&ECPL, the Grand Island Library Director may make requests and recommendations. The Director has a small designated annual book budget for Grand Island Library's use.
2. Books or library materials selection is, and shall be, vested in the Library Director, and, under the Director's supervision, such persons who are qualified by reason of education and training.
3. The collection should include subjects of current general interest on international, national, and local levels.
4. Materials suitable for individuals of varying ages, educational levels and interests, in a variety of formats, should be acquired.
5. Library materials should be provided as far as possible for both actual and potential readers by careful anticipation of events, conditions, and the increasing use of the library.
6. Selection of materials for which there will be little or no demand should be limited, but demand should not be the sole basis of selection. The great works, which are foundations of our culture and history, should be a permanent part of the collection, and fundamental materials of present or anticipated usefulness to students and residents in this community should be added to the collection as far as possible.
- 6.5 The collection is maintained by retaining or replacing essential materials and removing, on a systematic and continuous basis, those works that are worn, outdated or no longer in demand.
7. A "complete" collection of library materials should not be the goal, but the best and most useful materials should be selected. Because the Library has available to it the resources of many other libraries throughout the B&ECPL System, highly specialized or technical

materials which can be obtained through interlibrary loan or accessed electronically will not be part of the collection. The Library will not acquire in depth collections of a special nature (law, engineering, etc.) that are available at neighboring institutions.

8. The Library's collections should reflect changing currents of thought and opinion, and adequate representation should be given to scientific, social, and intellectual forces, which are constantly reshaping the world. No book or library material shall be excluded based on race, religion, gender, sexual orientation, nationality, or political or social views of the author.
- 8.5 Library patrons may submit a request for the addition of specific titles to the collection on the B&ECPL website.
9. Censorship is a purely individual matter. Responsibility for the reading, viewing, or listening material of children and adolescents rests with their parents or legal guardians. The Library does not stand in loco parentis.
10. Materials in the collection, which are challenged, shall be reviewed in accordance with the "Procedure for Reconsideration of Materials".
11. This Board has adopted and declared that it will adhere to and support:
  - a. The Library Bill of Rights.
  - b. The Freedom to Read Statement adopted by the American Library Association.
  - c. The Restricted Access to Library Materials Statement, and
  - d. The Free Access to Libraries for Minors Statement, all of which are made part hereof

*This policy is determined by the Library Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board. Appeals may be submitted to the Board in writing.*

Adopted Grand Island Memorial Library Board of Trustees 5/3/90

Revised 12/2/03

Revised 07/19/07

Revised September 2016

Reviewed and approved 11/4/21





## **GRAND ISLAND MEMORIAL LIBRARY**

### **OPEN MEETING POLICY**

*This policy is for application to the Grand Island Memorial Library.*

#### **I. STATEMENT OF POLICY**

The Grand Island Memorial Library recognizes its duty as a public entity to perform public business in an open and public manner and to enable the public to be fully aware of and able to observe the performance of the Board of Trustees. The Grand Island Memorial Library shall abide by Article 7 of the New York State Public Officers Law when conducting public business.

*Adopted by the Grand Island Memorial Library Board of Trustees on 3/11/21.*