

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK 14072-1796 * 773-7124

BOARD OF TRUSTEES REGULAR MEETING

WEDNESDAY, MAY 8th, 2025 @ 4:00 PM

LIBRARY MEETING ROOM

AGENDA

- I. Call to Order
- II. Minutes:
 - a. 3/26/25 Library Board Special Meeting
 - b. 3/26/25 Reading Garden Committee Meeting
 - c. 4/9/25 Reading Garden Committee Meeting
- III. Period for Public Expression (agenda items)
- IV. Financial Reports
- V. Claims Audit Abstract Report
- VI. Correspondence
- VII. Director's Report
 - a. April Donated Book Sale follow-up
 - b. May-August 2025 Event Calendar
- VIII. Unfinished Business
- IX. New Business
 - a. Reading Garden – Phase II: proposal overview and funding request
 - b. Funding Requests – summer programming
 - i. Youth
 - ii. Adult
 - c. Policy Reviews:
 - i. Investment Policy
 - ii. Materials Selection Policy
 - iii. Open Meeting Policy
- X. Executive Session – personnel issue discussion
- XI. Period for Public Expression (any library related topic)

Next Regular Meeting: Thursday, September 11th, 2025

Adjournment

If you have additional agenda items, please contact Bridgette Heintz or Richard Crawford.

****Please RSVP Bridgette Heintz, 773-7124 if you can NOT make the meeting.**

GRAND ISLAND MEMORIAL LIBRARY
1715 Bedell Road*Grand Island, New York 14072-1796*773-7124
Regular meeting.
BOARD OF TRUSTEES SPECIAL MEETING
WEDNESDAY, MARCH 26, 2025 @ 4:00 PM
LIBRARY MEETING ROOM
DRAFT MINUTES

CALL TO ORDER: The meeting was called to order by President Crawford at 4:00 pm.

ROLL CALL: Present were:

President Richard Crawford
Vice President Jill Banaszak
Secretary Agnes Becker

Treasurer Pat Rizzuto.
Library Director Bridgette Heintz
Trustee Russ Person

MINUTES

Trustee Rizzuto made a motion to approve the minutes of the March 13, 2025 Regular Library Board Meeting. Trustee Banaszak seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

FINANCIAL REPORTS

Moved to next regular meeting.

CLAIMS AUDIT ABSTRACT REPORT

Moved to next regular meeting.

CORRESPONDENCE

Moved to next regular meeting.

DIRECTOR'S REPORT

Moved to next regular meeting.

UNFINISHED BUSINESS

Moved to next regular meeting.

NEW BUSINESS

a. 2024 State Report

The State Report resolution was read by the secretary. Trustee Banaszak moved to approve the resolution. Trustee Rizzuto seconded the motion. Motion approved 5-0.

PERIOD FOR PUBLIC EXPRESSION

No speakers came forward.

Trustee Rizzuto made a motion to adjourn the meeting at 4:08. Trustee Person seconded the motion. Motion approved 5-0.

Next meetings:

Regular Meeting: Thursday, May 8, 2025 @ 4:00 pm

READING GARDEN COMMITTEE MEETING
Wednesday, March 26th, 2025 @ 4:20 PM
LIBRARY MEETING ROOM
DRAFT Minutes

- I. The meeting was called to order by Director Heintz at 4:24 PM.
Present were Director Heintz, Trustees Banaszak, Person, Rizzuto and Becker, Sherry Miller representing the Grand Island Rotary Club and Peg Koppmann representing the Cinderella Isle Garden Club.
- II. Topics of Discussion
 - a. Fundraising and Budget update
 - i. Upcoming Bake Sale April 24th-26th
To date received \$8201.70
Spent \$4026.56
Balance on hand \$4175.14
 - ii. 2025 Chicken BBQ
The following decisions were made regarding the BBQ dinner fundraiser:
BW's will be the vendor
August 21st was selected as the best date, August 20th, if the 21st is not possible
Presale of tickets will take place the 3 weeks before the dinner
The order will be for 350 dinners plus an extra 50 on the truck
Price will be set after BW's quotes their price
Dinners will include chicken and 2 sides
Dinner pick up will be between 4:30 and 6:30 (prep for 4:15 pick up)
 - b. Landscaping bids for Phase II
The following discussions were held regarding landscaping:
A landscaper needs to be selected soon
We need to have quotes updated to 2025 prices
Director Heintz will recommend to the Board that Money Market funds be used
The advantages of using a wall or boulders for the perimeter were compared
Peg Koppmann shared her recent discussion with a landscaper. She has an appointment with a Lincoln Park landscaper next week and will report at the next meeting

III Next meeting Thursday, April 9, 2025 @ 4:00

Meeting adjourned at 5:22

Reading Garden Committee Meeting 4/9/25 – Bridgette's Notes

- The meeting was held in the GI Library meeting room and began at 4:11pm
- Present were Director Heintz, Trustees Banaszak, Person, Rizzuto and Becker, Sherry Miller representing the Grand Island Rotary Club and Peg Koppmann representing the Cinderella Isle Garden Club. Absent was Trustee Crawford.
- **Landscaping Quotes:** Peggy reported on three vendor quotes received
 - **Lavocat's Family Greenhouse and Nursery:** \$29,125 for pavers, half wall and garden bed expansion (no plants included) and labor
 - **Dore Landscaping Associates, Inc.:** \$22,540 for pavers, boulders (in lieu of half wall), garden bed expansion, plants and labor
 - **Lincoln Park Nursery:** \$28,963 for multi-colored flagstone, boulders (in lieu of half wall), garden bed expansion, plants and labor

The committee voted unanimously to work with Dore. Peggy will reach out to inform them.

- **Chicken BBQ: Thursday, August 21st 4:30 pm – 6:30 pm**

- **Peggy:** from her email to me dated 4/1/25

Just got off the phone with Carly of BW's BBQ. We're booked for Thursday, August 21 with the sale hours of 4:30 - 6:30 pm. They can be ready by 4:15 to accommodate early birds.

-I ordered 350 dinners with 50 extra. Those numbers can change any time until 2 days before.

-The cost is \$8.50/dinner if we sell all 400 and \$8.75/dinner if we don't sell the ordered number.

-Dinner will include 1/2 chicken, potato salad, coleslaw, roll & butter.

- Utensil/napkins packets are \$.40 each.

I asked if she knew what other groups might be charging and she said it varies, but that they sold the same meal for \$16 each at their business. I'll work up a cost chart and send it along.

- **Sherry:** from her email dated 4/1/25

I contacted Natalie Grunzweig, town sports, who confirmed soccer will go through August and there maybe more. Regular baseball will be done but there may be other sports in August. She can let us know in June once the schedule is filled out. Also, once we have a flyer she is willing to post on their website to generate presales.

Natalie also recommended we post a few fliers at the Snack Shack.

- **Pat:** she checked with the VFW and St. Martin's in the Fields. Neither of their BBQ's will conflict with ours.

Other notes

- Recommendation made to purchase pre-packaged utensil sets from Gordon's in Kenmore as it would be cheaper
<https://www.gordonrestaurantmarket.com/departments/Disposables/Cutlery/>
- The group discussed prices for the bbq this year and determined \$16/ticket and to start selling on August 1st.
- Peggy said she would research metal archways for the garden entrance

The meeting ended at 4:54 pm

Next meeting date to be determined. I will reach out to the group when there is more actionable information regarding the final landscaping quote. The goal is to have landscaping funding approved by the library board at the 5/9/25 meeting. The funding source would be Money Market funds. It may make sense to invite Sherry and Peggy to that meeting for final discussion before a funding vote in lieu of a separate committee meeting before that time.

GRAND ISLAND MEMORIAL LIBRARY COUNTY FUNDS FINANCIAL REPORT

MARCH-APRIL 2025

Deposits

3/27/2025	Fines & Print	\$161.85	Total March Deposits: \$161.85
4/30/2025			Total April Deposits: \$

Total Deposits March-April:

\$161.85

Disbursements

3/11/2025	NC73: BECPL - 3/22/25 ACT Annual Meeting registration fee	\$75.00	Total March Disbursements: \$75.00
4/5/2025	NC74: Adele Upton - Origami Box workshop on 4/5/25	\$100.00	
4/5/2025	NC75: Fire Safety Systems - 2025 Annual Central Station Monitoring charges	\$360.00	
4/5/2025	NC76: B&ECPL - additional return to system for 2024	\$198.82	Total April Disbursements: \$658.82

Total Disbursements March-April:

\$733.82

Balance County Funds

3/31/2025	\$3,836.03
4/30/2025	\$3,177.21

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: GRAND ISLAND MEMORIAL LIBRARY

MONTH: Apr-25

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	200	0	83	117		200	
515000	Sewer	300	0	107	193		300	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	300	0	95	205		300	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	1,500	0	371	1,129		1,500	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	450	0	37	413		450	
530000	Other Expenses & Charges	2,750	0	186	2,564		2,750	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		5,500	0	879	4,621	0	5,500	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	18	82			
Copy Machines	0	0	0	0		0	copy machine income to be added monthly beginning in June
Print Cost Recovery	1,900	0	555	1,345			
Other Income	0	0	0	0		0	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,000	0	573	1,427	0		

GRAND ISLAND MEMORIAL LIBRARY PRIVATE/LOCAL FUNDS FINANCIAL REPORT

MARCH-APRIL 2025

Balance Private/Local Checking Account

3/31/2025	\$22,658.81
4/30/2025	\$21,713.32

Deposits Private/Local Checking

3/29/2025 O'Hara memorial (Stellmach)	\$30.00	
3/29/2025 O'Hara memorial (Felix Family)	\$100.00	
3/29/2025 Friends reimbursement for summer raffle/tables Amazon purchase made 3/27/25	\$874.61	
3/29/2025 Scheitheir memorial (Beis)	\$50.00	Total March Deposits: \$1054.61
4/25/2025 McDermott donation	\$200.00	Total April Deposits: \$200.00

TOTAL Deposits March-April:	<u>\$1,254.61</u>
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Disbursements Private/Local Checking

3/4/2025 N226: Sprouts NY LLC - Miss Melissa's Sprouts program on 3/4/25 (Tower-Youth)	\$200.00	
3/4/2025 N234: Theresa Wiater - True crime presentation on 3/4/25 (Tower-Adult)	\$25.00	
N241: Amazon - Vacuum bags and filters - Total owed: \$47.09. Used \$45.00 in Uchoose reward points to pay toward. Remainder paid on cc: \$2.09 (Confirmation		
3/11/2025 #25031195869492).	\$2.09	
N227: CCE-Master Gardeners of Erie County - Gardening on a Dime program on		
3/15/2025 3/15/25 (Tower-Adult)	\$75.00	
N228: Rick Falkowski - Spirit of Buffalo Women – Society & Business talk on 3/19/25		
3/19/2025 (Tower-Adult)	\$100.00	
N243: Amazon - Summer order - to be reimbursed by the Friends: 2 helmets/16"		
3/27/2025 bike/wooden ice cream spoons/easel/4 amazon giftcards/7 folding tables	\$756.61	
3/27/2025 N244: Walmart- Summer order - to be reimbursed by the Friends: 20" bike	\$118.00	
3/27/2025 N245: Amazon - replacement switches for rug shampooer (PVT funds)	\$5.88	
N235: Liz Bauld - The Storybook Cook: Mocktails & Appetizers cooking demo on		
3/29/2025 3/29/25 (Tower-Adult)	\$265.00	Total March Disbursements: \$1547.58
		Total April Disbursements: \$0

TOTAL Disbursements March-April:	<u>\$1,547.58</u>
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Balance Money Market Account

3/31/2025	\$142,071.50
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4/30/2025

\$142,303.87

Deposits Money Market Account

3/31/2025 interest

\$239.71

4/30/2025 interest

\$232.37 ***Total March-April deposits: \$472.08***

TOTAL:

\$472.08

Disbursements Money Market Account

Total March-April Disbursements: \$0

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 3/13/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date

Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N241: Amazon	Vacuum bags and filters - Total owed: \$47.09. Used \$45.00 in Uchoose reward points to pay toward. Remainder paid on cc: \$2.09.	\$2.09	cc	3/11/25

Total: \$2.09

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 3/13/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC73	BECPL: 3/22/25 ACT Annual Meeting registration fee.	\$75.00	159	3/11/25

Total: \$75.00

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 3/26/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date

Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N241 N242	Sprouts NY LLC: Miss Melissa's Sprouts program on 5/6/25	\$200.00	3254	5/6/25

Total: \$200.00

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 3/26/25 March 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC74	Adele Upton: Origami Box workshop on 4/5/25	\$100.00	160	4/5/25

Total: \$100.00

Abstract of Audited Vouchers for Private/Local Checking Account (Northwest -N)

Grand Island Memorial Library

Date of Audit: 4/10/25 March 2025 Total Claims (# of invoices): 3

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
N243	Amazon: Summer order - to be reimbursed by the Friends: 2 helmets/16" bike/wooden ice cream spoons/easel/4 amazon giftcards/7 folding tables	\$756.61	cc	3/27/25
N244	Walmart: Summer order - to be reimbursed by the Friends: 20" bike	\$118.00	cc	3/27/25
N245	Amazon: replacement switches for rug shampooer (PVT funds)	\$5.88	cc	3/27/25

Total: \$880.49

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 4/10/25 April 2025 Total Claims (# of invoices): 2

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

Date	Authorizing Official
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Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC75	Fire Safety Systems: 2025 Annual Central Station Monitoring charges 1/1/25-12/31/25	\$360.00	161	4/5/25
NC76	BECPL: remainder of 2024 return to system	\$198.82	162	4/5/25

Total: \$558.82

Abstract of Audited Vouchers for County Checking Account (Northwest County Acct – NC)

Grand Island Memorial Library

Date of Audit: 4/25/25 April 2025 Total Claims (# of invoices): 1

I certify that the invoices listed on this abstract were audited by the Grand Island Memorial Library Board member appointed as Claims Auditor and allowed to be paid to the claimants in the amounts shown.

This abstract was reviewed by the Grand Island Memorial Library Board of Trustees at a regular/special board meeting on the date noted below.

_____	_____
Date	Authorizing Official

Invoices

GIML Invoice Tracking #	Claimant	Amount	Check #	Date
NC77	Town of Grand Island: water/sewer 1/16/25-4/15/25	\$108.65	163	4/24/25

Total: \$108.65

Grand Island Memorial Library Board Meeting

May 8th, 2025 @ 4:00 pm

Library Meeting Room

Director's Report

Minutes

- Regular Library Board meeting 3/13/25
- Reading Garden Committee meeting 3/26/25
- Reading Garden Committee meeting 4/9/25

Financial Report

Claims Audit

- 7 audits

Correspondence

Director's Report

- Easter Event follow up report – 1,096 in attendance
- April Donated Book Sale follow-up report
 - Books \$1,843 – funds go to the Friends to benefit the library
 - Membership \$275 – funds go to the Friends to benefit the library
 - Bake sale \$277 – funds go to the reading garden
- Event Calendar: May through August 2025 – see separate handout
- Library improvement updates:
 - Acoustic panels – the panels for the children's area are expected to ship on 5/9/25
 - Copier & Public Fax
 - Copier: was informed by Parisi on 4/10/25 that the copier was received and they are waiting for the coin machine to arrive. Once all parts are ready on their end they will be in contact to schedule installation.
 - Public fax – is here, but need to coordinate running the fax cable through the ceiling to the location the machine will be. Work in progress. New directional signage has been ordered and the area has been prepped including reorganizing the adjacent children's area collections and three computers to make room. Of the aforementioned computers, 2 have been moved inside the children's area wall and the third will be converted to an extra Adult use computer. Those will be marked out of order until the data cables can be run through the ceiling to their new locations.
 - Parking Lot work – Marty's Seal Coating is/was scheduled to address the cracks in the parking lot on 5/5/25 while the library is closed. Funding will come from the Town library maintenance line.
- The following meetings/trainings were attended by Director Heintz in March and April:
 - 3/4/25 – Growing Readers/United Way meeting via Google Meet
 - 3/5/25 – Growing Readers Committee meeting via Google Meet
 - 3/13/25 – GIML Board meeting in GI library meeting room
 - 3/19/25 – B&ECPL Grant Committee meeting via Zoom

- 3/22/25 – Annual ACT meeting at the Central Library
- 3/25/25 – Friends of GIML board meeting in GI library meeting room
- 3/26/25 – GIML Board special meeting in GI library meeting room
- 3/26/25 – Reading Garden Committee meeting in GI library meeting room
- 4/9/25 – Reading Garden Committee meeting in GI library meeting room

Unfinished Business

New Business

- Reading Garden – Phase II: proposal overview and funding request
 - Funding source: Money Market account
- Funding requests – summer programming
 - Youth – see separate handout. Funding source: Tower-Youth
 - Adult - \$500 budget requested. Funding source: Tower-Adult
- Policy reviews
 - Investment Policy
 - Materials Selection Policy
 - Open Meeting Policy

Period for Public Expression (any library related topic)

Respectfully submitted,
Bridgette Heintz

GRI Events May-August 2025

****TBD = to be determined. Either a change to the program is in the works, or a funding request is pending.****

Working document. More to be added.

Ongoing

Book Club: meets monthly – Tuesdays at 6:00 pm
5/13/25 Demon Copperhead by Barbara Kingsolver
6/10/25 The Guncle by Stephen Rowley
7/8/25 The Frozen River by Ariel Lawhon
8/12/25 The Women by Kristin Hannah
Read to a Dog (SPCA Therapy Dogs): monthly 1:00-3:00 pm
5/10/25 (Sat.), June TBD, 7/18/25 (Fri.), 8/1/25 (Fri.)
Preschool Story Time (ages 3-5 years): Tuesdays 10:00-10:45 am
5/20/25, 5/27/25, 6/3/25, 6/10/25
7/8/25, 7/15/25, 7/22/25, 7/29/25, 8/5/25, 8/12/25
Itty Bitty Story Time (ages 0-2 years): Thursdays 10:00-10:30 am
5/22/25, 5/29/25, 6/5/25, 6/12/25
7/10/25, 7/17/25, 7/24/25, 7/31/25, 8/7/25, 8/14/25
Lego: one monthly 1:00-2:00 pm
5/3/25 (Sat.), June TBD, July TBD, 8/11/25 (Mon.)
Senator Ryan Outreach (info table in the lobby): one Tuesday/month 10am-2pm
5/13/25, 6/10/25, 7/8/25, 8/12/25
Fitness Fun and Reading – summer collaboration with GI Rec. Dept.
Tuesdays and Thursdays 10:30 am-11:30 am
Session #1: 7/1/25, 7/8/25, 7/15/25
Session #2: 7/22/25, 7/29/25, 8/5/25

Outreach

Carly: Kiddos Korner Daycare – one Friday/month 10:00 am-11:30 am
(3 groups: 2, 3 & 4 year olds)
5/2/25, 6/6/25
Weekly in the summer on Wednesdays 10:30 am
6/25/25 thru 8/13/25
Jack and Jill Preschool – one Tuesday/month 10:00-11:00 am
5/6/25, summer dates TBD
St. Timothy's Preschool – monthly on Fridays 10:00 am
5/16/25, summer dates TBD
Bridgette: Golden Age Center – one Friday/month 11-12:30 pm
5/9/25, 6/13/25, 7/11/25, 8/8/25

May

- 5/3/25 Miss Melissa's Sprouts (Sat. @ 10:00 am)
5/7/25 Friends of the GIML Annual Meeting (Wed. @ 6:00 pm)
Local Author: Stephen Eoannou (Wed. @ 6:30 pm)
5/9/25 HEAP outreach (Fri. 10:00 am-3:00 pm)
5/14/25 Theresa Wiater: We Didn't Start the Fire (Wed. @ 6:30 pm) **TBD**
5/16/25 Homeschool Lego (Fri. @ 1:00 pm)
5/21/25 Medicare Info session (Wed. 6:30 pm-7:45 pm)
5/24/25 Book a Technology Trainer (Sat. 11:00 am-5:00 pm)
5/27/25 Advance Care Planning (Tues. 6:00 pm-7:30 pm) **TBD**

June

- 6/9/25 Adele Upton: Everyday Calligraphy (Mon. 1:00 pm-3:00 pm) **TBD**
6/13/25 Book a Technology Trainer (Fri. 10:00 am-5:00 pm)
6/18/25 Adele Upton: Everyday Calligraphy – repeat of 6/9/25 class
(Wed. 6:00 pm-7:30 pm) **TBD**
6/24/25 Primary Day – Polling Location (5:30 am-9:00 pm)
6/26/25 Theresa Wiater: Escape from Alcatraz (Thurs. @ 6:30 pm) **TBD**

July

- 7/2/25 Miss Melissa's Sprouts (Wed. @ 10:00 am) **TBD**
7/7/25 Summer Kick Off: foam party/craft stations/ice cream social (run by the Friends)
(Foam party @ 1:00 pm, crafts/ice cream @ 2:00 pm) **TBD**
7/9/25 Repco Wildlife – Color Our World (Wed. @ 1:00 pm) **TBD**
7/11/25 HEAP outreach (Fri. 10:00 am-5:00 pm)
7/14/25 Glow Party (Mon. @ 1:00 pm) **TBD**
7/16/25 Feelings Rock (Wed. @ 10:00 am) **TBD**
7/17/25 Barb's Book Buddies; Pajama Campout Time (Thurs. 6:30 pm-7:30 pm) **TBD**
7/21/25 Stitch Buffalo: Circle Weaving – kids program ages 8-17 (Mon. @ 1:00 pm) **TBD**
7/22/25 Explore & More – Piñata Party (Tues. @ 1:00 pm) **TBD**
7/23/25 Book a Technology Trainer (Wed. 11:00 am-6:00 pm)
7/25/25 The Storybook Cook – Eating a Rainbow (Fri. @ 3:00 pm) **TBD**
7/28/25 Greater Niagara Ballet Company – Swan Lake Story Time (Mon. @ 1:00 pm)

August

- 8/4/25 Stitch Buffalo: Embroidery – kids program ages 8-17 (Mon. @ 1:00 pm) **TBD**
8/8/25 WNY Book Arts: Origami Book Accordions – kids program ages 8-17
(Fri. 1:00 pm-2:30 pm) **TBD**
8/13/25 Feelings Rock (Wed. @ 10:00 am) **TBD**
8/15/25 Miss Melissa's Sprouts (Fri. @ 10:00 am) **TBD**

8/21/25 End of Summer Program: TBD (Fri. @ 1:00 pm) **TBD**
Chicken BBQ (Thurs. 4:30 pm-6:30 pm)

In the works:

- Multi-week alternative to the Battle of the Books program
- More Adult programming

Holidays:

5/26/25 Memorial Day
6/19/25 Juneteenth
7/4/25 Independence Day
9/1/25 Labor Day

Summer Hours begin 5/27/25 and run through 9/2/25.

Monday 9:30 am-5:00 pm
Tuesday 9:30 am-8:00 pm
Wednesday 9:30 am-8:00 pm
Thursday 9:30 am-8:00 pm
Friday 9:30 am-5:00 pm
Saturday Closed

First closed Saturday is 5/31/25. First open fall Saturday is 9/6/25.

Dore Landscape Associates, Inc.

5911 Fisk Rd. Pendleton, N.Y. 14094-8910

716.625.8005

f. 716.625.6348

Date March 29, 2025

Proposal For: Grand Island Library Bedell Rd Grand Islandm NY

% Peggy Koppman 716.773.5451

Scope of Services: Install planting and patio as per design:

- 1) We have a trellis structure at entrance from main sidewalk and show location of 4 post for potential pergola at opposite end but do not include in cost.
- 2) At this point we have far end of patio emptying onto lawn area.
- 3) We have large format patio, with 2 sections of boulders surrounding patio that can be used to sit on, as benches
- 4) We drew in some of the large plants as a suggestion but there is areas remaining to add plants and any plants designated are only as a suggestion as I figure a garden club will have definite opinion on plant material.
- 5) There will be a slight slope up at trellis entrance so patio height is 2" higher than walkways to allow for positive drainage.

800 sq ft of larger format patio(such a Unilock Beacon hill)

@ 20.00 per sq ft instsalled \$ 16,000.00

1	Acer griseum Paperbark Maple 2" @	300.00
1	Pinky Winky Hydrangea tree form @ 185.00.....	185.00
1	Swiss stone Pine Pinus cembra 5' @ 250.00	250.00
3	Fothergilla 18" @ 40.00	120.00
3	Pennisetum Little Bunny @ 35.00	105.00
6	Boxwood 50.00	300.00
3	Buttterfly Bush @ 45.00	135.00
3	Gold Coast Juniper @ 50.00	150.00
3	Aronia melanocarpa @ 45.00	135.00
12	yrd planting mix @ 50.00	600.00
4	ydds hammered bark mulch 40.00	160.00
11	Boulders 1,000-1,500 lb...18" tall x 2-3 @ 100.00	<u>1,100.00</u>
	Plants and materials	3,540.00
	Installation	<u>3,000.00</u>
	Planting total ..\$	6,540.00

Investment Policy – Grand Island Memorial Library

This policy applies to all of the Library's money which is available for investment on its own behalf.

The objectives of the investments are:

- a) to conform with all applicable legal requirements
- b) to safeguard principal
- c) to provide sufficient liquidity to meet operating requirements
- d) to obtain a reasonable rate of return

As provided by General Municipal Law Section 11, the Library Board of Trustees authorizes the treasurer, director or chair having custody of money to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following type of investments:

- Special time deposit accounts in or certificates of deposit issued by a bank or trust company authorized to do business in the State of New York
- Financial institution shall be FDIC insured or equivalent

Responsibility for administering the investment program is delegated to the treasurer, director or chair, who shall maintain a record of investments, including descriptions and amounts, transaction dates, earnings and any other pertinent information. Investments shall be those which a prudent person would make under prevailing circumstances in the best interests of the Library.

Approved
August 20, 2015

Reviewed and re-approved without changes 9/9/2021

Grand Island Memorial Library

Materials Selection Policy

Pursuant to the provisions and the Bylaws of the Buffalo and Erie County Public Library, the Board of Trustees of the Grand Island Memorial Library adopts the following general principles for the selection of library material for the guidance of the administrative staff of the Library. These criteria shall apply to all materials, both purchases and gifts.

1. The selection of library materials should be based on comprehensive knowledge of the nature and special characteristics of residents of the Town of Grand Island and/or Erie County. While the majority of the books and other media are purchased by the Central Library of B&ECPL, the Grand Island Library Director may make requests and recommendations. The Director has a small designated annual book budget for Grand Island Library's use.
2. Books or library materials selection is, and shall be, vested in the Library Director, and, under the Director's supervision, such persons who are qualified by reason of education and training.
3. The collection should include subjects of current general interest on international, national, and local levels.
4. Materials suitable for individuals of varying ages, educational levels and interests, in a variety of formats, should be acquired.
5. Library materials should be provided as far as possible for both actual and potential readers by careful anticipation of events, conditions, and the increasing use of the library.
6. Selection of materials for which there will be little or no demand should be limited, but demand should not be the sole basis of selection. The great works, which are foundations of our culture and history, should be a permanent part of the collection, and fundamental materials of present or anticipated usefulness to students and residents in this community should be added to the collection as far as possible.
- 6.5 The collection is maintained by retaining or replacing essential materials and removing, on a systematic and continuous basis, those works that are worn, outdated or no longer in demand.
7. A "complete" collection of library materials should not be the goal, but the best and most useful materials should be selected. Because the Library has available to it the resources of many other libraries throughout the B&ECPL System, highly specialized or technical

materials which can be obtained through interlibrary loan or accessed electronically will not be part of the collection. The Library will not acquire in depth collections of a special nature (law, engineering, etc.) that are available at neighboring institutions.

8. The Library's collections should reflect changing currents of thought and opinion, and adequate representation should be given to scientific, social, and intellectual forces, which are constantly reshaping the world. No book or library material shall be excluded based on race, religion, gender, sexual orientation, nationality, or political or social views of the author.
- 8.5 Library patrons may submit a request for the addition of specific titles to the collection on the B&ECPL website.
9. Censorship is a purely individual matter. Responsibility for the reading, viewing, or listening material of children and adolescents rests with their parents or legal guardians. The Library does not stand in loco parentis.
10. Materials in the collection, which are challenged, shall be reviewed in accordance with the "Procedure for Reconsideration of Materials".
11. This Board has adopted and declared that it will adhere to and support:
 - a. The Library Bill of Rights.
 - b. The Freedom to Read Statement adopted by the American Library Association.
 - c. The Restricted Access to Library Materials Statement, and
 - d. The Free Access to Libraries for Minors Statement, all of which are made part hereof

This policy is determined by the Library Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board. Appeals may be submitted to the Board in writing.

Adopted Grand Island Memorial Library Board of Trustees 5/3/90

Revised 12/2/03

Revised 07/19/07

Revised September 2016

Reviewed and approved 11/4/21



GRAND ISLAND MEMORIAL LIBRARY

OPEN MEETING POLICY

This policy is for application to the Grand Island Memorial Library.

I. STATEMENT OF POLICY

The Grand Island Memorial Library recognizes its duty as a public entity to perform public business in an open and public manner and to enable the public to be fully aware of and able to observe the performance of the Board of Trustees. The Grand Island Memorial Library shall abide by Article 7 of the New York State Public Officers Law when conducting public business.

Adopted by the Grand Island Memorial Library Board of Trustees on 3/11/21.